

# National Chiayi University Min-Hsiung Campus Field Application Form

Date:

Applicant Unit		Contact Telephone	
Applicant		Head Applicant	
Using Time			
Event Title		Event Planning Books	<input type="checkbox"/> Yes  <input type="checkbox"/> No
Support Project		Number of Participants	_____
Location	<input type="checkbox"/> University Hall Auditorium 1463 seats	<input type="checkbox"/> University Hall Atrium Gallery (Only for static exhibitions )	
	<input type="checkbox"/> University Museum Lecture Hall 278 seats	<input type="checkbox"/> The Square of University Hall	
	<input type="checkbox"/> Goose Lake BBQ Area	<input type="checkbox"/> Administration Building	

		Atrium(Only for Static)
	<input type="checkbox"/> Red Brick Road	<input type="checkbox"/>
Remark	<p>1. Apply for University Hall Auditorium (Hall) and the Lecture Hall, please filled out the application form.</p> <p>2. The order of Application → contact (fill in) an appointment to take time → (download) form applicants fill it → unit heads → sent to the Office of the University Museum [venue management application form to apply a single copy of confirmation will be sent back to application using document transmission units (Department of Student Affairs Section) reference purposes] can be.</p> <p>3. University Hall reservation telephone extension 8001 or 8008 on campus.</p> <p>4. Holidays and after work to the University Hall Auditorium and the Lecture Hall to pay managers overtime, two-time workers work part-time fee.</p> <p>5. University Hall survey site or site layout, please contact the University Hall of time workers can be (ext 8003)。</p>	
Site Manager	General Leader in Min-Hsiung	Dean of General Affairs