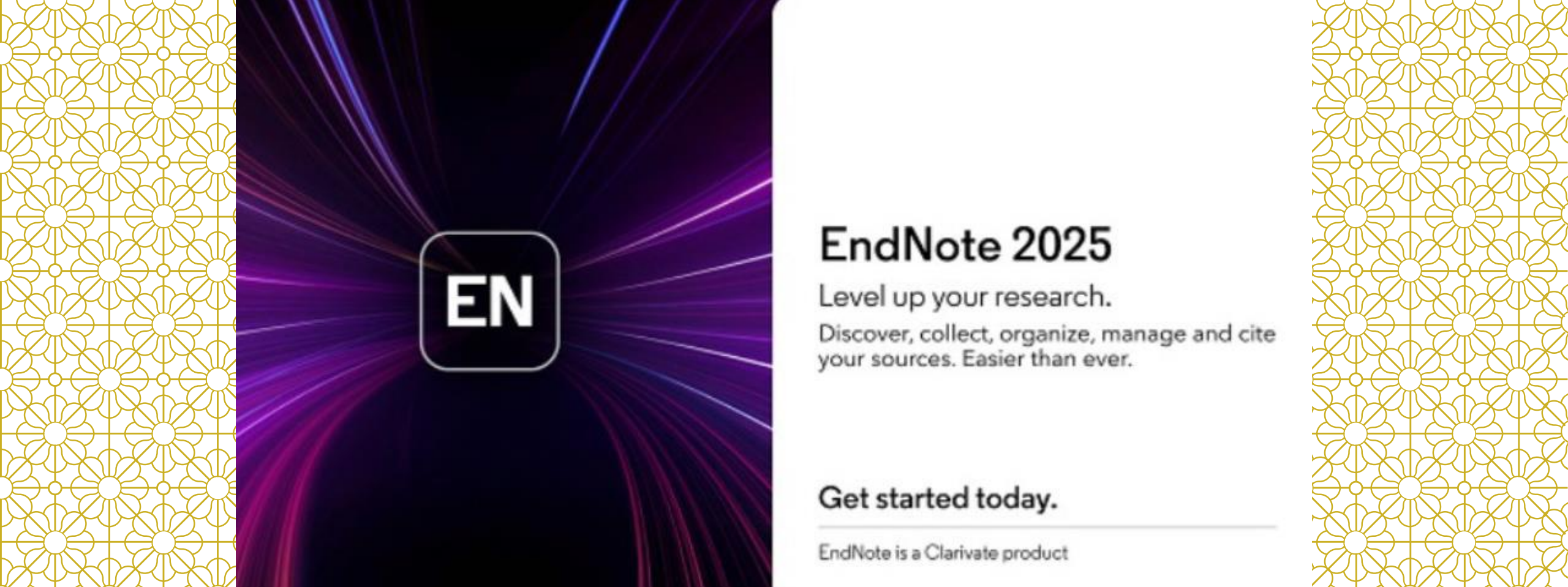




書目管理軟體課程

嘉義大學圖資處



對 Windows 作業系統相容性

	Win 7	Win 8	Win 10	Win 11
EndNote X9	O	O	O	X
EndNote 21	X	X	O	O

對 Mac 作業系統相容性

Mojave
10.14.X

Catalina
10.15.X

Big Sur
11.0.X

Monterey
12.0.X

Ventura
13.0.X

EndNote
X9

○

先升級X9.3版

○

X

X

X

EndNote
21

○

○

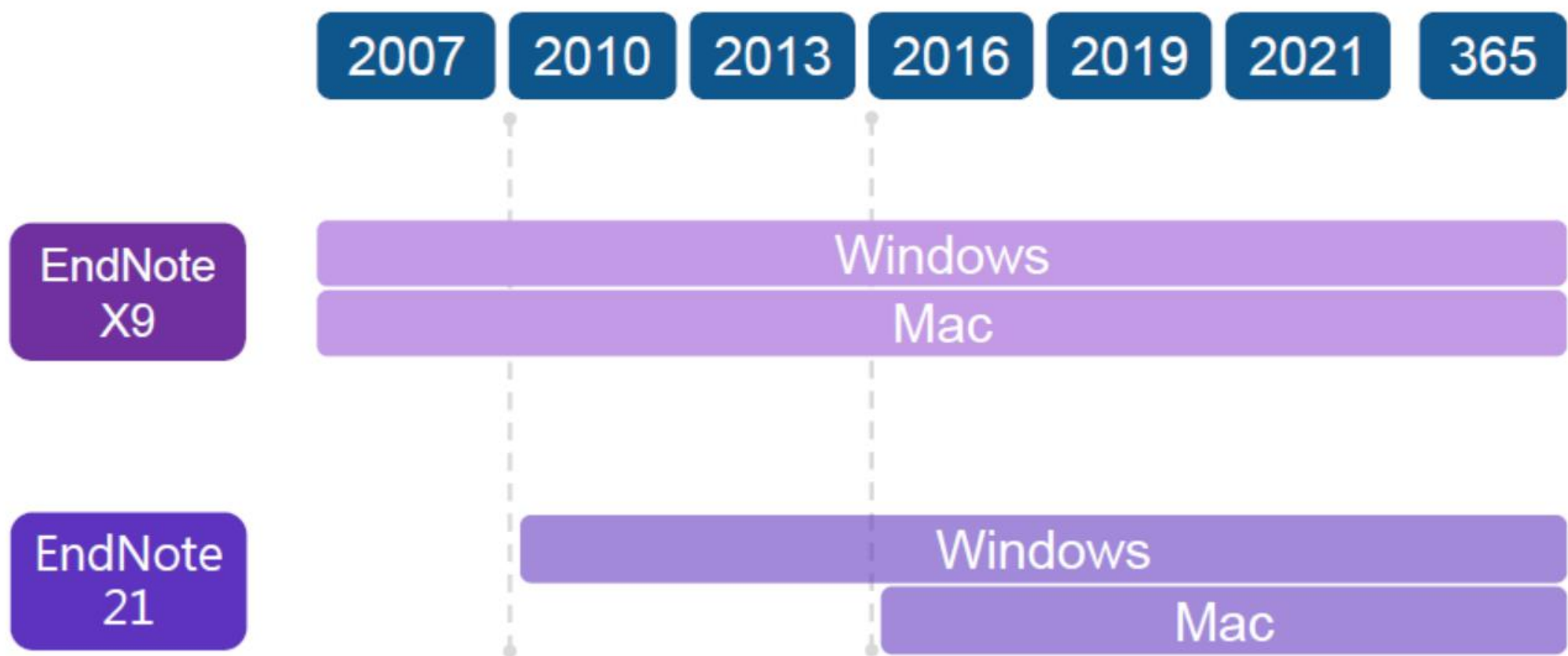
先升級至最新版

○

○

○

與 MS Word 相容



Windows	作業系統版本	Office 365 Word 2021/2019	Word 2016	Word 2013	Word 2010
		請使用桌機版			
EndNote2025	Windows 10 / 11	V	V	V	V

Macintosh (MAC)	作業系統版本	Office 365 Word 2021/2019	Office 365 Word 2016
		請使用桌機版	
EndNote2025	MacOS 15.x Sequoia	V	V
	14.x Sonoma	V	V
	OS 13.X. Ventura	V	V
	OS 12.x. Monterey	V	V
	OS 11.x. BigSur	V	V
	OS 10.15.x Catalina	V	V
	OS 10.14.x Mojave	V	V

大綱

下載與安裝



操作面板說明



資料匯出



書目管理



寫作



下載與安裝





軟體下載-1

- ①圖資處首頁點選"查詢 SEARCH"，再點選"電子資源入口"
- ②檢索框內輸入 "endnote"





軟體下載-2

☐ 1  **EndNote 2025 for Mac**
資料類型： 資料庫
出版社/平臺： Clarivate
[> 簡介](#)

☐ 2  **EndNote 21 for Windows**
資料類型： 資料庫
使用說明 [安裝說明](#)
[> 簡介](#)

☐ 3  **EndNote 2025 for Windows**
資料類型： 資料庫
出版社/平臺： Clarivate
[> 簡介](#)

點軟體名稱下載



軟體下載-3



使用者登入/ User login

讀者帳號/ID

讀者密碼/Password

登入/Login

取消/Cancel

[忘記密碼](#)

需先登入後
才能下載軟體



軟體安裝-1

安裝前

請記得請先關閉所有
Office 檔案



軟體安裝-2

Note :

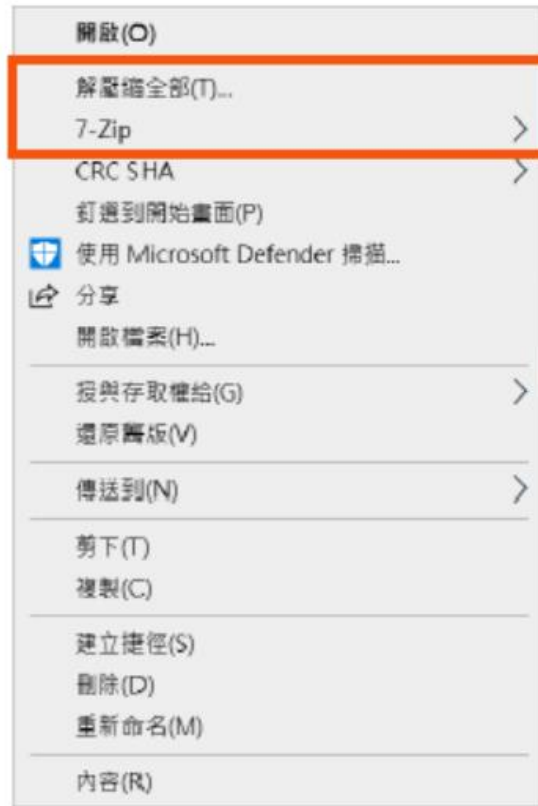
1. 若您曾下載EndNote 21或先前版本，建議從「控制台→新增或移除程式」的位置移除舊版本，再重新安裝新版。
2. EndNote若有小版本升級，在有網路連線時會跳出是否升級的對話框，屆時依照需求選擇即可。

下載與安裝EndNote



EndNote 21

右鍵
解壓縮



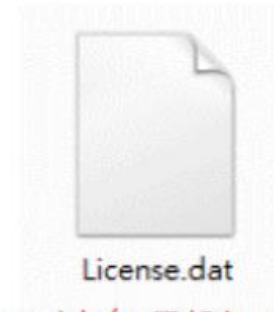
產生
資料夾



Endnote 21



EN21Inst



License.dat

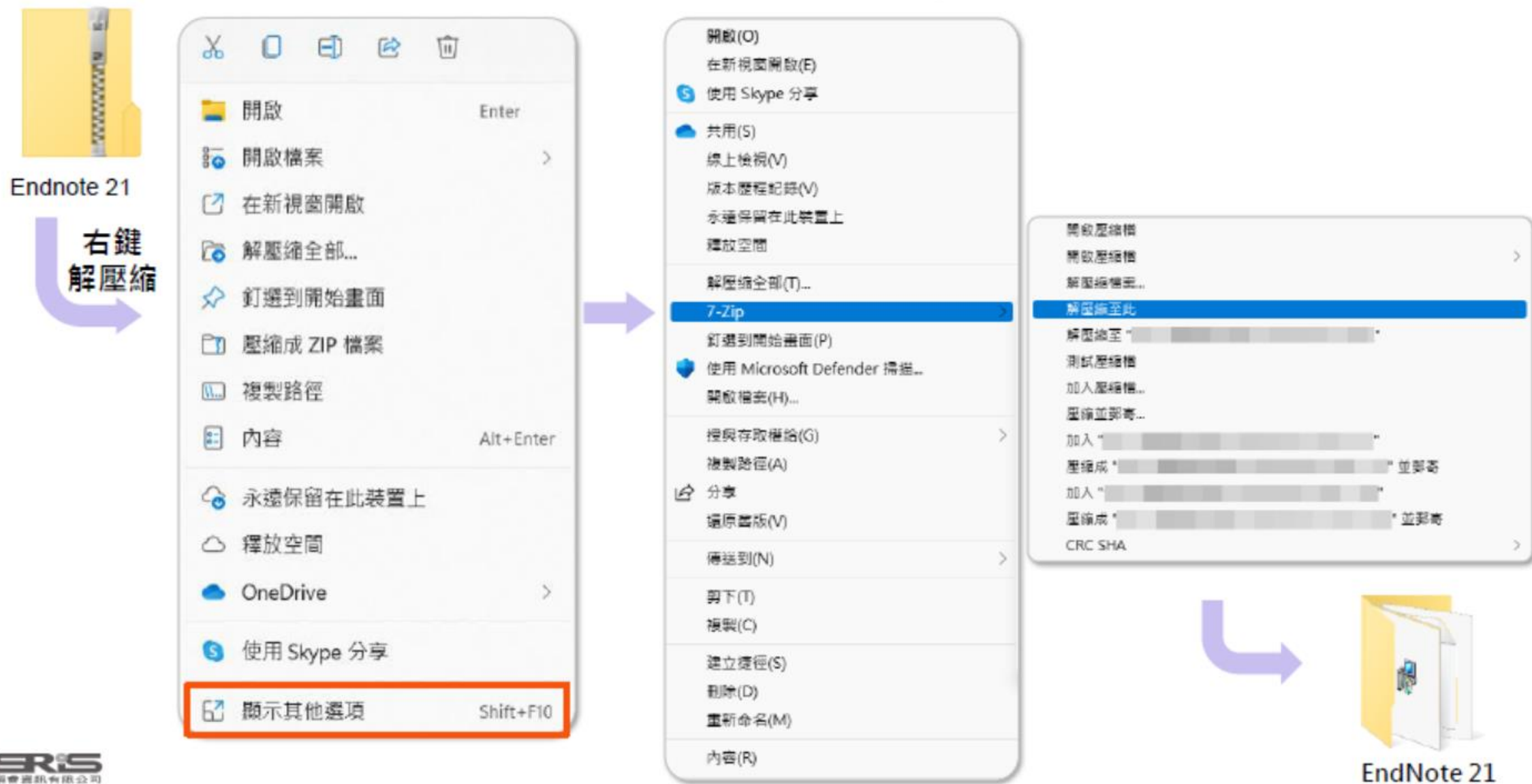
※ 請勿刪除！
(此為單位購買序號)

不要直接於壓縮包中
執行安裝檔！

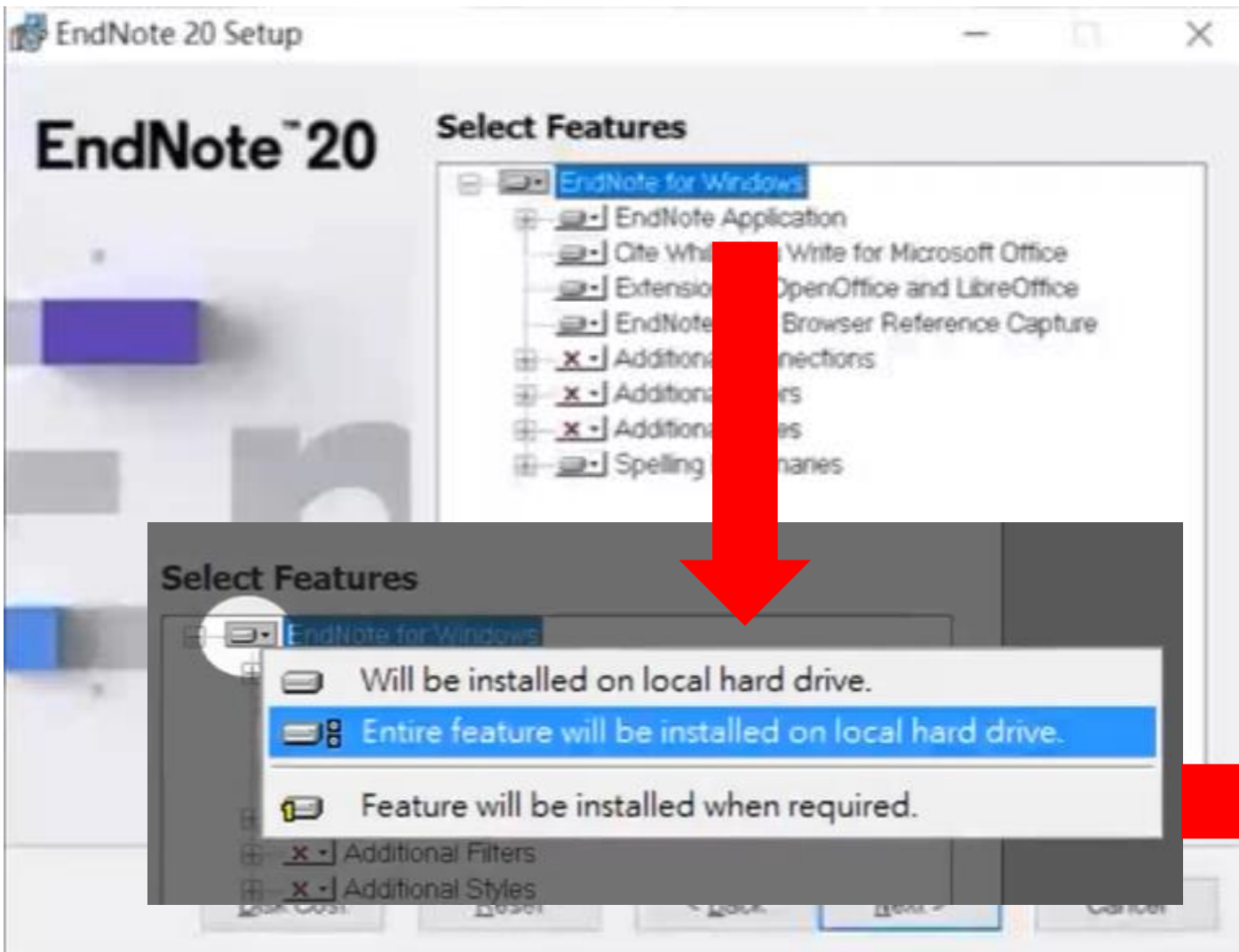
注意！

安裝前請記得先關閉所有Office 軟體。

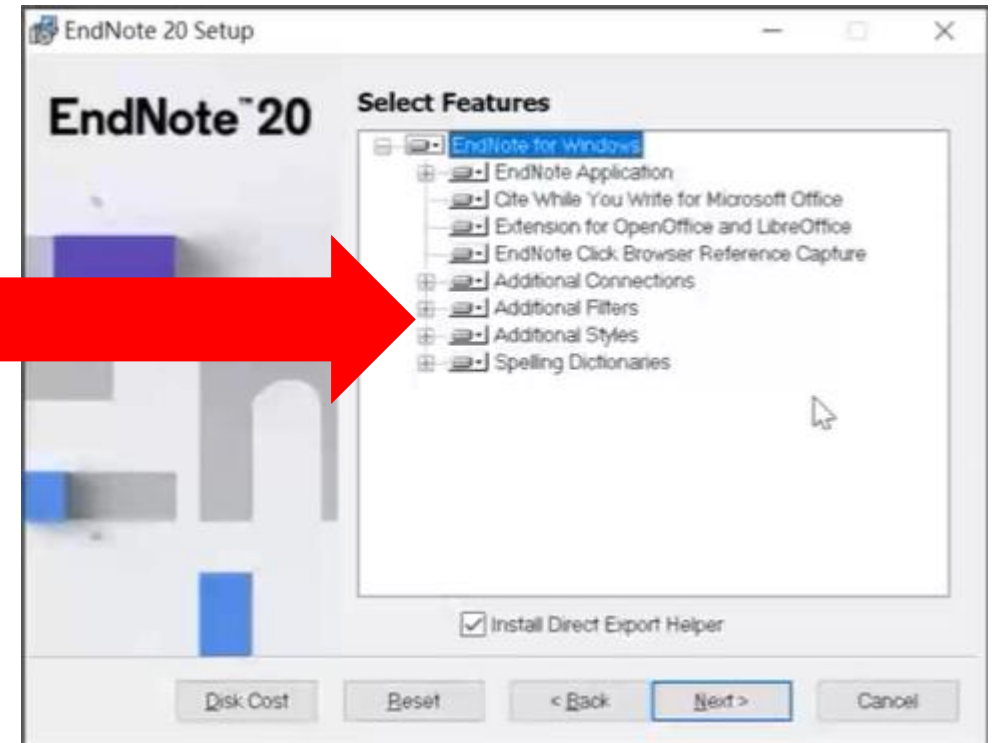
在 Win 11 解壓縮







Custom
版本安裝需特別注意

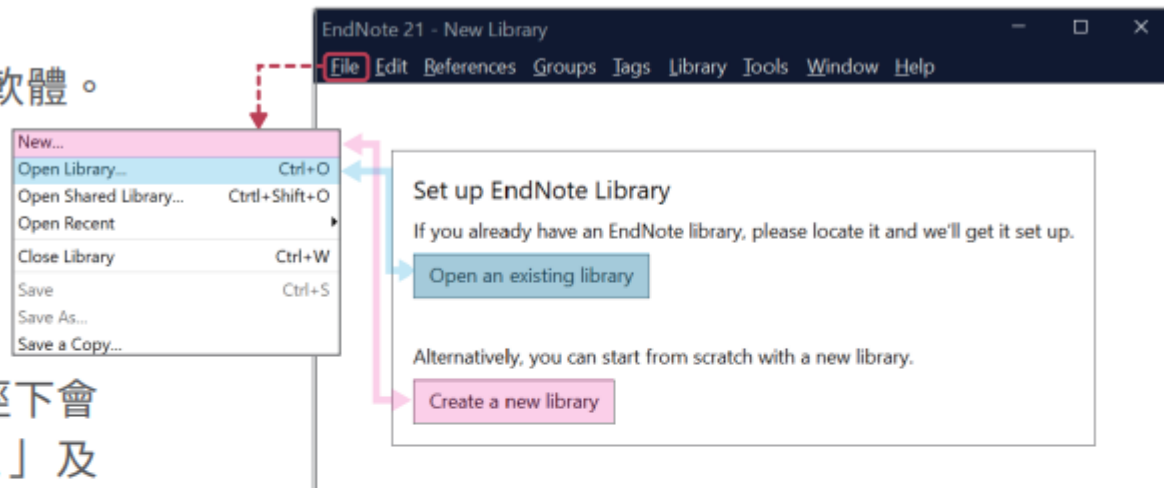


建立個人EndNote Library



建立個人 EndNote Library

1. 從開始功能列中，開啟安裝好的 EndNote 21 軟體。
2. 以[Create a new library]，或點選 [File] → [New...] 來新增一個 Library，依個人需求選擇儲存路徑及編輯檔案名稱，點選 [Save] 即建立完成。
3. 建立個人 EndNote Library 後，在儲存的路徑下會產生兩個同名檔案，副檔名分別為「.enl」及「.data」。欲變更 EndNote Library 儲存路徑時，需兩個檔案同步移動。



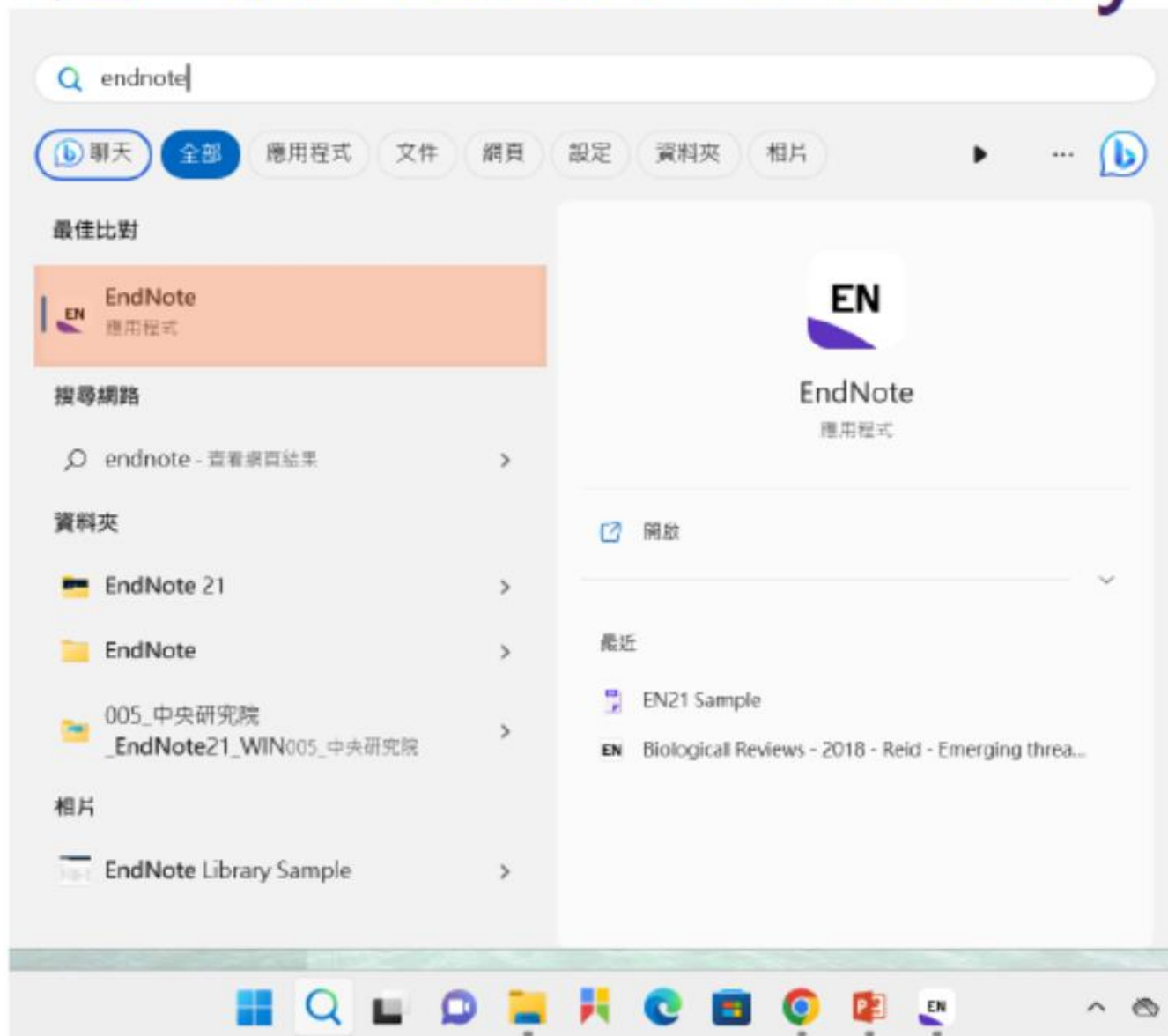
Note :

1. 若想開啟先前建立的 Library，可點選 Open an existing library 或 File → Open Library，再選擇該 Library 路徑以開啟舊檔。
2. 先前的 Library 版本為 X9.3 以上，可與 EndNote 21 軟體完全相容；但 Library 版本為 X9.2(含)以下版本，在 EndNote 21 開啟舊檔時，需將 Library 另存轉檔。

各 Library 版本相容性



建立個人EndNote Library



首次開啟出現授權協議

EndNote

×

End User License Agreement

EndNote® End User License Agreement

THE TERMS AND CONDITIONS OF THIS AGREEMENT SHALL NOT APPLY IF YOU HAVE OBTAINED ACCESS TO THIS PRODUCT PURSUANT TO AN INSTITUTIONAL SITE LICENSE. UNDER SUCH CIRCUMSTANCES, YOUR USE OF THIS PRODUCT SHALL BE GOVERNED SOLELY BY THE TERMS AND CONDITIONS OF SUCH LICENSE. If you would like to understand more about all of the rights that you or your employer have to use the Product, you should refer to the institutional site license agreement between you or your employer and Clarivate or authorized resellers.

BACKGROUND. Camelot UK Bidco Limited ("Clarivate Analytics") has developed a proprietary software application known as EndNote® (the "Software"). By using the Software and/or its accompanying manuals (the "Documentation" and together with the Software, the "Product"), you (the "End User") agree with Clarivate Analytics to be bound by the terms and conditions set forth herein. Clarivate Analytics is willing to permit you to use the Product only upon the condition that you accept and comply with all of the terms of this agreement ("Agreement").

THEREFORE, for good and valuable consideration, including the rights and license granted in this Agreement, and intending to be legally bound, Clarivate Analytics and End User agree as follows:

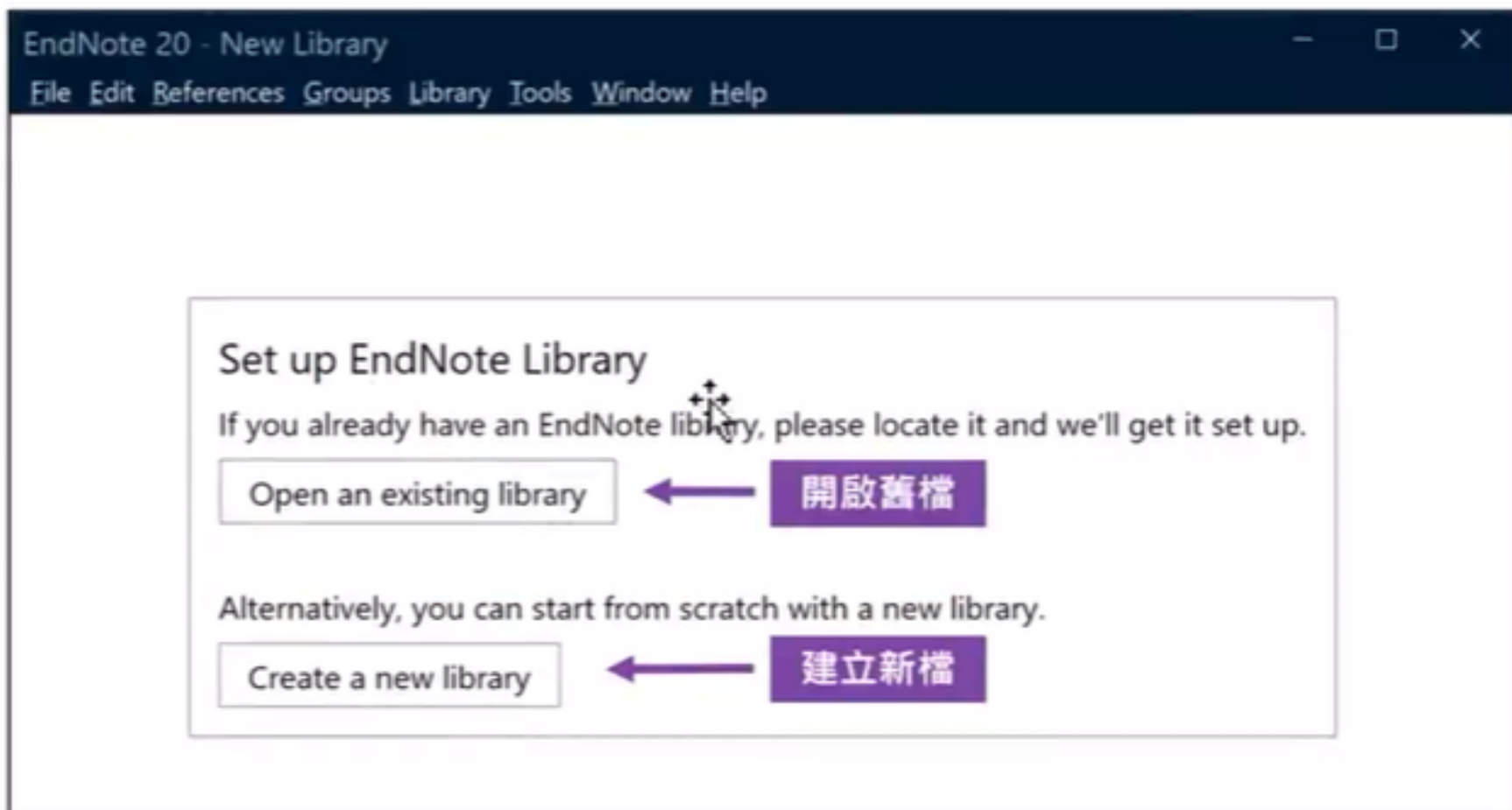
☒ I accept the license agreement

☐ I do not accept the license agreement

Next

Cancel

建立個人EndNote Library



EndNote Library 檔案

！一起帶走！一起改名！



請勿放在
iCloud
Google Drive
One Drive
Dropbox 等
雲端硬碟中



EN Demo.enl

書目資料



EN Demo.Data

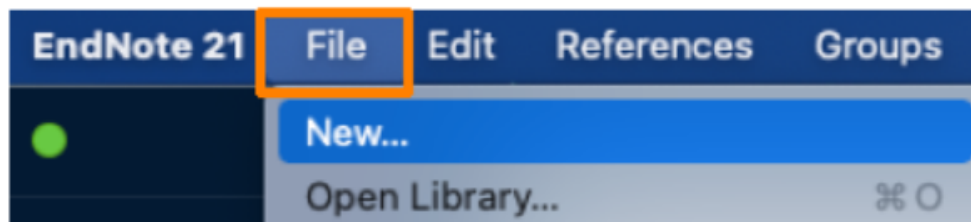
夾帶檔案



請放在
電腦本機端硬碟中

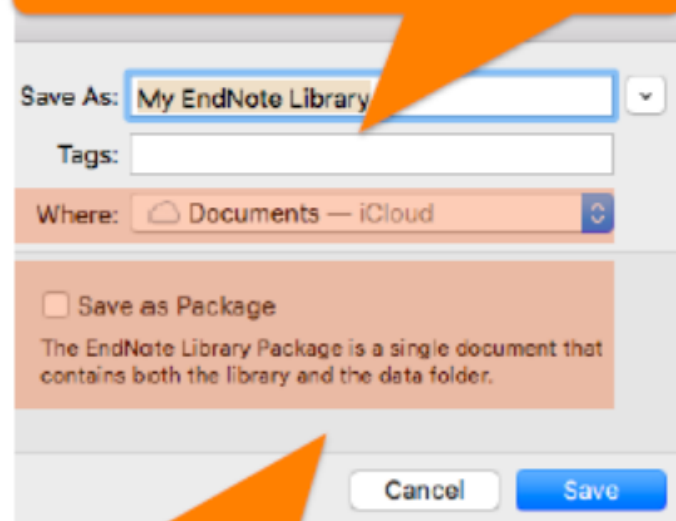
Mac 電腦上建立 EndNote Library

開啟新檔 File > New



選擇儲存位置
取新檔名

務必儲存在電腦本機端



勾選只存成一個檔案 (.enlp)
放到 Windows 系統則為資料
夾內含 .enl 和 .data 檔案

Help → Check for Update 確認更新





EndNote書目管理軟體



管理

協助使用者有效管理所搜集到的參考文獻



寫作

輕鬆引用書目與產生參考書目格式於WORD和PPT中



引文與參考文獻

引文 Citation

Introduction

According to traditional Chinese medicine, the pericardial meridian is associated with the pain or fullness in the chest, palpitations, depression, restlessness, manic or depressive disorders, nausea or vomiting, hiccups, gastric pain, and distension in the upper abdomen (Bai and Baron, 2001). Since the parasympathetic modulation of both heart and gut is largely mediated by the vagus nerve, and since vagal stimulation of the gut can result in increased peristalsis while the vagal stimulation of the heart can result in decreased heart rate (Guyton and Hall, 1996), it is speculated that to some extent the pericardium meridian might be associated with the autonomic nervous modulation of the subject.

Acupuncture or acupressure at the Neiguan (P6) point, the most frequently used acupoint in the pericardium meridian, has been shown to lessen nausea and vomiting (Dundee *et al.*, 1987, 1988, 1989a and b; Ho *et al.*, 1989; De Aloysio and Penacchioni, 1992; Belluomini *et al.*, 1994; Fan *et al.*, 1997; Harmon *et al.*, 2000). Because nausea and vomiting are also related to autonomic nervous activity (Morrow *et al.*, 1992; Morrow *et al.*, 1999), we speculated that the autonomic nervous activity might be changed when acupuncture at the P6 point was performed.

Heart rate variability analysis is a useful non-invasive method for the assessment of autonomic nervous modulation of heart rate. Some diseases are associated with depressed

參考文獻 Reference

Acknowledgments

This work was supported by the project CCMP89-RD-011 of the Committee on Chinese Medicine and Pharmacy, Department of Health, and the project NSC89-2320-B-075-036 of the National Science Council, Taiwan.

References

- Bai, X. and R.B. Baron. *Acupuncture: Visible Holism*. Butterworth-Heinemann, Oxford, 2001.
- Belluomini, J., R.C. Litt, K.A. Lee and M. Katz. Acupressure for nausea and vomiting of pregnancy: a randomized, blinded study. *Obstet. Gynecol.* 84: 245–248, 1994.
- Chiu, J.-H., W.-Y. Lui, Y.-L. Chen and C.-Y. Hong. Local somatothermal stimulation inhibits the motility of sphincter of Oddi in cats, rabbits and humans through nitrgic neural release of nitric oxide. *Life Sci.* 63: 413–428, 1998.
- De Aloysio, D. and P. Penacchioni. Morning sickness control in early pregnancy by Neiguan point acupressure. *Obstet. Gynecol.* 80: 852–854, 1992.
- Dundee, J.W., R.G. Ghaly, K.M. Bill, W.N. Chestmutt, K.T.J. Fitzpatrick and A.G.A. Lynas. Effect of stimulation of the P6 antiemetic point on postoperative nausea and vomiting. *Br. J. Anaesth.* 63: 612–618, 1989a.

操作面板說明



EndNote 21 使用介面說明



Jamie.enl

總功能

File Edit References Groups Tags Library Tools Window Help

jamie@sris.com.tw

Sync Status

All References 107

Recently Added

Unfiled

Trash

MY GROUPS

Full Text 9

Database

1.Cochrane 10

2.Pubmed 10

3.Web of Science 40

MY TAGS

Article 4

Review 4

已引用 4

待查證 9

FIND FULL TEXT

ONLINE SEARCH

Jisc Library Hub Disco...

Pubmed

Web of Science

線上資料庫檢索

Search for group

分頁功能

All References +

Library中搜尋

Advanced search

All References

107 References

快捷鍵

Author Year Title Journal

Joffre, J.; Rodrig... 2022 COVID-19-associated Lung Micro... American Journal of

Gildea, D.; Woo, ... 2023 COVID-19-Associated Liver Injury Hepatic Medicine-Ev

Dollmann, J.; Ko... 2021 COVID-19-associated discriminati... Research in Social St

Kostoff, R. N.; Bri... 2020 COVID-19 vaccine safety International Journal

Andreadakis, Z; ... 2020 The COVID-19 vaccine develop... Nat Rev Drug Discov

Chiappelli, F. 2020 CoViD-19 Susceptibility Bioinformation

Bernardi, L; Gotl... 2022 ntal/e... West European Politi

Ciftciler, R.; Haz... 2021 Covid-19 scientific publications fr... Turkish Journal of M

Ochani, R.; Asad,... 2021 COVID-19 pandemic: from origin... Infez Med

Borno, H. T.; Ki... 2022 COVID-19 Outcomes Among Pati... Oncologist

Gambetta, D.; M... 2022 COVID-19 infection induces high... Proceedings of the M

Omrani, H.; Mod... 2021 COVID-19 in Europe: Dataset at a... Data in Brief

Yüce, M.; Filiztek... 2021 COVID-19 diagnosis -A review of... Biosens Bioelectron

Crush, J.; Si, Z. Z. 2020 COVID-19 containment and fo... Journal of Agricultur

Wava, I. I. I. A. 2021 COVID-19 case management st... Infectious Diseases c

Gildea, 2023 #24 Summary Edit PDF

+ Attach file

COVID-19-Associated Liver Injury

D. Gildea, S. M. Woo, C. E. O'Connor, A. S. Rangnekar, A. S. (2023). COVID-19-Associated Liver Injury. Hepatic Medicine-Evidence-Based Medicine, 1-9. Pages 1-9

Accession Number: WOS:000936091700001 DOI: 10.2147/hmer.S384108

This review analyzes data regarding liver injury associated with COVID-19 infection. We discuss reported effects on the liver from both COVID-19 and COVID-19 treatment as well as pathophysiology, review the potential role of drug-

APA 7th Insert Copy

Gildea, D., Woo, S. M., O'Connor, C. E., & Rangnekar, A. S. (2023). COVID-19-Associated Liver Injury. *Hepatic Medicine-Evidence-Based Medicine*. <https://doi.org/10.2147/hmer.S384108>

書目格式預覽

資料匯出及匯入



資料庫匯入流程



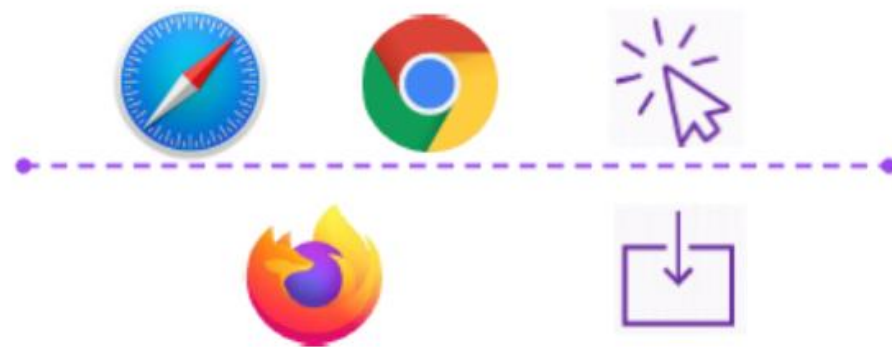
資料庫匯入流程

直接
匯入

匯入方式

.ris
.enw
.ciw
.nbib

檔案格式



匯入書目檔案

Filter
匯入

txt

EN Library中 
選擇對應匯入設定



資料匯出-華藝線上圖書館

- ❶ 查詢結果中勾選要匯出的書目(最多20筆)
- ❷ 點選 " 書目匯出"
- ❸ 選擇 " 輸出至Endnote"
- ❹ 點選 " 匯出"，檔案會自動下載，先開啟endnote，再雙擊剛下載的檔案即自動匯入

出版品名稱	清除條件
農業生技產業季刊 (3)	
指標期刊	
地區	
台灣 (3)	
語言	
繁體中文 (3)	

☐	❷ 書目匯出	加入追蹤	加入購物車
☒	1 全球新興育種 生物技術 發展與機會 張羽萱；李盼；余祁暉； 農業生技產業季刊 45期 (2016/06) , 9-21		
☒	2 2017臺灣生物科技大展「農業科技館」 報導 張羽萱； 農業生技產業季刊 51期 (2017/09) , 52-56		

書目匯出

已勾選 5 筆文獻/最多20筆

匯出格式：**❸** 輸出至Endnote

❹ 匯出 或 E-mail至 確認送出



資料匯出-萬方數據知識服務平台

- ❶ 查詢結果中欲匯出的書目點選 "引用"
- ❷ 頁面跳出導出題錄後，點選 "EndNote"，檔案會自動下載為txt檔，需再到endnote手動匯入

❶ 1.焦點解決短期團體諮商對國中生情緒智能輔導

[會議論文] 郭人鳳 張高賓 2012 第十五屆海峽兩岸家庭教育學術研討會論文集

摘要： 本研究旨在探討焦點解決短期團體諮商對國中生情緒智能輔導效果之研究[C]。//第十五屆海峽兩岸家庭教育學術研討會論文集. 2012:221-232.

青少年問題 焦點解決 團體諮商 ❶ 智能輔導

📖 在線閱讀

📄 下載

“ 引用

導出題錄

添加到導出列表

参考文献(GB/T 7714-2015)

复制

郭人凤,张高宾. 焦点解决短期团体谘商对国中生情绪智能辅导效果之研究[C]. //第十五届海峡两岸家庭教育学术研讨会论文集. 2012:221-232.

查新格式

NoteExpress

RefWorks

NoteFirst

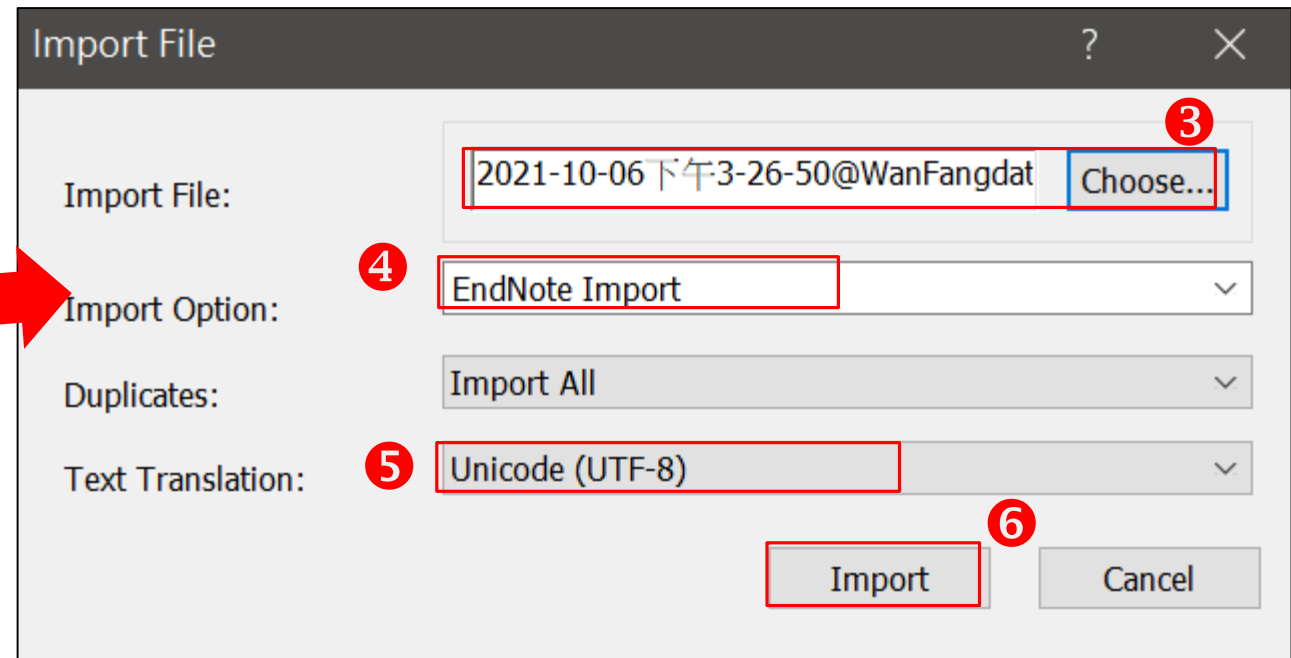
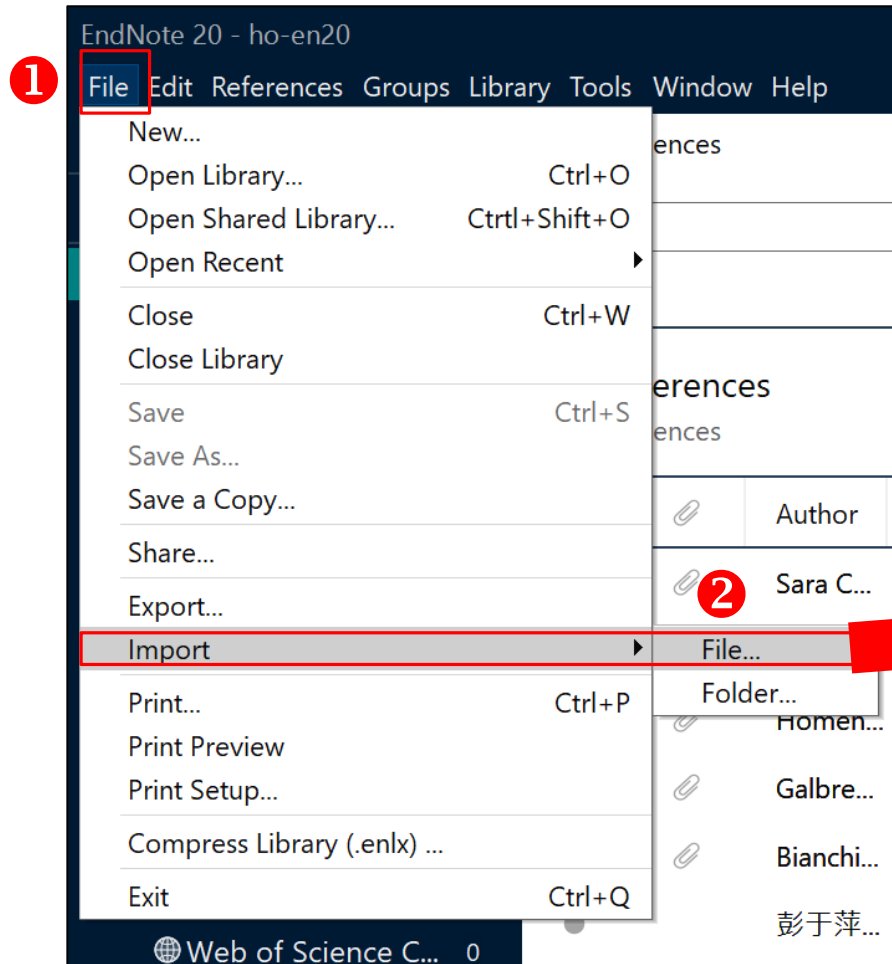
❷ EndNote

Bibtex



資料匯入-萬方數據知識服務平台

- ① 開啟EndNote，點選 " File"
- ② 點選 " Import "，再點選 " File"
- ③ 選擇剛下載的檔案
- ④ Import Option 選擇 " EndNote Import "
- ⑤ Text Translation 選擇 " Unicode(UTF-8) "
- ⑥ 點選 " Import "，檔案即自動匯入





資料匯出-博碩士論文

- 1 查詢結果中勾選要匯出的書目
- 2 點選 "勾選紀錄"
- 3 書目輸出格式點選 " RIS format "
- 4 輸出字碼點選 " UTF-8 "
- 5 點選 "儲存"後，檔案會自動下載
- 6 先開啟Endnote，雙擊檔案即自動匯入

The screenshot shows the library's search results page with the following elements and annotations:

- 1**: A red box highlights the selection checkboxes for the first three search results.
- 2**: A red box highlights the "勾選紀錄 (輸出上限: 50筆)" (Selected Records) link in the right sidebar.
- 3**: A red box highlights the "RIS format (EndNote, RefWorks...)" option under the "書目資料輸出格式" (Bibliography Output Format) section.
- 4**: A red box highlights the "UTF-8" option under the "輸出字碼" (Output Character Set) section.
- 5**: A red box highlights the "儲存" (Save) button at the bottom of the right sidebar.
- 6**: A red box highlights the downloaded file "fb181003 (1).ris" at the bottom left of the page.

The main content area displays three search results, each with a checkbox, title, author, and publication information. The first result is "CRISPR/Cas9藉由基因體和表觀基因組的編輯精準地調節癌症幹細胞相關基因表達" by 謝宇鈞. The second result is "利用CRISPR/Cas9系統來探討剔除KDM4C對前列腺癌細胞之代謝、移動與侵襲之影響" by 劉威毅. The third result is "從CRISPR專利爭議探討歐美專利進步性之研究" by 褚志斌/汪宏達.



資料匯出-Academic Search Premier (EBSCOhost)

- ① 查詢結果勾選要匯出的書目
- ② 點選 引用符號 “

NATIONAL CHIAYI UNIV

檢索中： Academic Search Premier

MyEBSCO

ai and education

所有篩選 (2) 全文 學術 (同儕評鑑) 期刊 所有時段 來源類型

進階檢索

我的儀表板

- 專案
- 已儲存
- 最近的活動
- 預約和借出
- 新知通報

研究工具

- 新檢索
- Publication Finder
- 說明

1

2

已選取 2 個 結果：12,202

顯示：10 相關性

1

同儕評鑑 | 學術期刊

From surface to deep learning approaches with Generative AI in higher education: an analytical framework of student agency.

作者： Yang, Yuning; Luo, Jinwen; Yang, Miaoyan; +2 以上 • 於： Studies in Higher Education, May2024 • Academic Search Premier

Recent emergence of generative **artificial intelligence** (GenAI) technology has stimulated interests as well as concerns in their potential in **teaching** and learning. Situated in the new and transforming context, this study provides an ave... [顯示更多](#)

主題： **ARTIFICIAL intelligence**; **TEACHING**; CONTINUING education; PROJECT method in **teaching**; +2 以上

存取選項



資料匯出-Academic Search Premier (EBSCOhost)

③點選 "匯出引文"

④再點選 "以RIS格式匯出"，
檔案會自動下載，先開啟
endnote，再雙擊該檔案即
自動匯入

引用

Article

**From surface to deep learning approaches with
Generative AI in higher education: an analytical
framework of student agency.**

Yang, Yunning; Luo, Jinwen; Yang, Miaoyan;
2024

另外 1 個項目

複製引文

匯出引文

匯出到選擇的引文工具

④

- 以 RIS 格式匯出 (例如 CITAVI、EasyBib、Mendeley、NoodleTools、ProCite、RefWorks、Zotero 等)
- 匯出至 EasyBib
- 匯出至 RefWorks
- 匯出至 EndNote Web
- 匯出至 NoodleTools



資料匯出-PubMed

- ❶ 輸入關鍵字查詢
- ❷ 查詢結果中勾選要匯出的書目(可選擇多筆)
- ❸ 點選 " Send to"
- ❹ 選擇 " Citation manager"
- ❺ 點選 " Create File "後
- ❻ 檔案會自動下載先開啟endnote ,
再雙擊剛下載的檔案即自動匯入



資料匯出-PubMed

PubMed.gov

crispr

Advanced Create alert Create RSS User Guide

Save Email Send to Sorted by: Best match Display options

MY NCBI FILTERS

RESULTS BY YEAR

2002 2021

TEXT AVAILABILITY

23,127 results

Did you mean?

Cite Share

Clipboard

My Bibliography

Collections

Citation manager

1

PMID: 24651067 Review.

Clustered regularly interspaced short palindromic repeats (CRISPR)/CRISPR-associated (Cas) protein 9 system provides a robust and multiplexable genome editing tool, enabling researchers to precisely manipulate specific genom ...

ome editing: progress, implications and challenges.

15;23(R1):R40-6. doi: 10.1093/hmg/ddu125. Epub 2014 Mar 20.



資料匯出-PubMed

Create a file for external citation management software

Selection:

Selection (1)

5

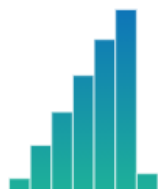
Create file

Cancel

MY NCBI FILTERS 

23,127 results 1 item selected × Clear selection

RESULTS BY YEAR



Did you mean **crisp** (3,388 results)?



CRISPR/Cas9 for genome editing: progress, implications and challenges

1 Zhang F, Wen Y, Guo X.

Cite

Hum Mol Genet. 2014 Sep 15;23(R1):R40-6. doi: 10.1093/hmg/ddu125. Epub 2014 May 15.
PMID: 24651067 Review.

6



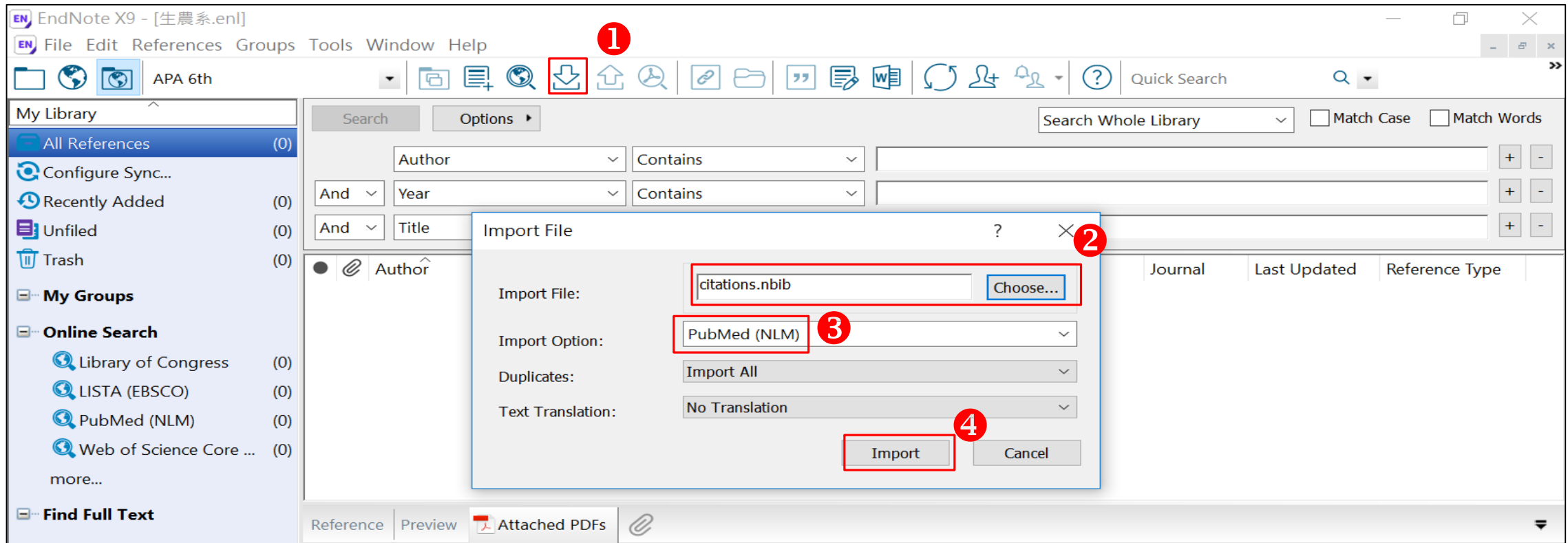
pubmed-crispr.nbib





資料匯入-PubMed

- ❶ 或開啟EndNote，點選 " Import File"
- ❷ 選擇剛下載的檔案
- ❸ Import Option 選擇 " PubMed (NLM)"
- ❹ 點選 " Import "，檔案即自動匯入





資料匯出-SDOL

- ❶ 查詢結果中勾選要匯出的書目(最多100筆)
- ❷ 點選 " Export"
- ❸ 選擇 " Export citation to RIS" ，檔案會自動下載，先開啟endnote，再雙擊剛下載的檔案即自動匯入

29,835 results

Set search alert

Refine by:

Years

- ☐ 2019 (218)
- ☐ 2018 (3,358)
- ☐ 2017 (2,987)

Show more

Article type



Download 2 articles

Export

❷

❶



Research article ● Full text access

Interactions among yeast and probiotic bacteria offering augmented protection to *Artemia franciscana* against Microbial Pathogenesis, *In press, accepted manuscript*, Available from: [PubMed](#)
V. Zoumpourtikoudi, N. Pyrgelis, M. Chatzigrigoriou, R. N. Koutsoumpas



Download PDF (648 KB)

Abstract

Export



Research article ○ Abstract only

Probiotics and the prevention of necrotizing enterocolitis: A systematic review of the literature *Journal of Pediatric Surgery, In press, corrected proof*, Available from: [PubMed](#)
Mark A. Underwood

Get Access

Abstract

Export

Export



2 citations selected

Save to RefWorks

Export citation to RIS

❸

Export citation to BibTeX

Export citation to text



資料匯出-Springer Nature Link

- ❶ 查詢結果中，點選欲匯出書目的篇名，進入詳細書目(僅能單筆匯出)
- ❷ 點選 " Cite this article "
- ❸ 點選 " Download citation" ，檔案會自動下載， 先開啟endnote，再雙擊剛下載的檔案即自動匯入

SpringerLink

Sign up / Log in English Academic edition

english writing New Search

Home • Books A - Z • Journals A - Z • Videos • Librarians

Include Preview-Only content

48,266 Result(s) for 'english writing' within English Article 2018 - 2021

Sort By Relevance Newest First Oldest First Date Published Page 1

Your search also matched 5,414 preview-only results, e.g.

Diluting Minority Students' Marginalization in the Mainstream Chinese Writing Classroom Through Functional Linguistic Praxis: A Case Study From China

» Include preview-only content

Article

Evaluating College English Textbooks for Chinese Students' English Academic Writing: Voices of Students and Teachers'

The increasing importance of English academic writing (EAW) in China requires concerted efforts ... study that examined the perceived usefulness of College English (CE) textbooks for Chinese college students' Jiao Li, Xuehai Cui in *The Asia-Pacific Education Researcher* (2021)

» Download PDF (397 KB) » View Article

Discipline	see all
Medicine & Public Health	23,139
Psychology	3,316
Education	3,008
Biomedicine	2,972
Computer Science	2,292

Subdiscipline	see all
Public Health	7,321
Medicine/Public Health,	

SpringerLink

Regular Article | Published: 21 May 2020

Evaluating College English Textbooks for Chinese Students' English Academic Writing: Voices of Students and Teachers'

Jiao Li & Xuehai Cui

The Asia-Pacific Education Researcher 30, 47–58(2021) [Cite this article](#)

463 Accesses | 3 Altmetric | Metrics

Cite this article

Li, J., Cui, X. Evaluating College English Textbooks for Chinese Students' English Academic Writing: Voices of Students and Teachers'. *Asia-Pacific Edu Res* 30, 47–58 (2021). <https://doi.org/10.1007/s40299-020-00513-1>

[Download citation](#)

Published	Issue Date
21 May 2020	February 2021



資料匯出-Google Scholar

- 1 點選左上角選單
- 2 點選 "設定符號"
- 3 參考書目管理程式點選 "顯示導入EndNote的鏈接"並儲存
- 4 回到學術搜尋，查詢結果會出現"導入EndNote"
- 5 點選 "導入EndNote "後，檔案會自動下載，先開啟Endnote，雙擊檔案即自動匯入雙擊

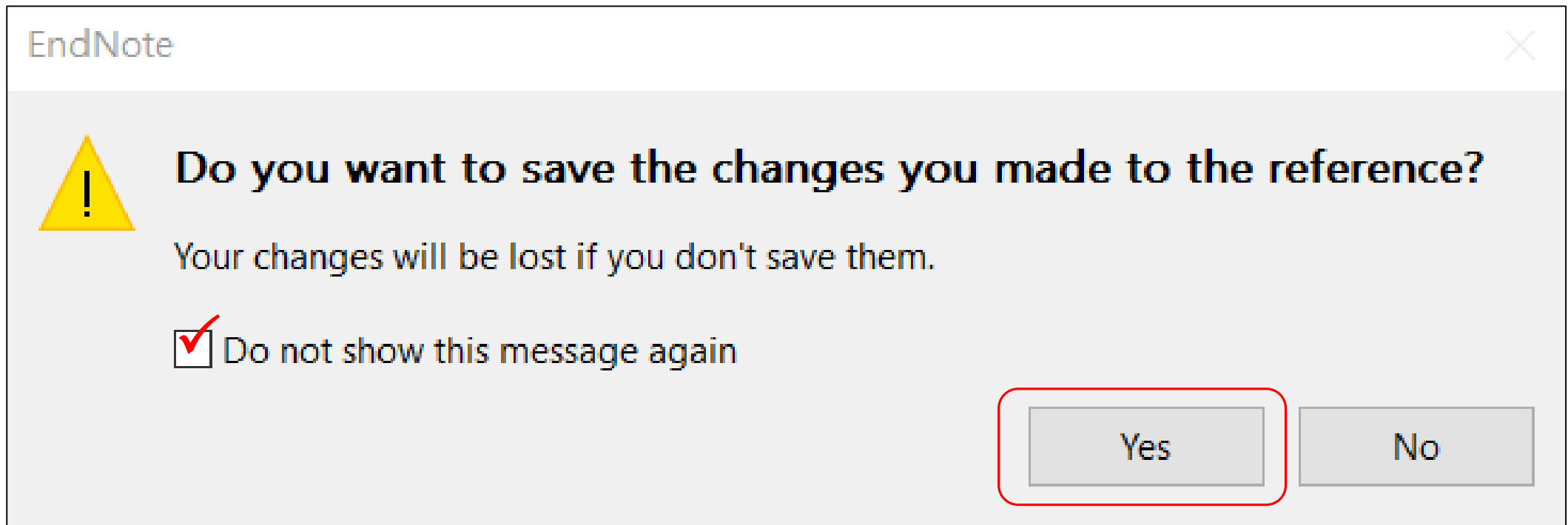


書目管理





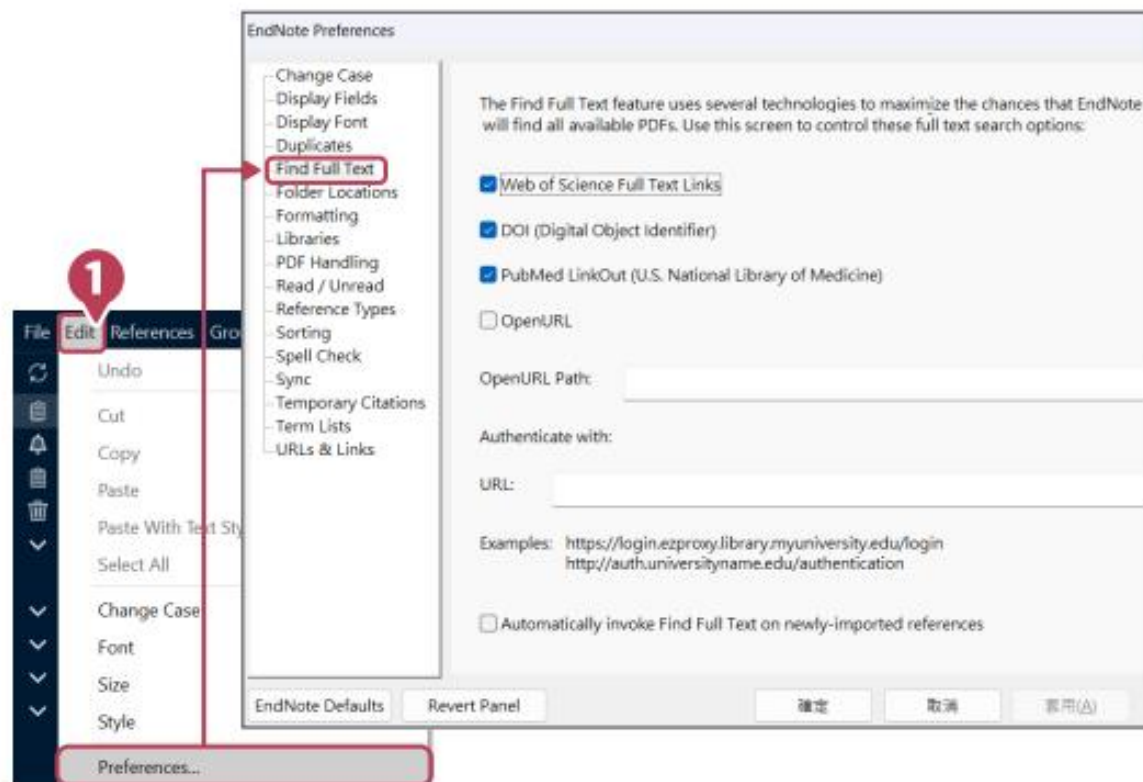
Endnote自動存檔設定



● 查找 PDF 全文檔案（適用於西文文獻）

Find Full Text 功能運用多種技術，輔助我們取得現有參考文獻的 PDF 全文。

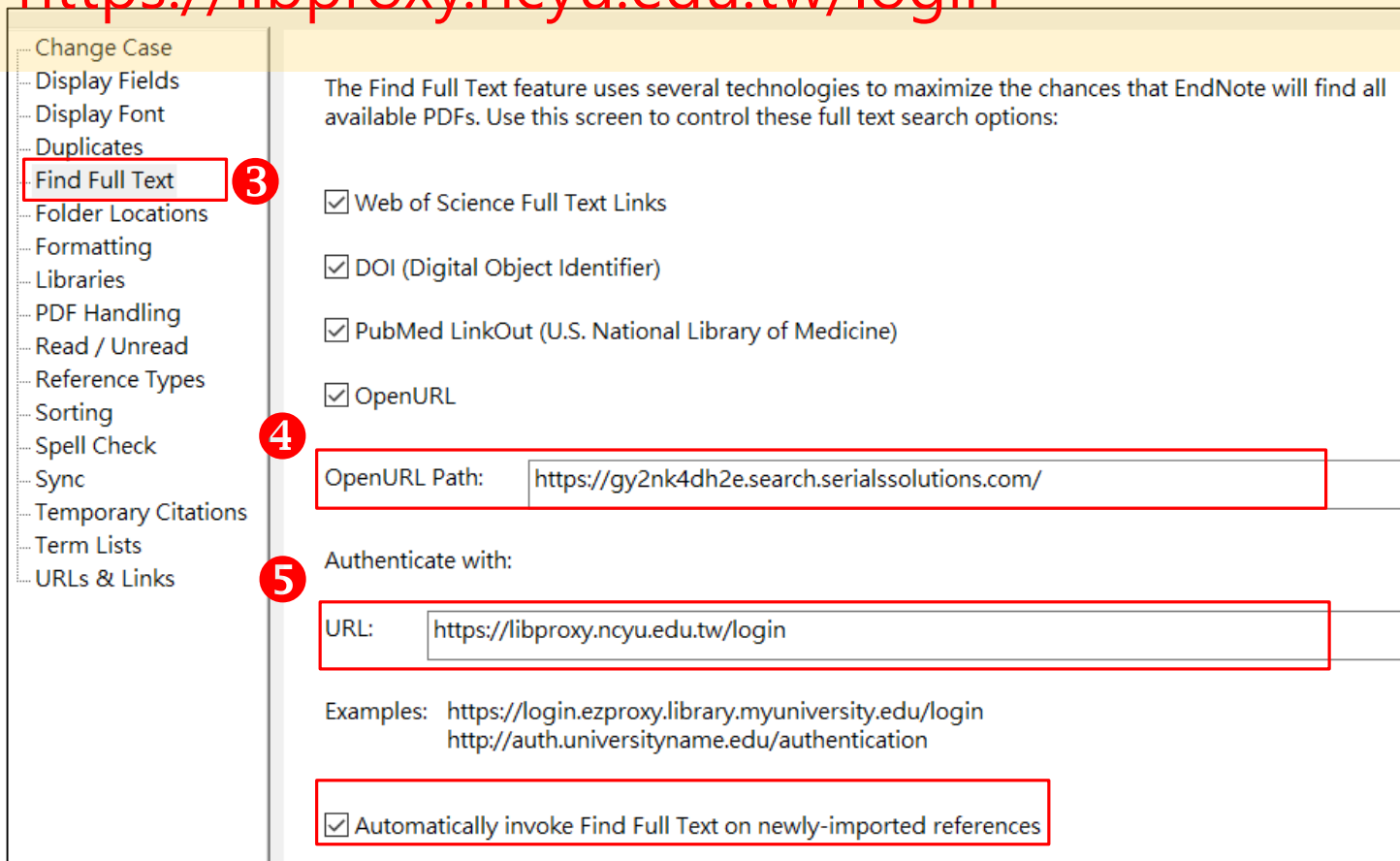
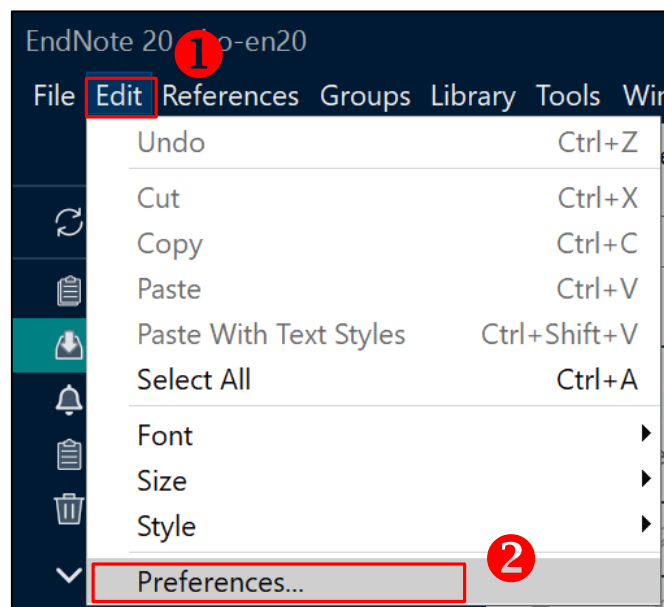
1. 首次設定檢查：上方工具列 [Edit] → [Preferences ...] 開啟偏好設定視窗，點選左欄 [Find Full Text] 項目，確認查找範圍並點擊 [套用] 儲存。
 2. 回到 EndNote Library，將欲查找全文的參考文獻選取反白，並點按右鍵選擇 [Find Full Text] 或點擊右上方快捷鍵  查找 PDF 全文。
- ◆ 請勿在短時間內以此功能大量下載全文，可能遭資料庫判斷為異常下載而鎖定單位使用權限。





書目管理-尋找全文

- ❶ 點選 " Edit "
- ❷ 點選 " Preferences "
- ❸ 點選 " Find Full Text "
- ❹ Open URL Path輸入：<https://gy2nk4dh2e.search.serialssolutions.com/>
- ❺ Authenticate輸入：<https://libproxy.ncyu.edu.tw/login>





書目管理-尋找全文

只有西文
中文要手動加入PDF檔

All References +

Advanced search

+ Attach file

APA 7th Insert

13 References

		Author	Year	Title
●	📎	Sara C...	2021	The Impact of COVID-19 on the Use of Academic Journals
●	📎	McDon...	2021	Web Content Strategy in Practice within Academic Libraries
●	📎	Homen...	2021	Persistent URLs and Citations Offered for Digital Resources
●	📎	Galbre...	2021	A Framework for Measuring Relevancy in Digital Resources
●	📎	Bianchi...	2021	Beyond VIAF: Wikidata as a Complementary Tool for Academic Libraries
●	📎	魏凌煦...	2021	美国高校图书馆电子书优先政策及启示
●	📎	彭于萍...	2021	硕士生搜尋與取得電子期刊論文過程之研究
●	📎	孔令芳...	2021	本土化外文电子书集成平台建设研究——以易知馆为例

6

7

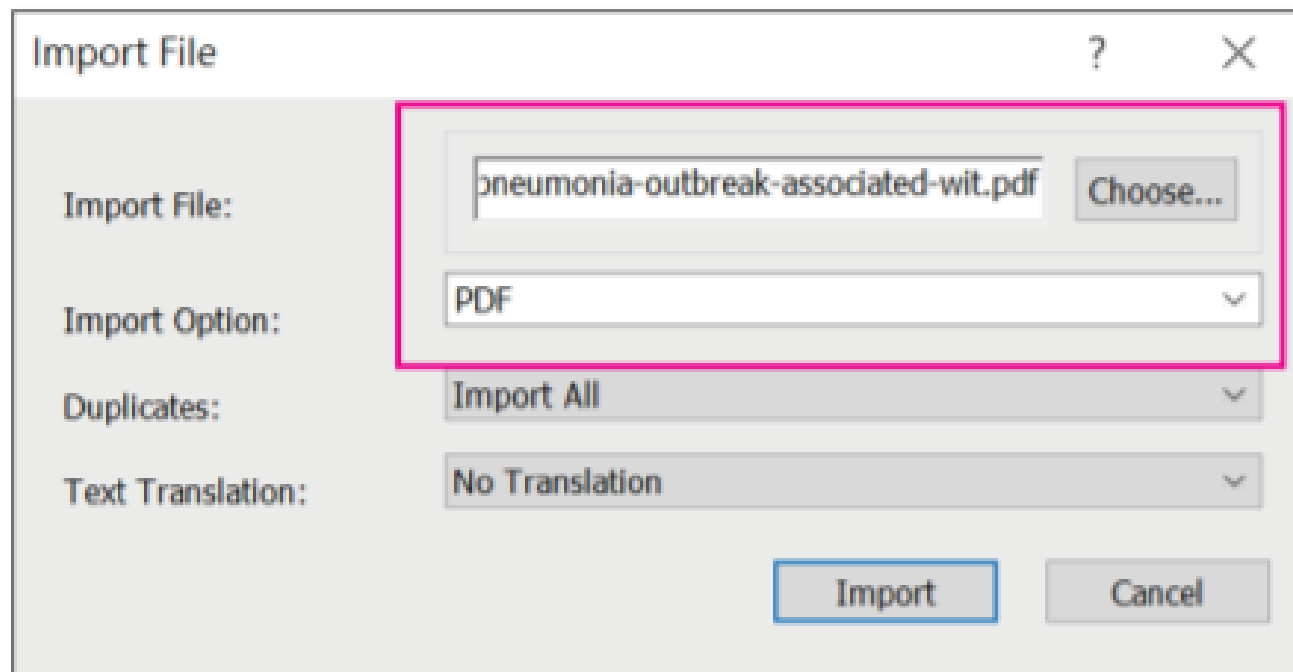
Find Full Text

- 回到書目顯示區，先點選要尋找全文的書目資料
- 按右鍵，點選 "Find Full Text "



書目管理-自PDF匯入(需網路正常連線)

- ① 點選 " File → Import → File "
- ② 出現Import File視窗，利用Choose鍵選擇欲匯入之PDF檔路徑，Import Option則是利用下拉選單選擇PDF，點選Import後，則會匯入該篇PDF檔和書目資料。

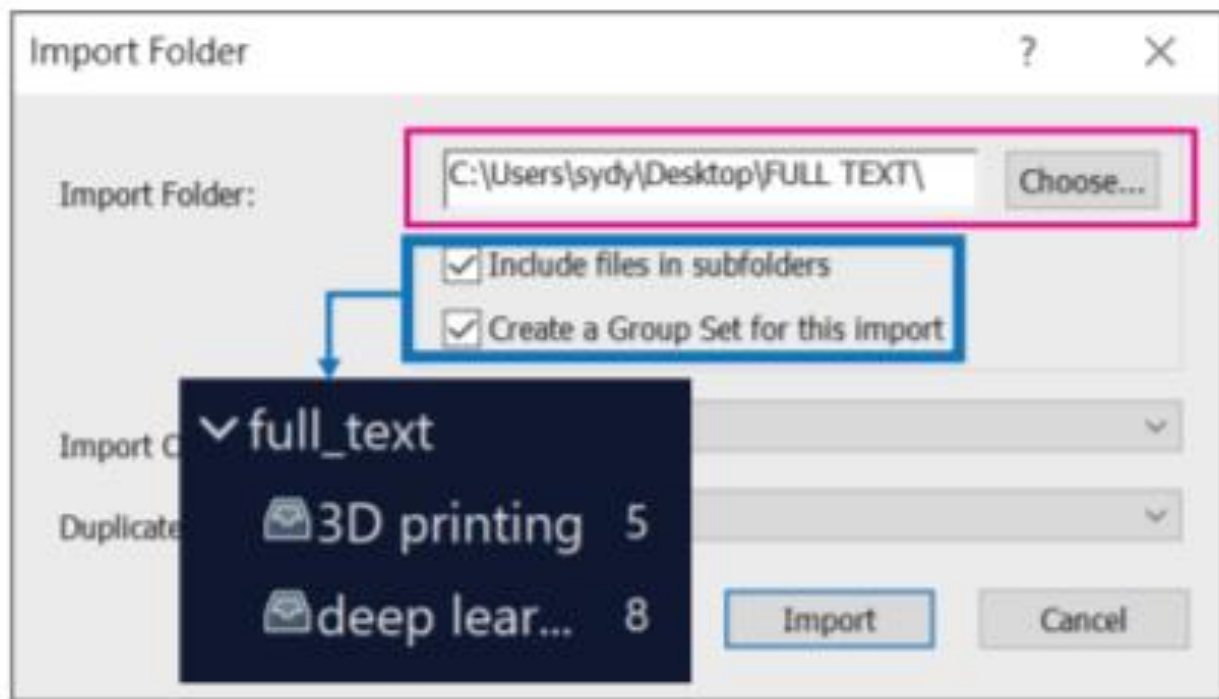


不支援中文PDF
和掃描檔格式



書目管理-自PDF匯入(需網路正常連線)

- ❶ 若有多筆PDF存放於同一個資料夾內時，點選 " File → Import → Folder "
- ❷ 出現Import Folder的視窗，用Choose鍵選擇資料夾的路徑。
- ❸ 若資料夾下還設有子資料夾並要依照子資料夾建立階層，可以勾選 Include files in subfolders及 Create a Group Set for this import 。



不支援中文PDF
和掃描檔格式



書目管理-自行鍵入

• 自行新增參考書目與夾帶檔案

- 1 選擇New Reference快捷鍵，會出現New Reference的視窗。
- 2 先選擇資料的文獻類型Reference Type，再依序輸入作者、年代、標題等相關書目資料。（若需鍵入第二位作者，請按鍵盤上的Enter鍵換至第二行），另可利用Attach file，夾帶PDF等相關檔案。
- 3 完成後，先點選Save儲存後關閉視窗，即可在Library中看到新增的書目。



New Reference (My EndNote Library.enl)

File Edit References Groups Library Tools Window Help

Edit PDF

Reference Type: Web Page

Author: Jack Goodman, Kayleen Devlin

Year: 2021

Title: Covid-19: Recent claims about cremations and vaccines fact-checked

Series Editor:

Series Title:

Place Published:

Publisher: BBC NEWS

Access Year: 2021

Access Date: 08/03

Save

New Reference (My EndNote Library.enl)

File Edit References Groups Library Tools Window Help

Edit PDF

Abstract:

Notes:

Research Notes:

URL: https://www.bbc.com/news/57941113

File Attachments: Jones2021_algal reef.pdf, COVID-19.pptx, COVID-19.txt

Author Address:

Save

*鍵入作者姓名需注意

- 一個作者一行，兩個作者兩行
- 英文寫法為Wang, Da Min / Da Min Wang



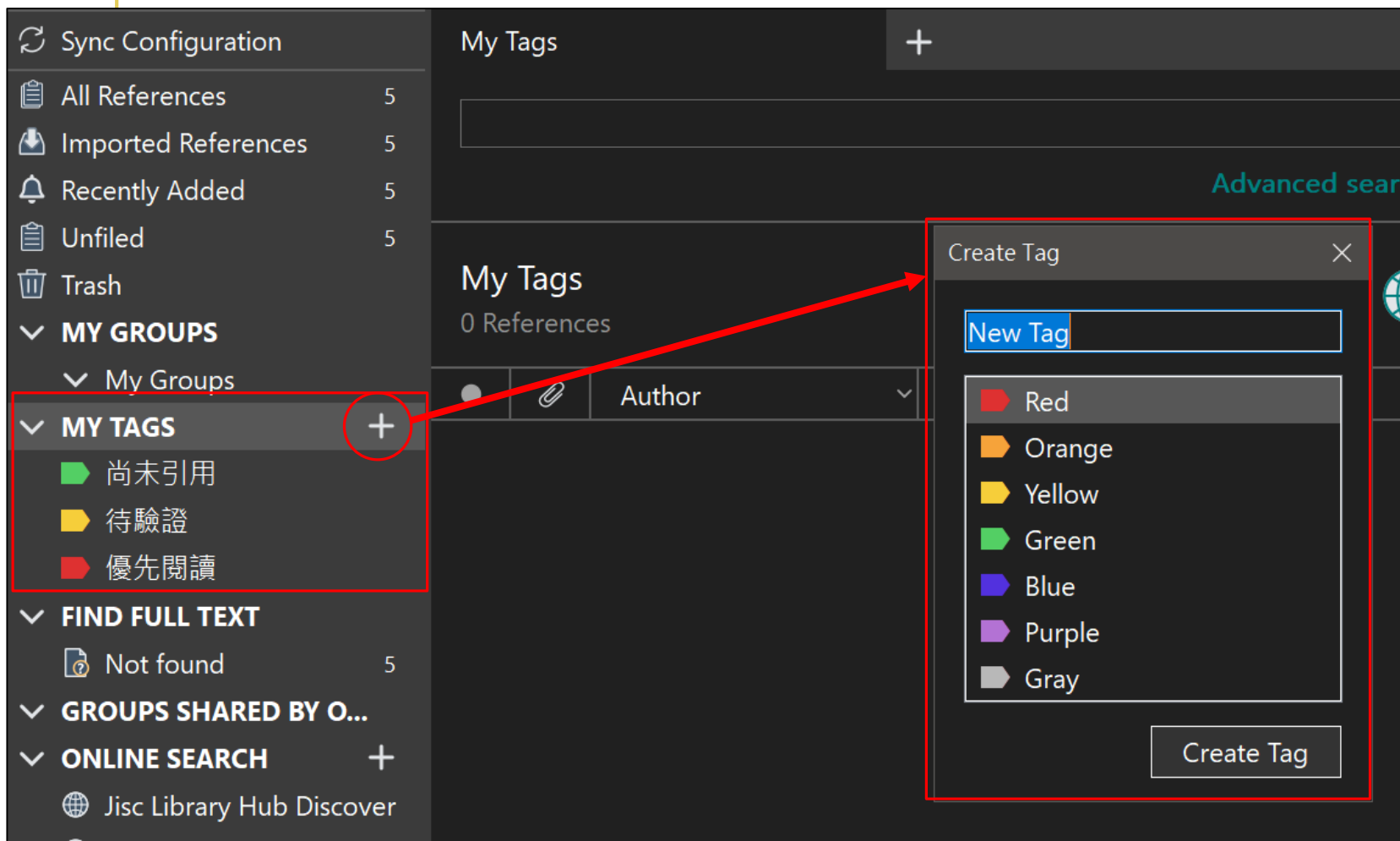
書目管理-建立群組

The screenshot shows a library management interface. On the left is a dark sidebar with navigation options: 'Sync Configuration', 'All References' (13), 'Imported References' (2), 'Recently Added' (13), 'Unfiled' (13), 'Trash' (0), 'MY GROUPS' (highlighted), 'My Groups', 'FIND FULL TEXT' (with 'Found PDF' 6 and 'Not found' 7), and 'GROUPS SHARED BY'. The main area shows 'My Groups' with a text input field and '0 References'. A right-click context menu is open over the 'MY GROUPS' section, listing options: 'Create Group', 'Create Smart Group...', 'Create From Groups...', 'Create Group Set', 'Rename Group Set', 'Delete Group Set', and 'Open in New Tab'.

- ❶ " MY GROUPS "上按右鍵
會出現建立群組相應選項
- ❷ Group Set：母資料夾
Group：子資料夾
Smart Groups：智慧群組
- ❸ 智慧群組：可先設定檢索條件，
並給定群組名稱，日後凡是符合
條件者，會自動分入此群



書目管理-標籤功能



❶ “MY TAGS” 按「+」，會出現建立Tag相應選項

❷ Tag功能，使用者可為書目添加自訂的標籤，透過不同顏色區辨書目資料



書目管理-標籤功能

Sync Configuration

All References 5

Imported References 5

Recently Added 5

Unfiled 5

Trash

MY GROUPS

My Groups

MY TAGS +

尚未引用 1

待驗證 2

優先閱讀 2

FIND FULL TEXT

Not found 5

GROUPS SHARED BY O...

All References +

Advanced sea

All References

5 References

Year	Title	Rating
2015	博物館動態展示品與使用者經驗	
2018	擴增實境互動內容對使用者經驗研究 - 以Bli...	
2016	高齡者互動保健遊戲之使用者經驗設計與評估	
2018	社交通訊類App icon設計之使用者經驗研究	
2023	行動導覽應用程式之使用者經驗研究	



書目管理-AI生成關鍵摘要

- 此功能需先註冊並登入 [EndNote Web 帳號](#)後方可使用。
- EndNote 2025結合了AI功能，能從PDF檔中生成關鍵摘要重點(Key Takeaway)，直接從PDF檔文獻中摘取內容。
- 使用此功能必須透過EndNote自帶的PDF檔閱讀軟體，不能使用Adobe Reader。



書目管理-AI生成關鍵摘要

Christoffersen, 2021 #13 Summary Edit **PDF**

1 / 10 100%

considerations

Key Takeaway 直接由PDF中提取關鍵見解

This research provides a structured framework based on Maslow's Hierarchy of Needs to assist library administrators in analyzing and improving academic library spaces to better meet the needs of students.

Additional topics discussed in the document are:

- Evidence-based design in library renovations
- Impact of technology on library space usage
- Strategies for conducting post-occupancy evaluations

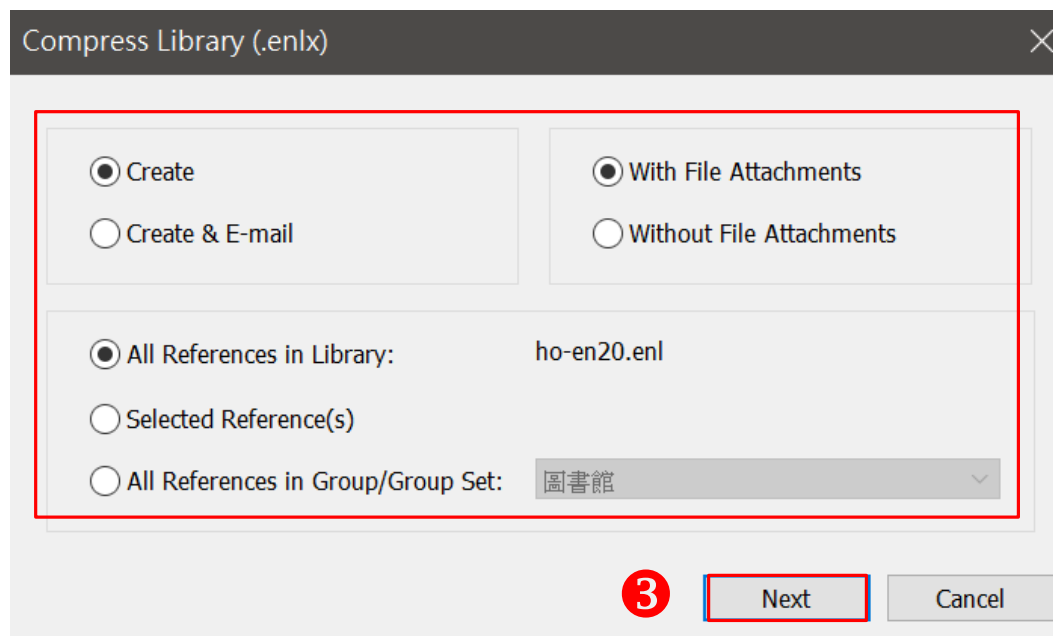
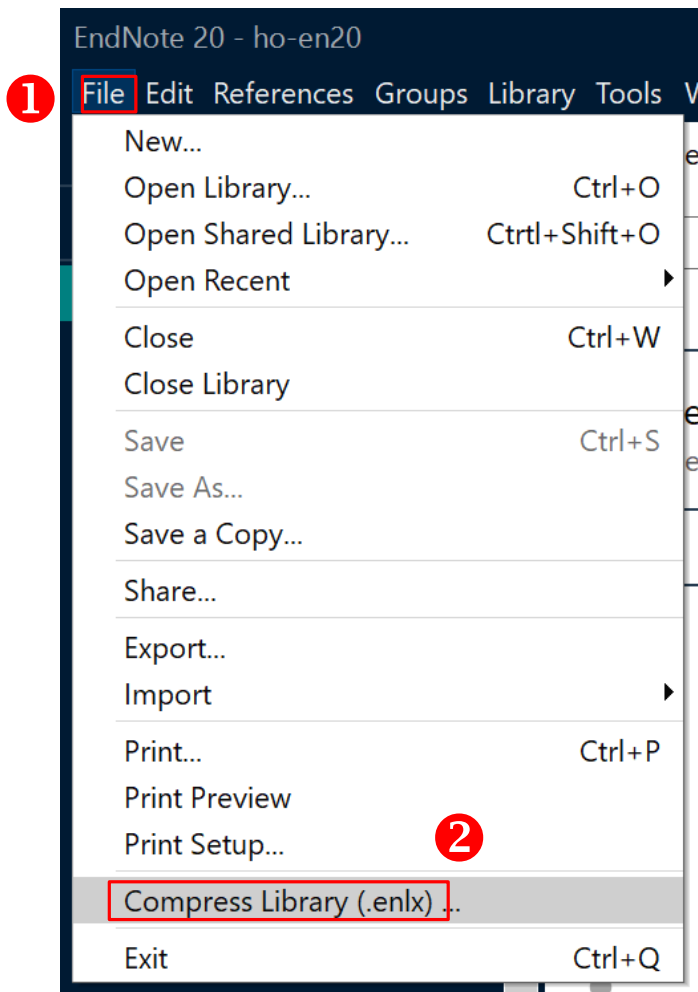
(Generated from PDF)

EndNote
2025新功能！



書目管理-檔案壓縮備份

很重要！



- ① 點選 " File"
- ② 點選 " Compressed Library (.enlx)"
- ③ 選擇相應設定後，點選 " Next"



書目管理-檔案壓縮備份

很重要！

Save Compressed Library (.enlx)

組合管理 ▾ 新增資料夾

本機

- 3D 物件
- 下載
- 文件
- 音樂
- 桌面
- 圖片
- 影片
- WIN10-64 (C:)
- user (D:)

名稱

- HyRead
- 自訂 Office 範本

檔案名稱(N): 生農系備份.enlx

存檔類型(T): EndNote Compressed Library (*.enlx)

4 存檔(S) 取消

檔案

快速存取

- 桌面
- 下載
- 文件
- 圖片
- 2資料庫統計

名稱

- HyRead
- 自訂 Office 範本
- 生農系備份.enlx

5

Library備份壓縮檔 = Library備份壓縮檔.Data + Library備份壓縮檔.enlx

④ 輸入檔案名稱並存檔

⑤ 雙擊所備份的壓縮檔(enlx)，就會自動解壓縮

寫作

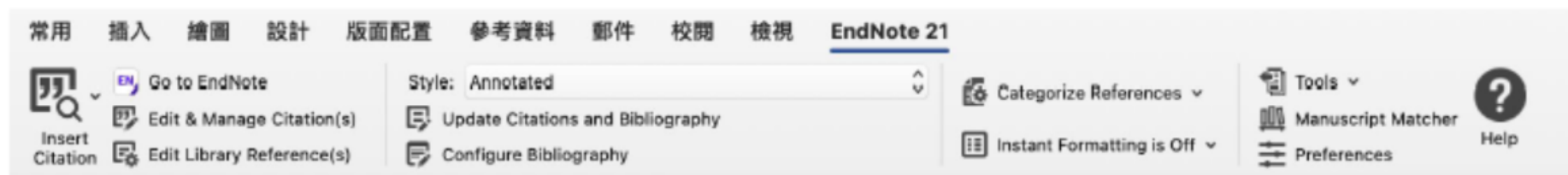


Cite While You Write 工具列

Windows 版 Word



Mac 版 Word



1. 安裝完成後，請開啟WORD，檢查有無正確安裝EndNote21工具列。



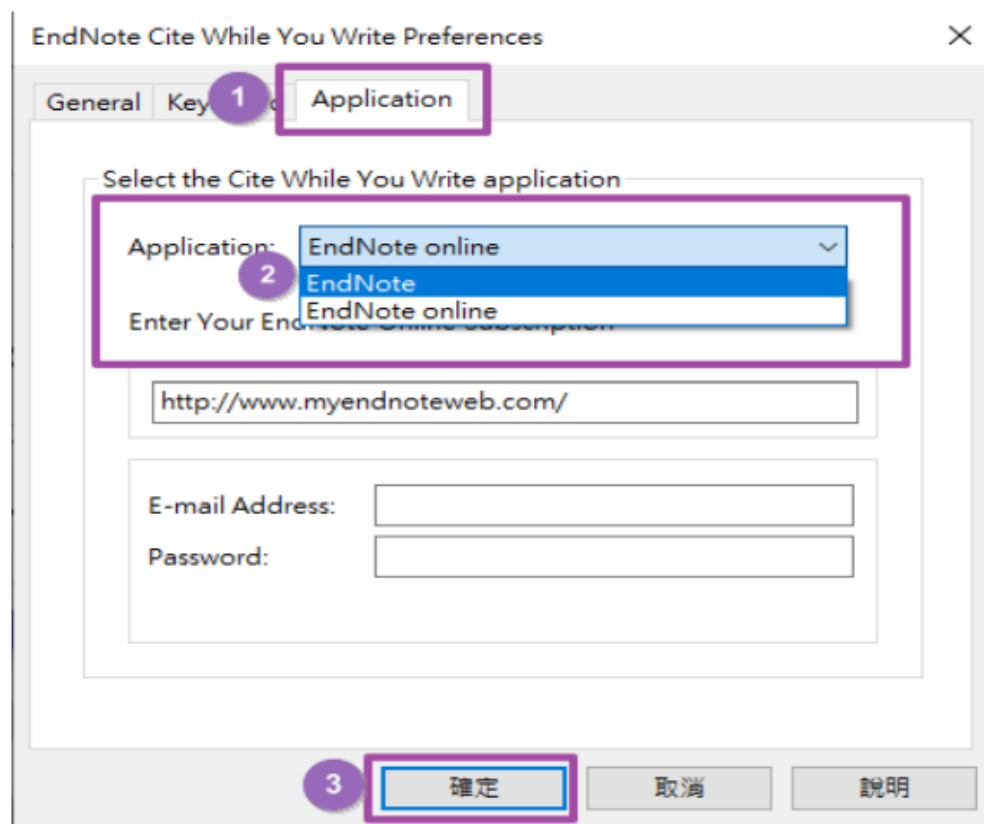
2. 若顯示Go to EndNote Online，請參照下方步驟設定EndNote工具列。



3. 點擊Preference



4. 選擇Application頁籤->下方Select the Cite While You Write Application->將Application下拉選單點開->選擇EndNote->按下確定即可

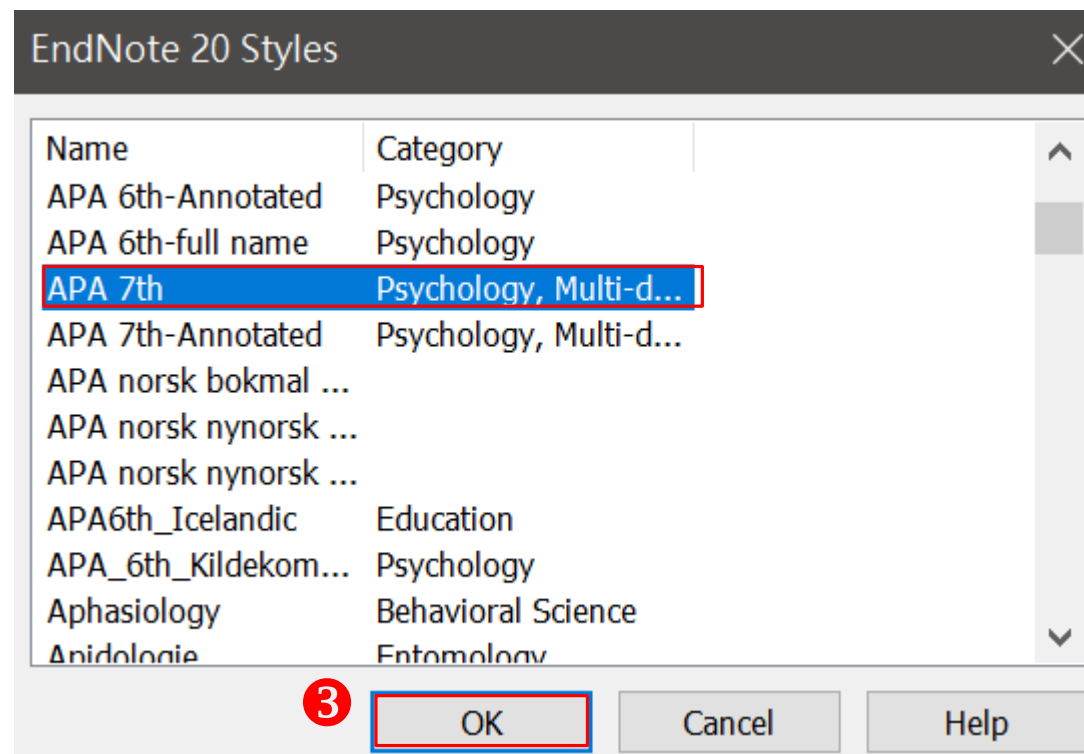
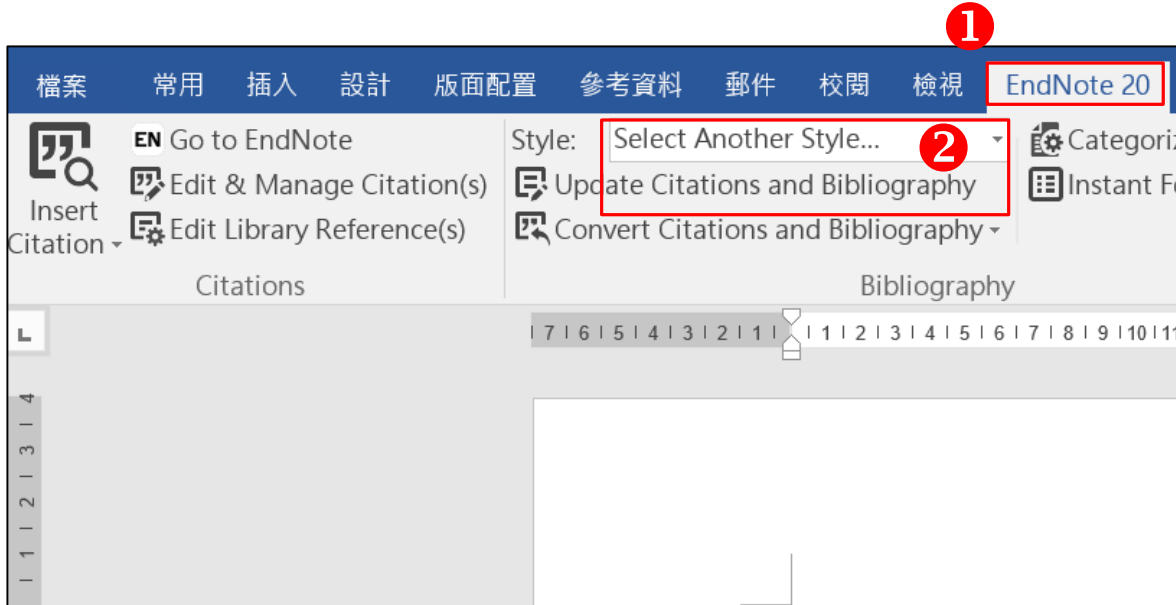




寫作-選擇書目格式

- ① 打開WORD，功能列上點選 "EndNote 21"
- ② Style下拉選單點選 "Select Another Style..."
- ③ 找到相應格式後，點選 "OK"

中文書目格式
可能需要修正





寫作-插入引文

開啟Word檔案，游標停在欲插入引文之處後

❶ 開啟EndNote，點選欲插入的書目

❷ 點選 “ ”

❸ 回到Word檔案，可看到已插入引文

The screenshot shows the EndNote 20 application window. On the left, the 'All References' list contains 14 references. The first reference is highlighted with a red box and a red circle with the number 1. The second reference is also highlighted with a red box and a red circle with the number 2. A red arrow points from the 'Insert' button in the bottom right of the EndNote window to the 'Insert' button in the Word document. The 'Insert' button is labeled 'Insert a citation for each selected reference. You can insert up to 250 consecutive citations. (Alt+2)'.

	Author	Year	Title
❶	Sara C...	2021	The Impact of COVID-19 on the Use of Academic Libr...
	McDon...	2021	Web Content Strategy in Practice within Academic Libr...
	Homen...	2021	Persistent URLs and Citations Offered for Digital Objec...
	Galbre...	2021	A Framework for Measuring Relevancy in Discovery En...

The screenshot shows a Word document titled 'tttt - Word'. The document contains two paragraphs. The first paragraph is: 'In order to better detect the overall trends and research hot spots of data mining in Chinese academic libraries, 329 related studies were extracted from CNKI (China National Knowledge Infrastructure) and analyzed by using bibliometrics and keyword network analyses(Sara Connell et al., 2021).'. The second paragraph is: 'Bibliometrics was used to analyze the distribution of the overall trends, authors, institutions, research levels, and keywords in the related field. Cluster analysis was applied to the keyword co-occurrence network to show hot issues in the application research of data mining in Chinese academic libraries. Results indicate that findings in this area generally show an upward trend, but few high-yielding authors are found, the volume of journals is low, research institutions are scattered, and the rate of funding support is not high.'.

Below the paragraphs, there is a red box containing the reference list:

參考文獻

Sara Connell, R., Wallis, L. C., & Comeaux, D. (2021). The Impact of COVID-19 on the Use of Academic Library Resources [Article]. *Information Technology & Libraries*, 40(2), 1-20. <https://doi.org/10.6017/ital.v40i2.12629>

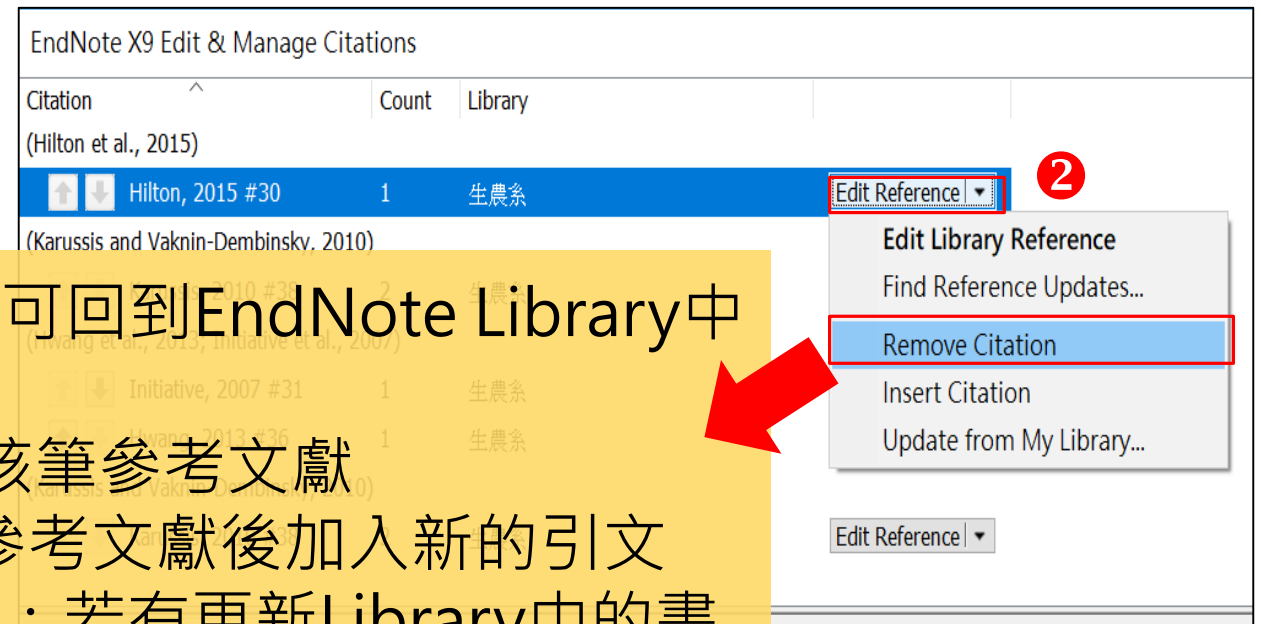


寫作-移除引文

因有參數功能，建議在此更新或移除引文

❶ 點選 " Edit & Manage Citation(s) "

❷ 選定欲修正的書目，點選 "Edit Reference→Remove Citation "



- Edit Library Reference：可回到EndNote Library中編輯該筆參考文獻
- Remove Citation：移除該筆參考文獻
- Insert Citation：在該筆參考文獻後加入新的引文
- Update from My Library：若有更新Library中的書目資訊，記得點選此項



寫作-從PDF直接引用

EndNote
2025新功能！

開啟Word檔案，游標
停在欲插入文字之處後

❶ 從PDF中選取要引用的
文字。

❷ 點選“ ”

❸ 回到Word檔案，可
看到已插入文字內容和
引用資料。

The screenshot illustrates the EndNote 2025 workflow for inserting text from a PDF into a Word document. It is divided into three numbered steps:

- Step 1:** A PDF document titled "Christoffersen, 2021 #13" is open. A red box highlights a paragraph about "Belongingness" in the PDF. A red circle with the number 1 is next to it.
- Step 2:** The EndNote 2025 interface shows the selected text from the PDF being copied. A red circle with the number 2 is next to the copy icon in the toolbar.
- Step 3:** A Microsoft Word document is shown with the selected text pasted into it. A red box with the number 3 is next to the pasted text. Below the text, the citation information is displayed: "Christoffersen, D. L., Farnsworth, C. B., Bingham, E. D., & Smith, J. P. (2021). Considerations for creating library learning spaces within a hierarchy of learning space attributes. *Journal of Academic Librarianship*, 47(6), N.PAG-N.PAG. <https://doi.org/10.1016/j.acalib.2021.102458>."

Red arrows indicate the flow of the process: from the PDF text selection to the EndNote interface, and then to the Word document.

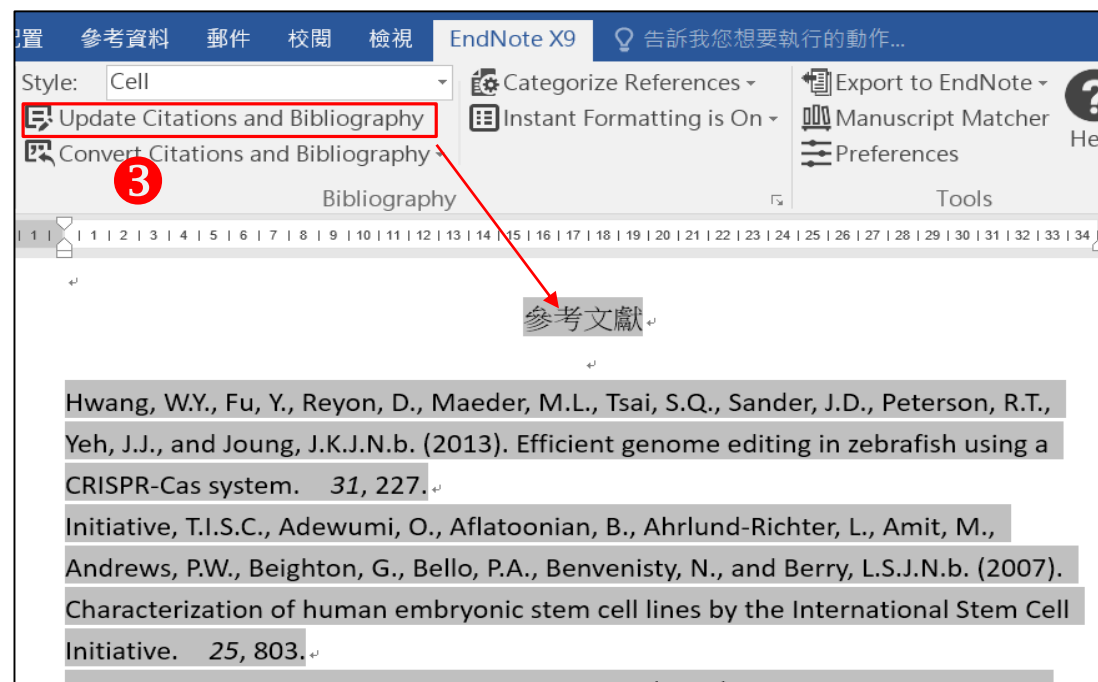
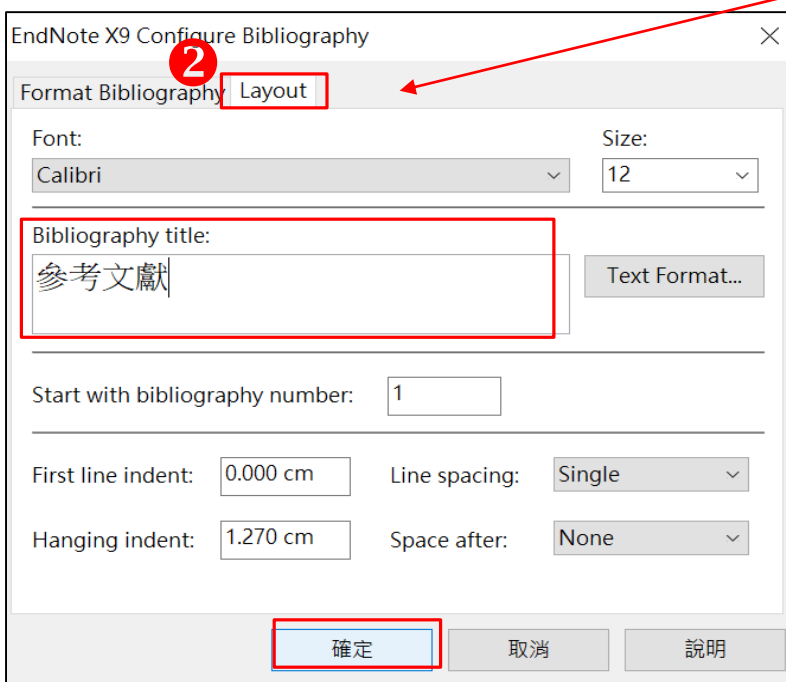
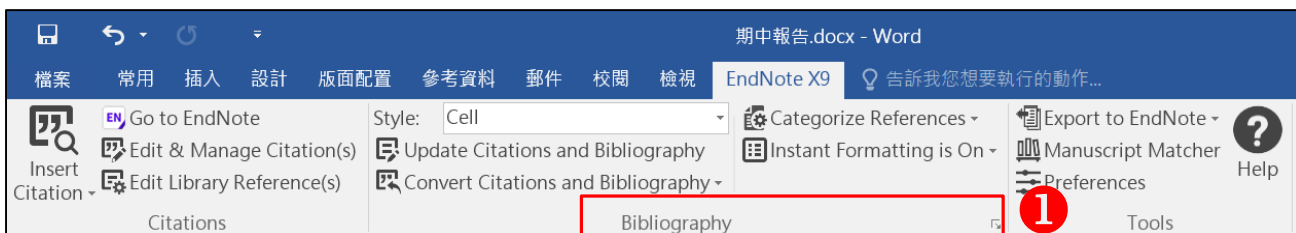
文字內容

參考文獻



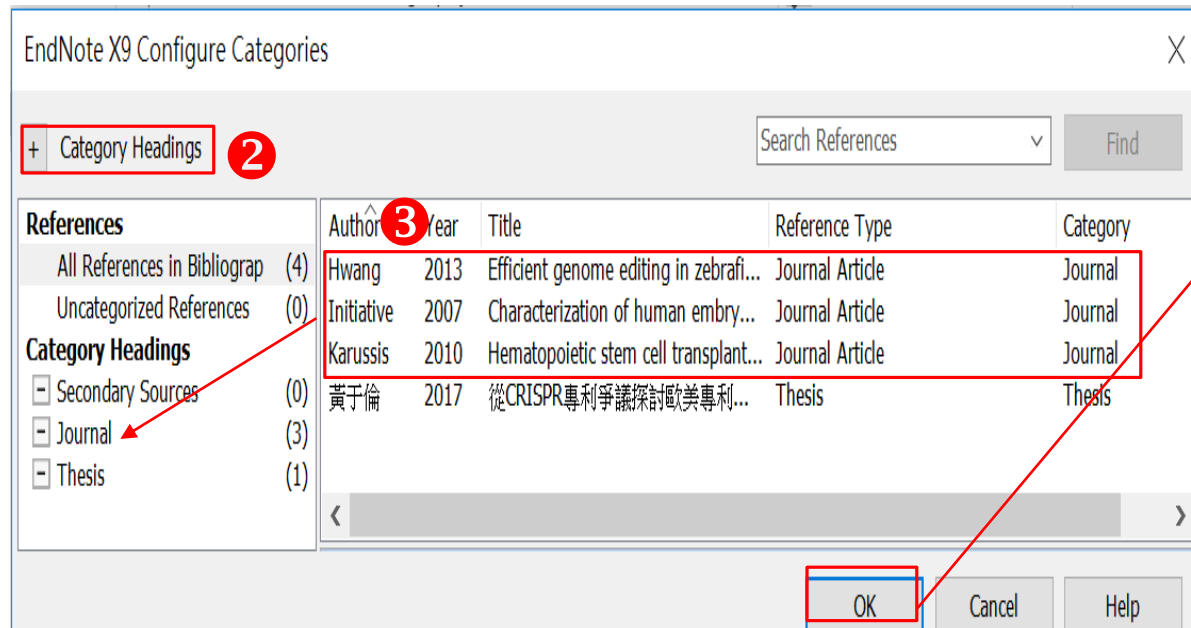
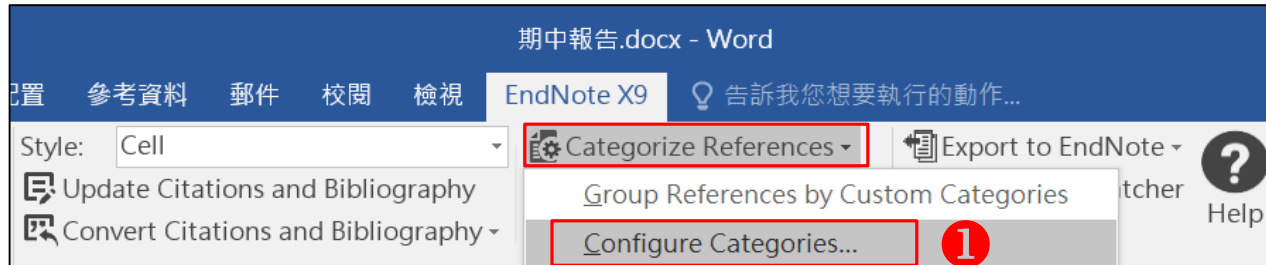
寫作-編輯參考文獻

- ❶ 點擊Bibliography旁右下的箭頭符號
- ❷ 點選 " Layout "可調整參考文獻中的標題、字體、字級、行距等
- ❸ 編輯完成後，點選 " Update Citations and Bibliography "可同步更新調整過的引文和參考文獻





寫作-參考文獻分類



- 1 點擊 "Categorize References" → "Configure Categories"
- 2 點選 "Category Headings" , 可新增標目名稱如Journal, Thesis
- 3 將資料類型為Journal Article的書目 , 拖曳至Journal的分類標目中
- 4 完成清單分類後 , 點選 " OK " , 在文末的參考書目清單中就可看到分類

Journal

Hwang, W.Y., Fu, Y., Reyon, D., Maeder, M.L., Tsai, S.Q., Sander, J.D., Peterson, R.T., Yeh, J.J., and Joung, J.K.J.N.b. (2013). Efficient genome editing in zebrafish using a CRISPR-Cas system. 31, 227.

Initiative, T.I.S.C., Adewumi, O., Aflatoonian, B., Ahrlund-Richter, L., Amit, M., Andrews, P.W., Beighton, G., Bello, P.A., Benvenisty, N., and Berry, L.S.J.N.b. (2007). Characterization of human embryonic stem cell lines by the International Stem Cell Initiative. 25, 803.

Karussis, D., and Vaknin-Dembinsky, A.J.E.r.o.c.i. (2010). Hematopoietic stem cell transplantation in multiple sclerosis: a review of the clinical experience and a report of an international meeting. 6, 347-352.

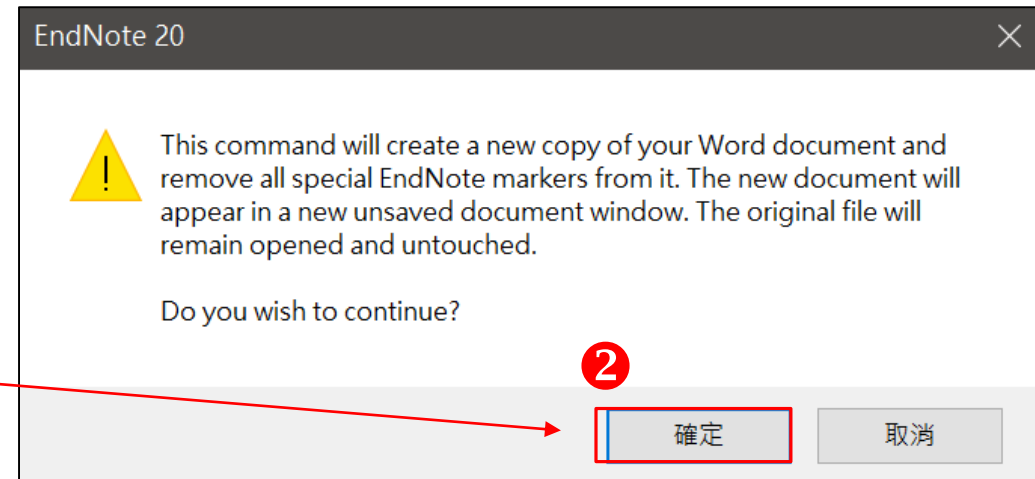
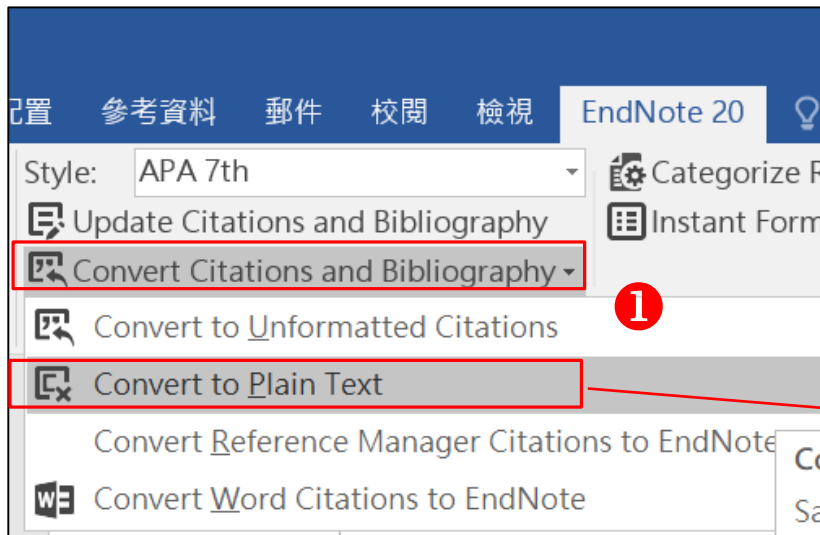
Thesis

黃于倫 (2017). 從 CRISPR 專利爭議探討歐美專利進步性之研究. In 科技管理與智慧財產研究所 (台北市: 國立政治大學), pp. 102.



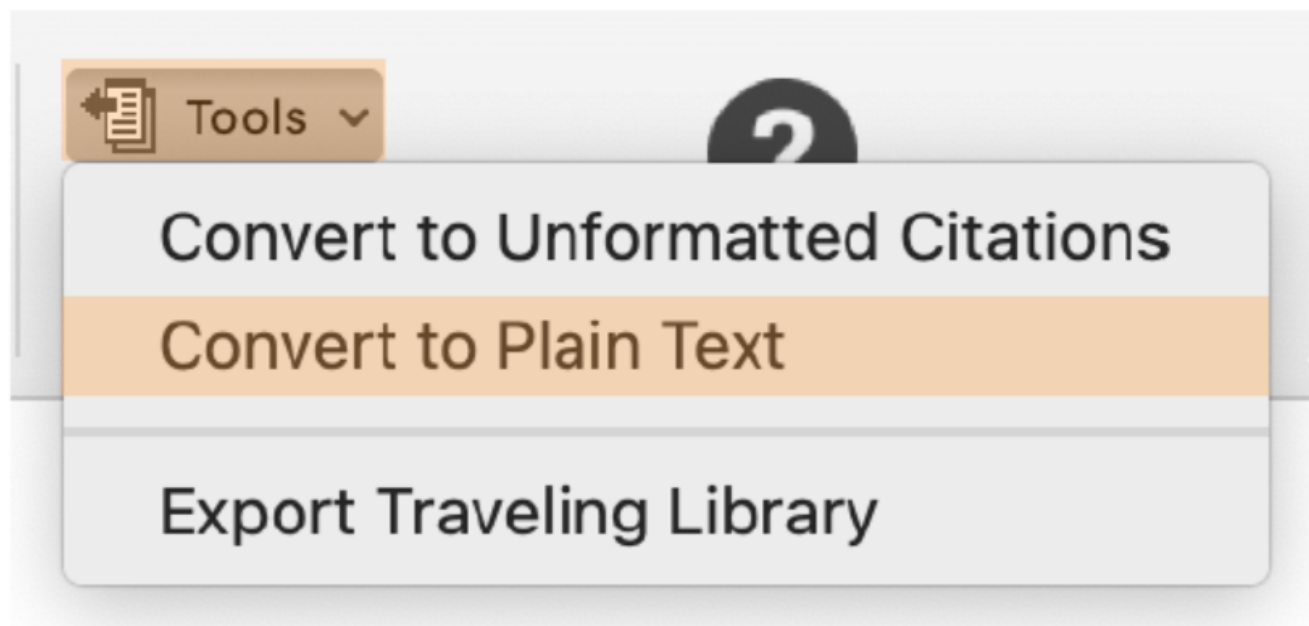
寫作-移除參數

EndNote參數一旦移除就無法回復，
移除參數前務必先儲存目前檔案



- ① 點選 "Convert Citations and Bibliography→Covert to Plain Text"
- ② 點選 "確定"，即移除參數

Word for Mac 移除參數



在 Mac 版的 Word，
需從 EndNote 的標籤
面版點選 **Tools** 下的
Covert to Plain Text
以移除參數



其他參考資料

臺大圖書館-EndNote Filter常用電子資源匯入方式

<http://tul.blog.ntu.edu.tw/archives/21272>

臺大圖書館-EndNote 2025 新功能快覽

<http://tul.blog.ntu.edu.tw/archives/36399>

臺大圖書館-APA第7版與第6版的差異

<http://tul.blog.ntu.edu.tw/archives/25285>

臺大圖書館-用EndNote寫論文時如何呈現中文參考文獻格式？

<http://tul.blog.ntu.edu.tw/archives/3533>



其他參考資料

EndNote常見問題

http://www.sris.com.tw/ser_faq.asp

EndNote21 影音教材

<https://www.sris.com.tw/ts/audiovisualMaterials/en21win.html>

EndNote APA 6th 中英文合併樣式檔 (style) 範例

<http://tul.blog.ntu.edu.tw/archives/15636>

碩睿資訊-客戶服務

<http://www.sris.com.tw/service.asp>



其他參考資料

- Word 2016 如何看到Endnote的CWYW工具列呢？

<http://tul.blog.ntu.edu.tw/archives/16189>

- EndNote: CWYW tools are disabled and missing in Word (Windows)

https://support.clarivate.com/Endnote/s/article/EndNote-Windows-CWYW-tools-are-disabled-and-missing-in-Word?language=en_US



其他參考資料

- EndNote X7/X8/X9/20 Windows: Install Word CWYW

https://support.clarivate.com/Endnote/s/article/EndNote-X7X8-Windows-Install-Word-CWYW?language=en_US

- EndNote X8/X9/20 macOS and EndNote online macOS: CWYW tools in Microsoft Word 2016/2019/365 Troubleshooting guide

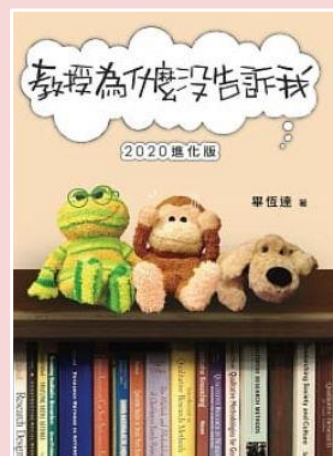
https://support.clarivate.com/Endnote/s/article/EndNote-X8-Mac-and-EndNote-online-Mac-CWYW-tools-in-Microsoft-Word-2016-Troubleshooting-guide?language=en_US



論文寫作



學術期刊羅馬化：
APA、Chicago
〈Turabian〉與
羅馬化引文格式規範



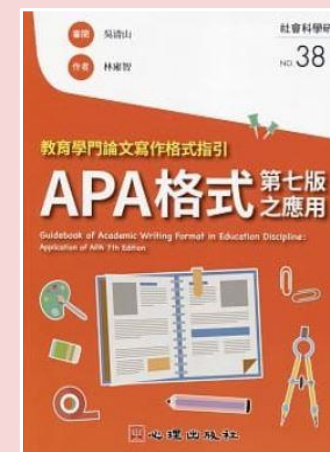
教授為什麼
沒告訴我



從字句到結構：
學術論文寫作指引



學術工作者的必修
學分：學術倫理及
研究誠信



教育學門論文
寫作格式指引



論文寫作



論文教室：從課堂
報告到畢業論文



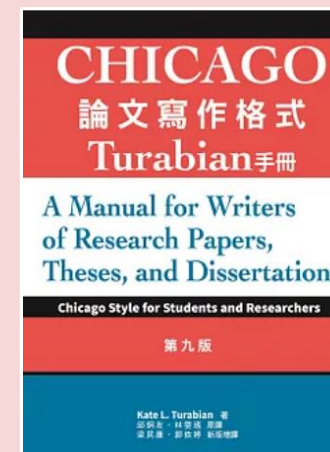
質性研究方法
與論文寫作



教育論文寫作與
實用技巧



傻瓜也會寫論文
(量化+質化增訂
版)：社會科學學
位論文寫作指南



Chicago論文寫作
格式：Turabian
手冊

感謝您的聆聽



民雄校區圖書資訊組

何雅婷



05-2068234



hoya@mail.ncyu.edu.tw

