

 Clarivate™

EndNote™ 21

書目管理軟體課程

嘉義大學圖書館



對 Windows 作業系統相容性

Win 7

Win 8

Win 10

Win 11

EndNote
X9

O

O

O

X

EndNote
21

X

X

O

O

對 Mac 作業系統相容性

Mojave
10.14.X

Catalina
10.15.X

Big Sur
11.0.X

Monterey
12.0.X

Ventura
13.0.X

EndNote
X9

○

先升級X9.3版

○

X

X

X

EndNote
21

○

○

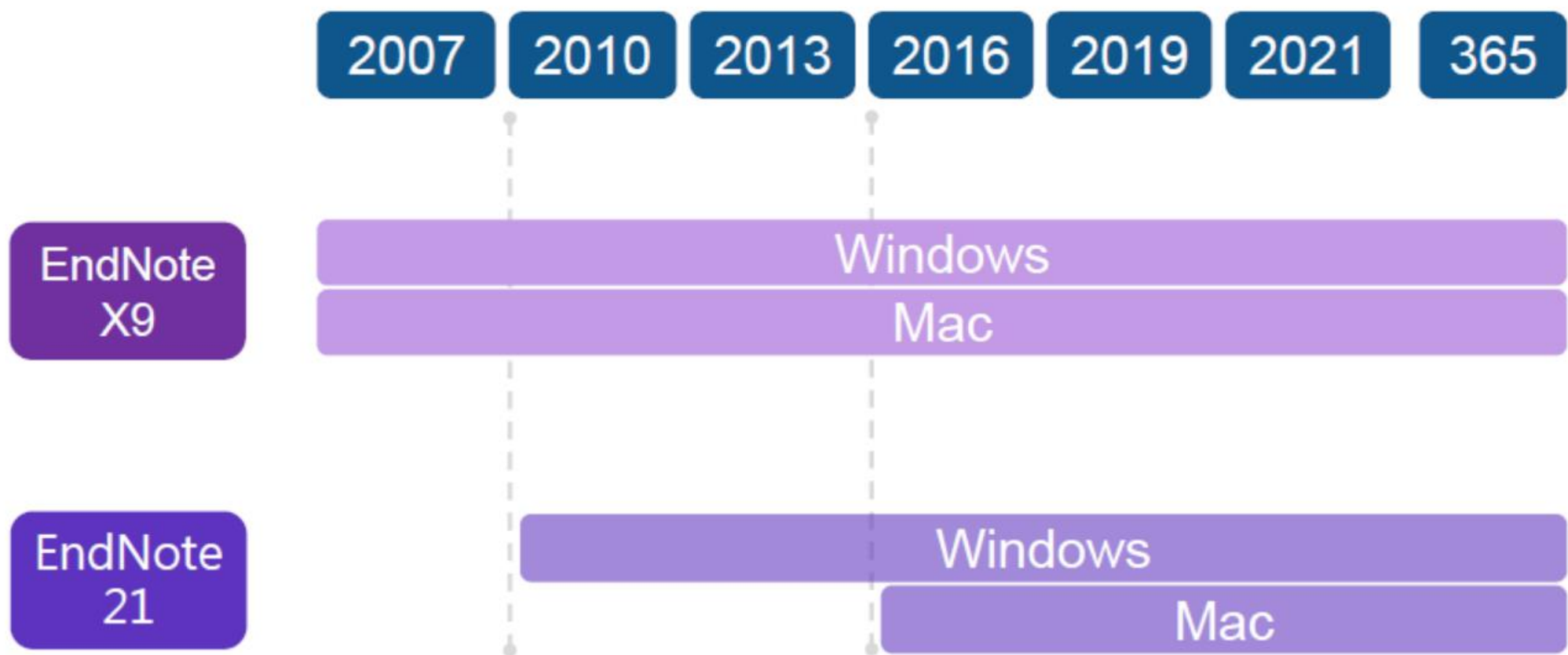
先升級至最新版

○

○

○

與 MS Word 相容



Windows	作業系統版本	Office 365 Word 2021/2019	Word 2016	Word 2013	Word 2010
		請使用桌機版			
EndNote 21	Windows 10 / 11	V	V	V	V

Macintosh (MAC)	作業系統版本	Office 365 Word 2021/2019	Office 365 Word 2016
		請使用桌機版	
EndNote 21	OS 13.X. Ventura	V	V
	OS 12.x. Monterey	V	V
	OS 11.x. BigSur	V	V
	OS 10.15.x Catalina	V	V
	OS 10.14.x Mojave	V	V

大綱



下載與安裝



操作面板說明



資料匯出



書目管理



寫作



下載與安裝





軟體下載-1

- 1 圖書館首頁點選"查詢 SEARCH"，再點選"電子資源入口"
- 2 檢索框內輸入"endnote"





軟體下載-2

點軟體名稱下載

1

EndNote
21 for
Windows

EndNote 21 for Windows

資料類型： 資料庫

使用說明 [安裝說明](#)

> 簡介

2

EndNote
21 for
Macintos

EndNote 21 for Macintosh(MAC)

資料類型： 資料庫

使用說明 [安裝說明](#)

> 簡介



軟體下載-3



使用者登入/ User login

讀者帳號/ID

讀者密碼/Password

登入/Login

取消/Cancel

[忘記密碼](#)

需先登入後
才能下載軟體



軟體安裝-1

安裝前

請記得請先關閉所有

Office 檔案



軟體安裝-2

Note :

1. 若您曾下載EndNote 20或先前版本，建議從「控制台→新增或移除程式」的位置移除舊版本，再重新安裝新版。
2. EndNote若有小版本升級，在有網路連線時會跳出是否升級的對話框，屆時依照需求選擇即可。

下載與安裝EndNote



EndNote 21

右鍵
解壓縮

不要直接於壓縮包中
執行安裝檔！



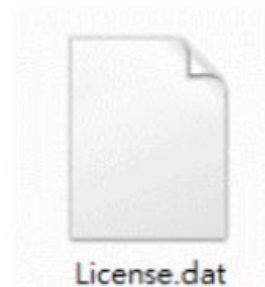
產生
資料夾



Endnote 21



EN21Inst



License.dat

※ 請勿刪除！
(此為單位購買序號)

注意！

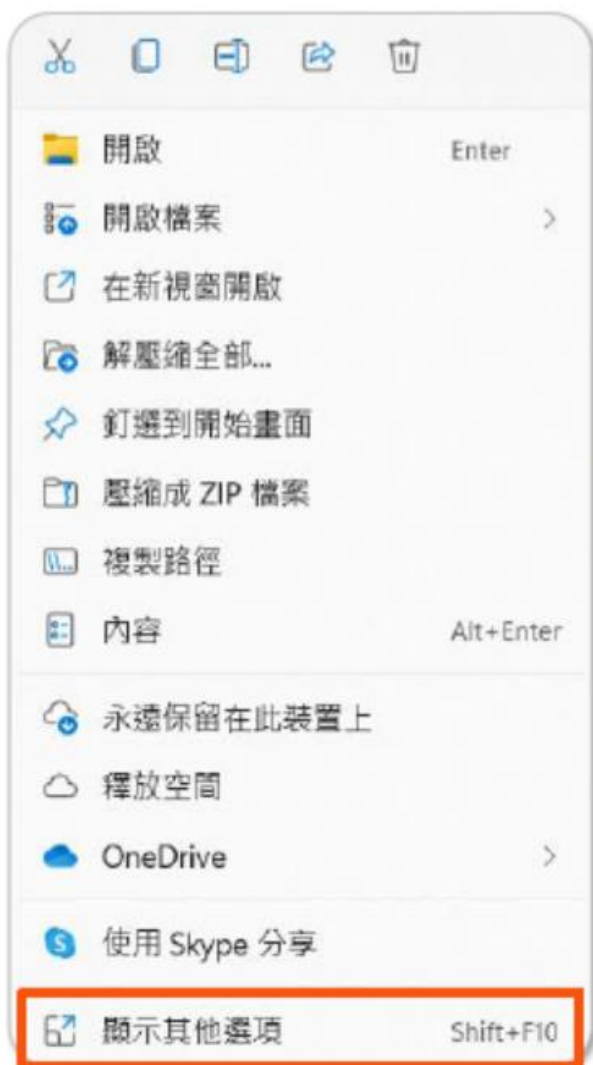
安裝前請記得先關閉所有Office 軟體。

在 Win 11 解壓縮

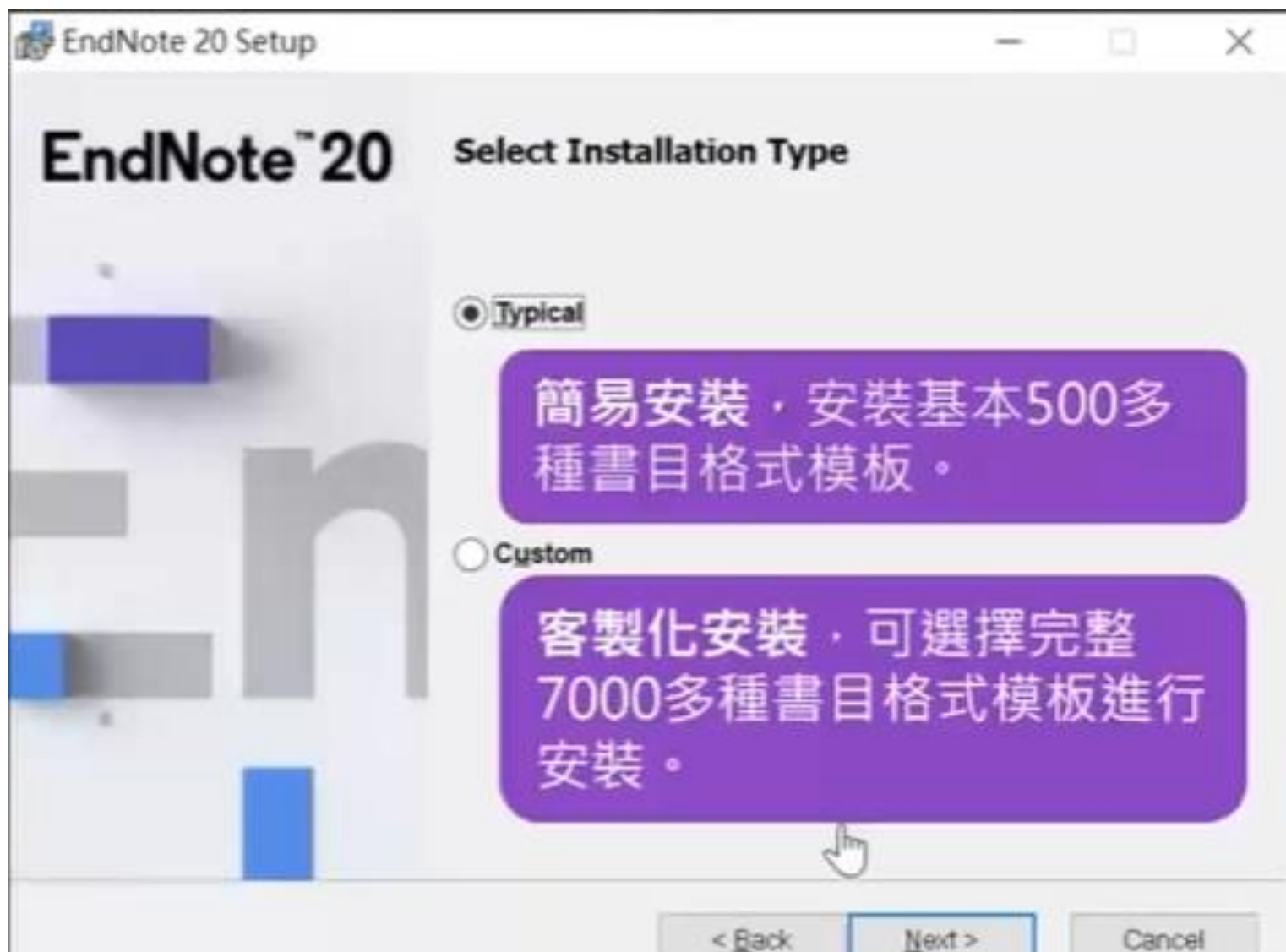


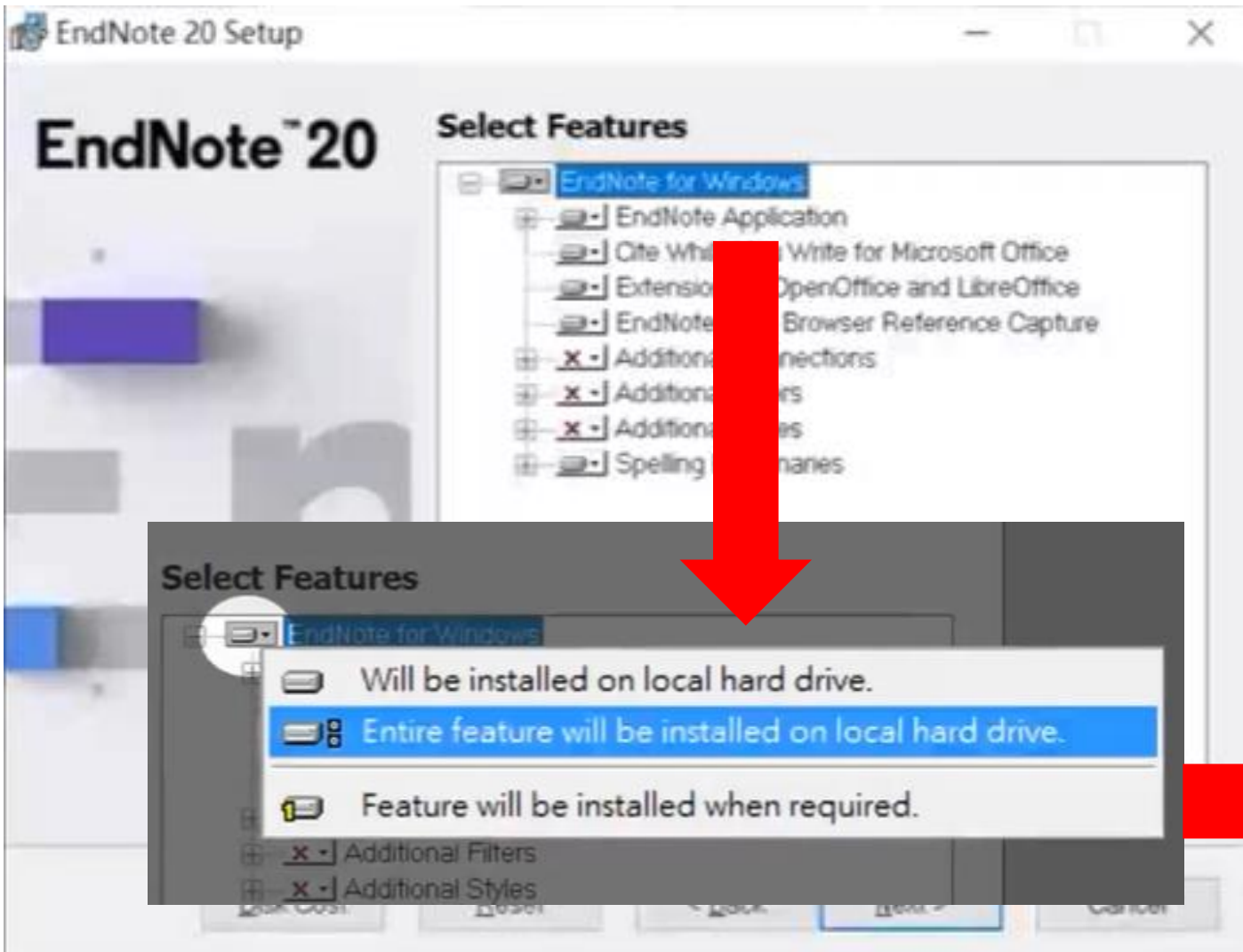
Endnote 21

右鍵
解壓縮



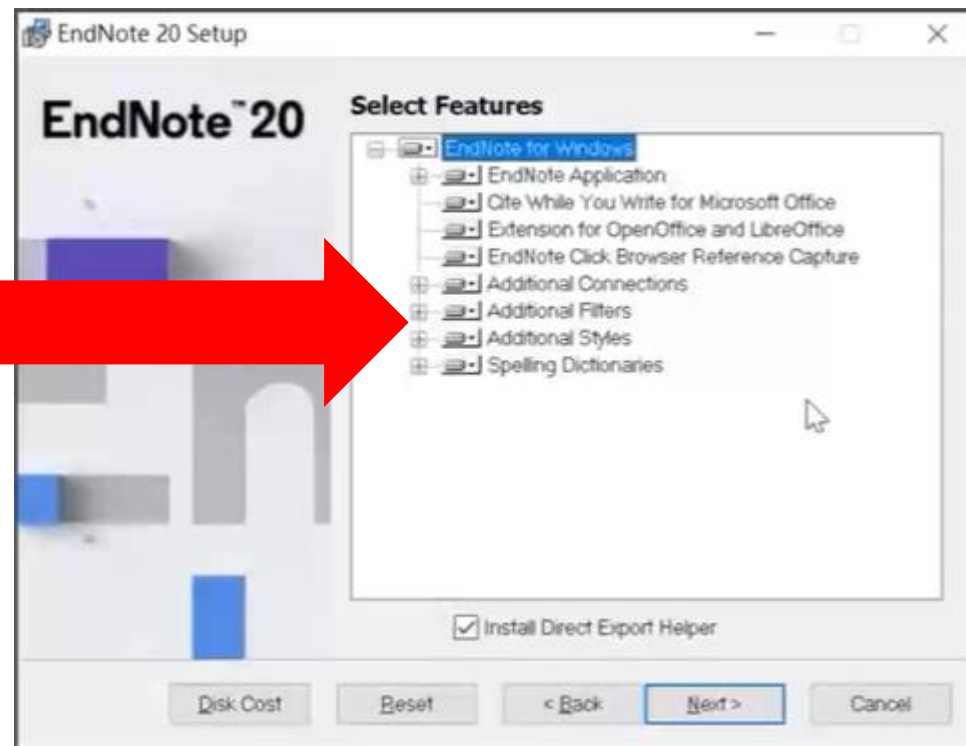
EndNote 21





Custom

版本安裝需特別注意



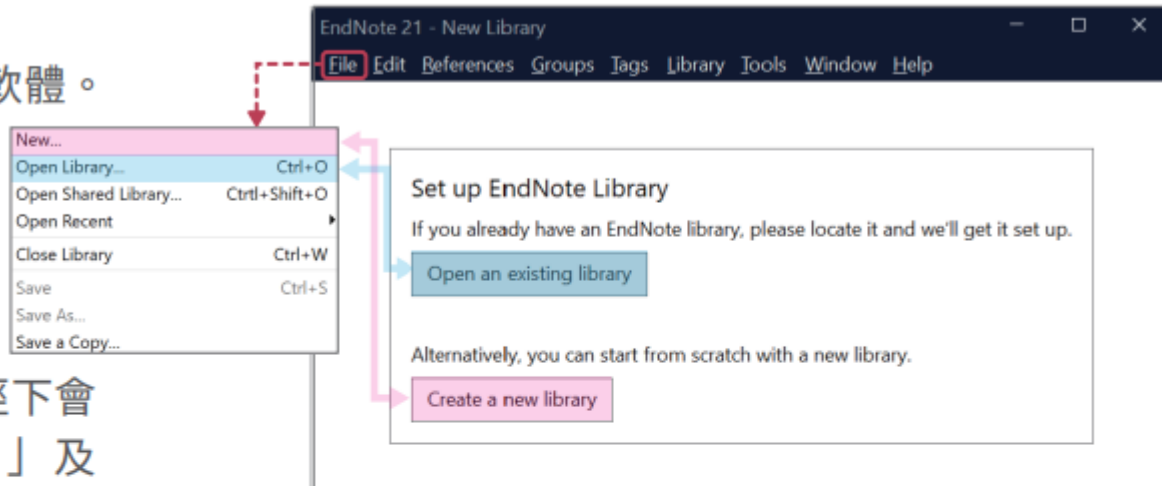
建立個人EndNote Library





建立個人 EndNote Library

1. 從開始功能列中，開啟安裝好的 EndNote 21 軟體。
2. 以[Create a new library]，或點選 [File] → [New...] 來新增一個 Library，依個人需求選擇儲存路徑及編輯檔案名稱，點選 [Save] 即建立完成。
3. 建立個人 EndNote Library 後，在儲存的路徑下會產生兩個同名檔案，副檔名分別為「.enl」及「.data」。欲變更 EndNote Library 儲存路徑時，需兩個檔案同步移動。



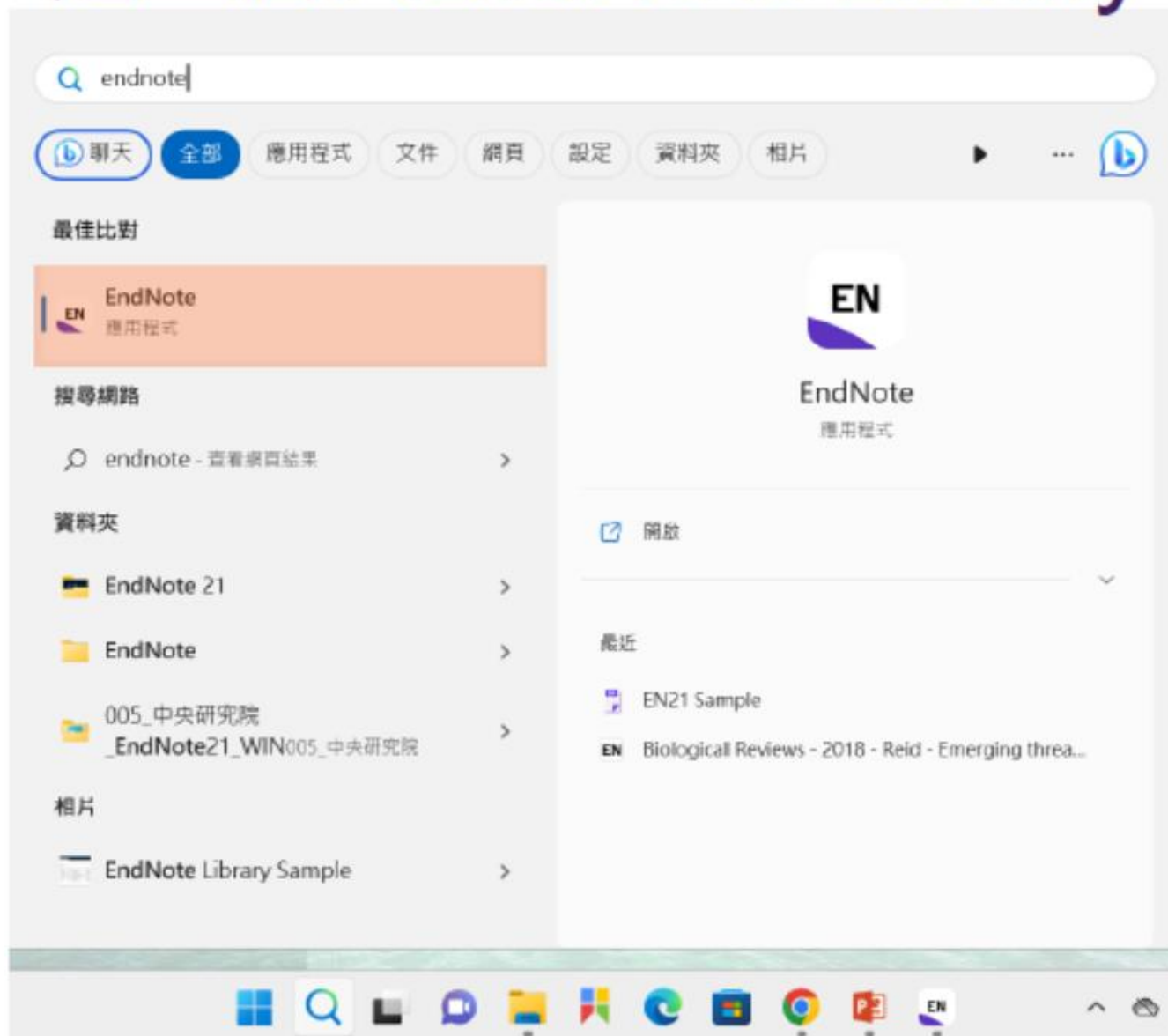
Note :

1. 若想開啟先前建立的 Library，可點選 Open an existing library 或 File → Open Library，再選擇該 Library 路徑以開啟舊檔。
2. 先前的 Library 版本為 X9.3 以上，可與 EndNote 21 軟體完全相容；但 Library 版本為 X9.2(含)以下版本，在 EndNote 21 開啟舊檔時，需將 Library 另存轉檔。

各 Library 版本相容性



建立個人EndNote Library



首次開啟出現授權協議

EndNote

End User License Agreement

EndNote® End User License Agreement

THE TERMS AND CONDITIONS OF THIS AGREEMENT SHALL NOT APPLY IF YOU HAVE OBTAINED ACCESS TO THIS PRODUCT PURSUANT TO AN INSTITUTIONAL SITE LICENSE. UNDER SUCH CIRCUMSTANCES, YOUR USE OF THIS PRODUCT SHALL BE GOVERNED SOLELY BY THE TERMS AND CONDITIONS OF SUCH LICENSE. If you would like to understand more about all of the rights that you or your employer have to use the Product, you should refer to the institutional site license agreement between you or your employer and Clarivate or authorized resellers.

BACKGROUND. Camelot UK Bidco Limited ("Clarivate Analytics") has developed a proprietary software application known as EndNote® (the "Software"). By using the Software and/or its accompanying manuals (the "Documentation" and together with the Software, the "Product"), you (the "End User") agree with Clarivate Analytics to be bound by the terms and conditions set forth herein. Clarivate Analytics is willing to permit you to use the Product only upon the condition that you accept and comply with all of the terms of this agreement ("Agreement").

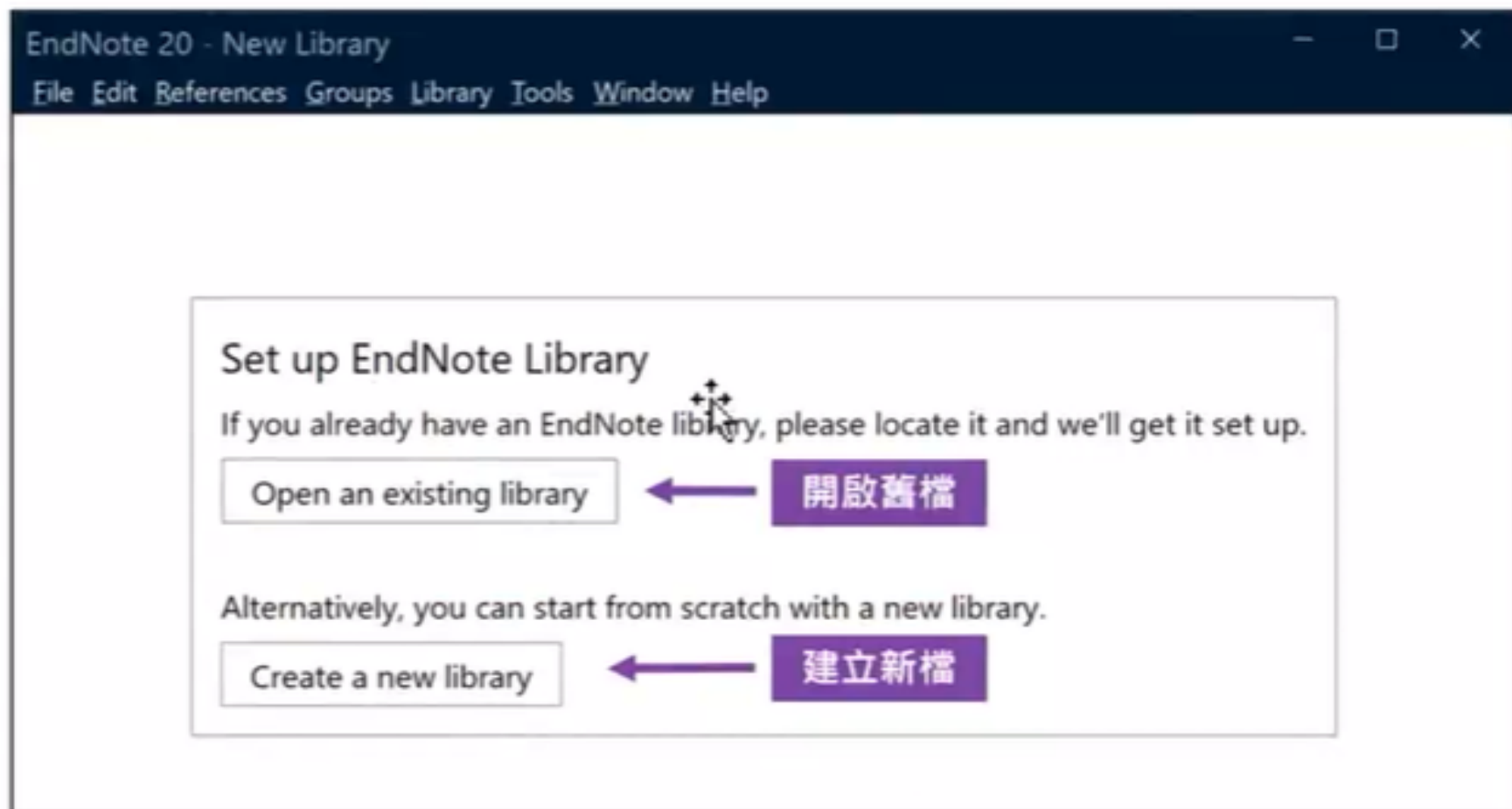
THEREFORE, for good and valuable consideration, including the rights and license granted in this Agreement, and intending to be legally bound, Clarivate Analytics and End User agree as follows:

I accept the license agreement

I do not accept the license agreement

Next Cancel

建立個人EndNote Library



EndNote Library 檔案

！一起帶走！一起改名！



請勿放在
iCloud
Google Drive
One Drive
Dropbox 等
雲端硬碟中



EN Demo.enl

書目資料



EN Demo.Data

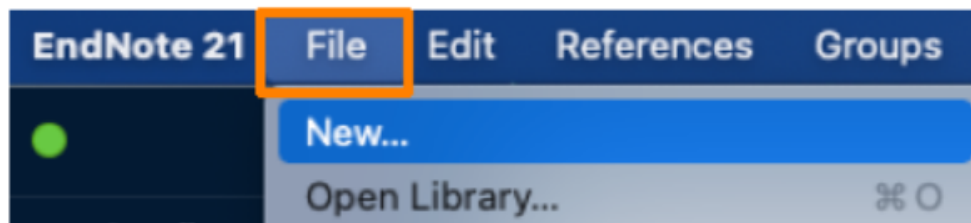
夾帶檔案



請放在
電腦本機端硬碟中

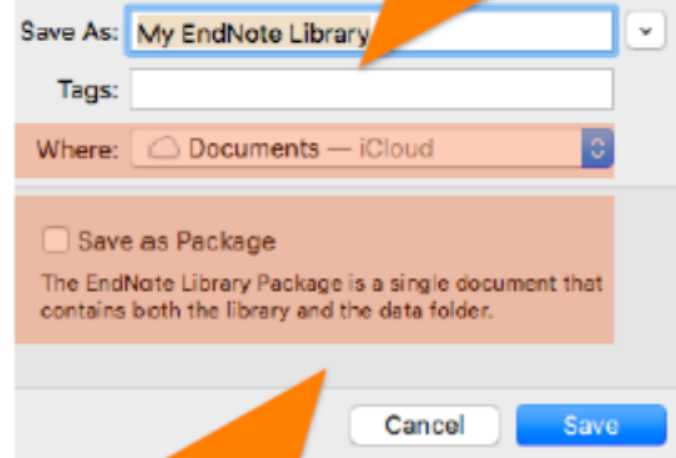
Mac 電腦上建立 EndNote Library

開啟新檔 File > New



選擇儲存位置
取新檔名

務必儲存在電腦本機端



勾選只存成一個檔案 (.enlp)
放到 Windows 系統則為資料
夾內含 .enl 和 .data 檔案

Help → Check for Update 確認更新





EndNote書目管理軟體



管理

協助使用者有效管理所搜集到的參考文獻



寫作

輕鬆引用書目與產生參考書目格式於WORD和PPT中



引文與參考文獻

引文 Citation

Introduction

According to traditional Chinese medicine, the pericardial meridian is associated with the pain or fullness in the chest, palpitations, depression, restlessness, manic or depressive disorders, nausea or vomiting, hiccups, gastric pain, and distension in the upper abdomen (Bai and Baron, 2001). Since the parasympathetic modulation of both heart and gut is largely mediated by the vagus nerve, and since vagal stimulation of the gut can result in increased peristalsis while the vagal stimulation of the heart can result in decreased heart rate (Guyton and Hall, 1996), it is speculated that to some extent the pericardium meridian might be associated with the autonomic nervous modulation of the subject.

Acupuncture or acupressure at the Neiguan (P6) point, the most frequently used acupoint in the pericardium meridian, has been shown to lessen nausea and vomiting (Dundee *et al.*, 1987, 1988, 1989a and b; Ho *et al.*, 1989; De Aloysio and Penacchioni, 1992; Belluomini *et al.*, 1994; Fan *et al.*, 1997; Harmon *et al.*, 2000). Because nausea and vomiting are also related to autonomic nervous activity (Morrow *et al.*, 1992; Morrow *et al.*, 1999), we speculated that the autonomic nervous activity might be changed when acupuncture at the P6 point was performed.

Heart rate variability analysis is a useful non-invasive method for the assessment of autonomic nervous modulation of heart rate. Some diseases are associated with depressed

參考文獻 Reference

Acknowledgments

This work was supported by the project CCMP89-RD-011 of the Committee on Chinese Medicine and Pharmacy, Department of Health, and the project NSC89-2320-B-075-036 of the National Science Council, Taiwan.

References

- Bai, X. and R.B. Baron. *Acupuncture: Visible Holism*. Butterworth-Heinemann, Oxford, 2001.
- Belluomini, J., R.C. Litt, K.A. Lee and M. Katz. Acupressure for nausea and vomiting of pregnancy: a randomized, blinded study. *Obstet. Gynecol.* 84: 245–248, 1994.
- Chiu, J.-H., W.-Y. Lui, Y.-L. Chen and C.-Y. Hong. Local somatothermal stimulation inhibits the motility of sphincter of Oddi in cats, rabbits and humans through nitrenergic neural release of nitric oxide. *Life Sci.* 63: 413–428, 1998.
- De Aloysio, D. and P. Penacchioni. Morning sickness control in early pregnancy by Neiguan point acupressure. *Obstet. Gynecol.* 80: 852–854, 1992.
- Dundee, J.W., R.G. Ghaly, K.M. Bill, W.N. Chestmutter, K.T.J. Fitzpatrick and A.G.A. Lynas. Effect of stimulation of the P6 antiemetic point on postoperative nausea and vomiting. *Br. J. Anaesth.* 63: 612–618, 1989a.

操作面板說明



EndNote 21 使用介面說明



Jamie.enl

File Edit References Groups Tags Library Tools Window Help

jamie@sris.com.tw

Sync Status

All References 107

Recently Added

Unfiled

Trash

MY GROUPS

- Full Text 9
- Database
 - 1.Cochrane 10
 - 2.Pubmed 10
 - 3.Web of Science 40

MY TAGS

- Article 4
- Review 4
- 已引用 4
- 待查證 9

FIND FULL TEXT

ONLINE SEARCH

- Jisc Library Hub Disco...
- Pubmed
- Web of Science

線上資料庫檢索

總功能

分頁功能

Library中搜尋

Advanced search

All References

107 References

快捷鍵

Author	Year	Title	Journal
Joffre, J.; Rodrig...	2022	COVID-19-associated Lung Micro...	American Journal of
Gildea, D.; Woo, ...	2023	COVID-19-Associated Liver Injury	Hepatic Medicine-Ev
Dollmann, J.; Ko...	2021	COVID-19-associated discriminati...	Research in Social St
Kostoff, R. N.; Bri...	2020	COVID-19 vaccine safety	International Journal
Andreadakis, Z; ...	2020	The COVID-19 vaccine develop...	Nat Rev Drug Discov
Chiappelli, F.	2020	CoViD-19 Susceptibility	Bioinformatics
Bernardi, L; Gotl...	2022	ntal/e...	West European Politi
Ciftciler, R.; Haz...	2021	Covid-19 scientific publications fr...	Turkish Journal of M
Ochani, R.; Asad,...	2021	COVID-19 pandemic: from origin...	Infez Med
Borno, H. T.; Ki...	2022	COVID-19 Outcomes Among Pati...	Oncologist
Gambetta, D.; M...	2022	COVID-19 infection induces high...	Proceedings of the M
Omrani, H.; Mod...	2021	COVID-19 in Europe: Dataset at a...	Data in Brief
Yüce, M.; Filiztek...	2021	COVID-19 diagnosis -A review of...	Biosens Bioelectron
Crush, J.; Si, Z. Z.	2020	COVID-19 containment and fo...	Journal of Agricultur
Wava, J. J. J. A.	2021	COVID-19 case management st...	Infectious Diseases c

參考文獻清單

Gildea, 2023 #24 Summary Edit PDF

+ Attach file

COVID-19-Associated Liver Injury

D. Gildea, S. M. Woo, C. E. O'Connor, A. S. Rangnekar, A. S. (2023). COVID-19-Associated Liver Injury. *Hepatic Medicine-Evidence*. Pages 1-9

Accession Number: WOS:000936091700001 DOI: 10.2147/hmer.S384108

This review analyzes data regarding liver injury associated with COVID-19 infection. We discuss reported effects on the liver from both COVID-19 and COVID-19 treatment as well as pathophysiology, review the potential role of drug-

詳細書目資料、編輯、PDF預覽

APA 7th Insert Copy

Gildea, D., Woo, S. M., O'Connor, C. E., & Rangnekar, A. S. (2023). COVID-19-Associated Liver Injury. *Hepatic Medicine-Evidence*. <https://doi.org/10.2147/hmer.S384108>

書目格式預覽

資料匯出及匯入



資料庫匯入流程



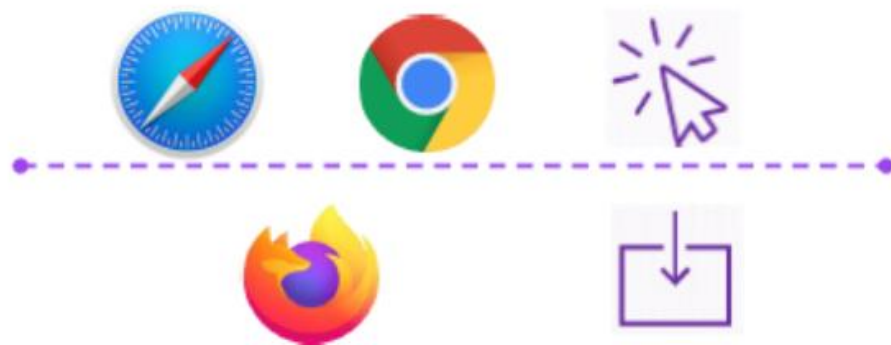
資料庫匯入流程

直接
匯入

匯入方式

.ris
.enw
.ciw
.nbib

檔案格式



匯入書目檔案

Filter
匯入

txt

EN Library中 
選擇對應匯入設定



資料匯出-華藝線上圖書館

- 1 查詢結果中勾選要匯出的書目(最多20筆)
- 2 點選 " 書目匯出"
- 3 選擇 " 輸出至Endnote"
- 4 點選 " 匯出"，檔案會自動下載，先開啟endnote，再雙擊剛下載的檔案即自動匯入

出版品名稱	清除條件 <input type="checkbox"/>
農業生技產業季刊 (3)	<input type="checkbox"/> 書目匯出 <input type="checkbox"/> 加入追蹤 <input type="checkbox"/> 加入購物車
指標期刊	<input checked="" type="checkbox"/> 1 全球新興育種 生物技術 發展與機會 張羽萱；李盼；余祁暉； 農業生技產業季刊 45期 (2016/06)，9-21
地區	<input checked="" type="checkbox"/> 2 2017臺灣生物科技大展「農業科技館」報導 張羽萱； 農業生技產業季刊 51期 (2017/09)，52-56
語言	
繁體中文 (3)	

書目匯出

已勾選 5 筆文獻/最多20筆

匯出格式：

或 E-mail至



資料匯出-萬方數據知識服務平台

- ①查詢結果中欲匯出的書目點選 "引用"
- ②頁面跳出導出題錄後，點選 " EndNote" ，檔案會自動下載為txt檔，需再到endnote手動匯入

1.焦點解決短期團體諮商對國中生情緒智能輔導

[會議論文] 郭人鳳 張高賓 2012 第十五屆海峽兩岸家庭教育學術研討會論文集

摘要： 本研究旨在探討焦點解決短期團體諮商對國中生情緒智能輔導效果之研究。實驗組接受焦點解決取向團體諮商之實驗處理，控制組接受青少年問題 焦點解決 團體諮商 智能輔導

青少年問題 焦點解決 團體諮商 智能輔導

導出題錄 添加到導出列表 ×

参考文献(GB/T 7714-2015) 复制

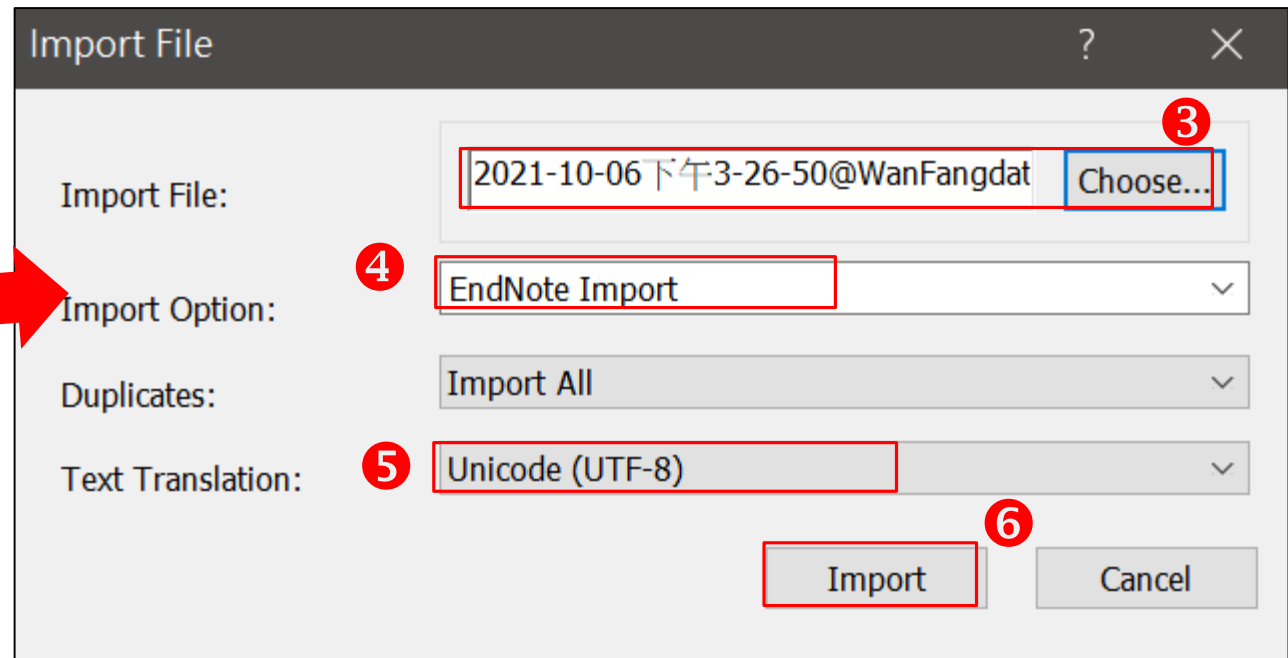
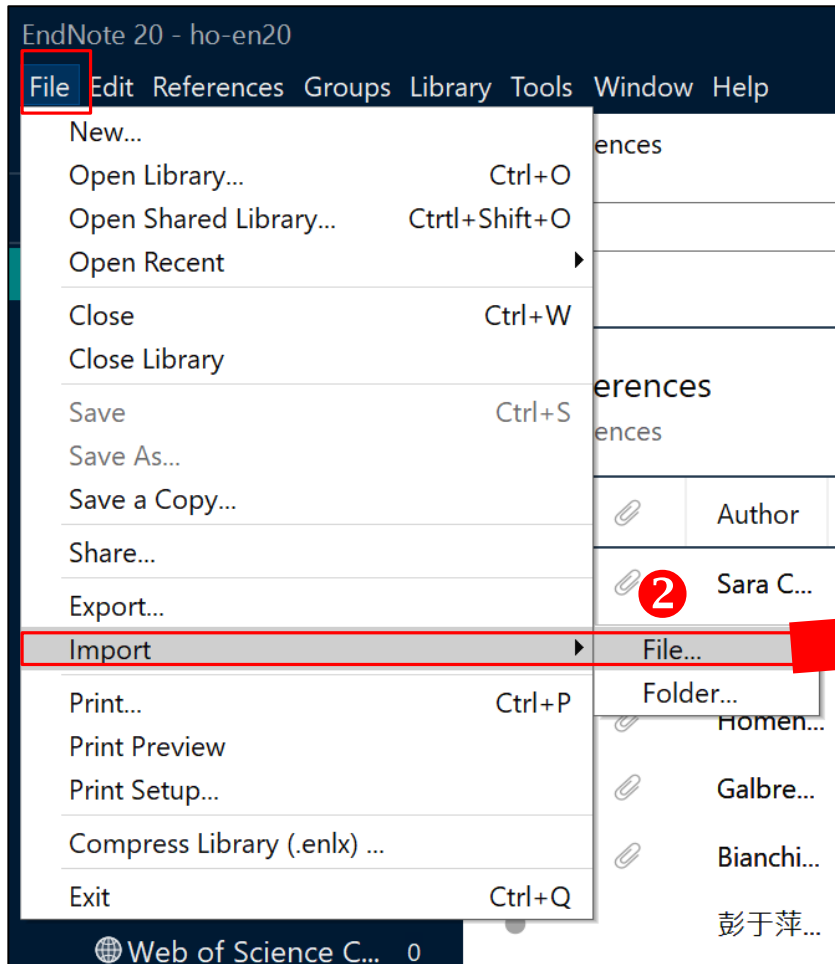
郭人凤,张高宾. 焦点解决短期团体谘商对国中生情绪智能辅导效果之研究[C]. //第十五届海峡两岸家庭教育学术研讨会论文集. 2012:221-232.

查新格式 NoteExpress RefWorks NoteFirst EndNote Bibtex

在线阅读 下载 引用

資料匯入-萬方數據知識服務平台

- 1 開啟EndNote，點選 " File"
- 2 點選 " Import "，再點選 " File"
- 3 選擇剛下載的檔案
- 4 Import Option 選擇 " EndNote Import "
- 5 Text Translation 選擇 " Unicode(UTF-8) "
- 6 點選 " Import "，檔案即自動匯入



資料匯出-博碩士論文


- 1 查詢結果中勾選要匯出的書目
- 2 點選 "勾選紀錄"
- 3 書目輸出格式點選 " RIS format "
- 4 輸出字碼點選 " UTF-8 "
- 5 點選 "儲存"後，檔案會自動下載
- 6 先開啟Endnote，雙擊檔案即自動匯入

The screenshot shows a library search results page with the following elements and annotations:

- Search Results:** The page displays search results for the query "CRISPR". Three results are listed, each with a checkbox for selection. A red box labeled '1' highlights the checkboxes for the first three results.
- Output Records:** On the right side, under "輸出紀錄 (輸出上限: 50筆)", there are three radio button options: "勾選紀錄(4)筆" (selected), "所有勾選紀錄(4)筆", and "此次策略紀錄(23)筆". A red box labeled '2' highlights this section.
- Output Format:** Under "書目資料輸出格式", there are several radio button options. "RIS format(EndNote · RefWorks...)" is selected and highlighted with a red box labeled '3'.
- Output Character Set:** Under "輸出字碼", "UTF-8" is selected and highlighted with a red box labeled '4'.
- Output:** At the bottom right, there are buttons for "輸出", "我的書目收藏", "轉寄", and "預覽及輸出". The "儲存" button is highlighted with a red box labeled '5'.
- Download:** At the bottom left, a file named "fb181003 (1).ris" is shown, highlighted with a red box labeled '6'.



資料匯出-Academic Search Premier (EBSCOhost)

- 1 查詢結果中點選要匯出的書目旁的  (最多50筆)
- 2 右邊出現資料夾內有文章之清單，點選 "資料夾檢視"

The screenshot displays the EBSCOhost Academic Search Premier interface. At the top, the search terms "Astragali Radix" and "astragalus root" are entered in separate search boxes, with an "OR" operator between them. A green "檢索" (Search) button is visible. Below the search boxes, there are options for "基本檢索" (Basic Search), "進階檢索" (Advanced Search), and "檢索歷史" (Search History).

The search results section shows "檢索結果：1-26 / 26". The first result is titled "1. Comparative analysis between aerial parts and roots (**Astragali Radix**) of **astragalus membranaceus** by NMR-based metabolomics." The author information is "By: Wang, Er-Bing; Jin, Bao-Fen; Li, Xia; Liu, Rui-Ling; Xie, Xin-Ran;".

On the right side of the interface, there is a "資料夾內有文章" (Articles in folder) section. It lists two articles: "Accelerated sample prepar..." and "Comparative analysis betw...". Below this list, there is a red-bordered box containing the text "前往：資料夾檢視" (Go to: Folder View), which is labeled with a red "2".

In the search results area, a red-bordered box highlights a folder icon with a plus sign next to the first result, labeled with a red "1". A red arrow points from this icon to the "前往：資料夾檢視" button. A tooltip below the icon reads "列印、傳送電子郵件或儲存多個項目" (Print, send email or save multiple items).



資料匯出-Academic Search Premier (EBSCOhost)

- ③ 進入資料夾，先點選 "選取/取消選取全部" ④ 再點選 "匯出"
- ⑤ 點選 "直接匯出為RIS格式"，記得勾選"儲存文章後從資料夾中移除這些文章"，再點選 "儲存"，檔案會自動下載，先開啟endnote，再雙擊該檔案即自動匯入

文章

1-2 之 2

頁: 1

姓名 ▾ 頁面選項 ▾

選取/取消選取全部 刪除文章

1. Accelerated sample preparation and formation of astragaloside IV in Astragali Radix.

列印

電子郵件

另存為檔案

匯出

Export Manager [?]

EBSCOhost

返回

儲存 電子郵件

要儲存的文章數: 2

儲存文章後從資料夾中移除這些文章

儲存

將引文儲存至下列項目的格式化檔案:

- 直接匯出為 RIS 格式 (例如 CITAVI、EasyBib、EndNote、ProCite Reference Manager、Zotero)
- 直接匯出至 EndNote Web
- 一般書目管理軟體
- XML 格式的引文
- BibTeX 格式引文
- MARC21格式引文
- 直接匯出至 RefWorks
- 直接匯出至 EasyBib

delivery.ris



資料匯出-PubMed

- ❶ 輸入關鍵字查詢
- ❷ 查詢結果中勾選要匯出的書目(可選擇多筆)
- ❸ 點選 " Send to"
- ❹ 選擇 " Citation manager"
- ❺ 點選 " Create File "後
- ❻ 檔案會自動下載先開啟endnote ,
再雙擊剛下載的檔案即自動匯入



資料匯出-PubMed

PubMed.gov × **Search**

[Advanced](#) [Create alert](#) [Create RSS](#) [User Guide](#)

Sorted by: Best match

MY NCBI FILTERS

RESULTS BY YEAR

2002 2021

TEXT AVAILABILITY

23,127 results

Clipboard × Clear selection

My Bibliography (s)?

Collections

1 **Citation manager**

Did you know? **1**

Cite

Share

PMID: 24651067 [Review](#)

Clustered regularly interspaced short palindromic repeats (CRISPR)/CRISPR-associated (Cas) protein 9 system provides a robust and multiplexable genome editing tool, enabling researchers to precisely manipulate specific genom ...

ome editing: progress, implications and challenges.

15;23(R1):R40-6. doi: 10.1093/hmg/ddu125. Epub 2014 Mar 20.



資料匯出-PubMed

Create a file for external citation management software

Selection:

Selection (1)

5

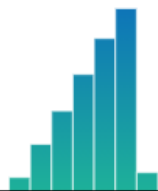
Create file

Cancel

MY NCBI FILTERS

23,127 results 1 item selected × Clear selection

RESULTS BY YEAR



Did you mean **crisp** (3,388 results)?



CRISPR/Cas9 for genome editing: progress, implications and challenges

1 Zhang F, Wen Y, Guo X.

Cite

Hum Mol Genet. 2014 Sep 15;23(R1):R40-6. doi: 10.1093/hmg/ddu125. Epub 2014 Mar 10.
PMID: 24651067 Review.

6



pubmed-crispr.nbib



資料匯入-PubMed

- 1 或開啟EndNote，點選 " Import File"
- 2 選擇剛下載的檔案
- 3 Import Option 選擇 " PubMed (NLM)"
- 4 點選 " Import "，檔案即自動匯入

EndNote X9 - [生農系.enl]

File Edit References Groups Tools Window Help

APA 6th

My Library

- All References (0)
- Configure Sync...
- Recently Added (0)
- Unfiled (0)
- Trash (0)
- My Groups
- Online Search
 - Library of Congress (0)
 - LISTA (EBSCO) (0)
 - PubMed (NLM) (0)
 - Web of Science Core ... (0)
- Find Full Text

Search Options

Search Whole Library Match Case Match Words

Author Contains

And Year Contains

And Title

Import File

Import File: citations.nbib Choose...

Import Option: PubMed (NLM) 3

Duplicates: Import All

Text Translation: No Translation

Import 4 Cancel

Reference Preview Attached PDFs



資料匯出-SpringerLink

- 1 查詢結果中，點選欲匯出書目的篇名，進入詳細書目(僅能單筆匯出)
- 2 點選 " Cite this article "
- 3 點選 " Download citation" ，檔案會自動下載，先開啟endnote，再雙擊剛下載的檔案即自動匯入

The screenshot shows the SpringerLink search results page. The search term is 'english writing'. The results are sorted by 'Date Published'. A red circle with the number '1' is placed over the search results list. A red box highlights the article title 'Evaluating College English Textbooks for Chinese Students' English Academic Writing: Voices of Students and Teachers'. A red arrow points from this box to the article preview on the right.

SpringerLink
Sign up / Log in English Academic edition

english writing New Search

Home • Books A - Z • Journals A - Z • Videos • Librarians

Include Preview-Only content

48,266 Result(s) for 'english writing' within English Article 2018 - 2021

Sort By Relevance Newest First Oldest First Date Published Page 1

Your search also matched 5,414 preview-only results, e.g.

Diluting Minority Students' Marginalization in the Mainstream Chinese English Writing Classroom Through Functional Linguistic Praxis: A Case Study From China
» Include preview-only content

Article

Evaluating College English Textbooks for Chinese Students' English Academic Writing: Voices of Students and Teachers'

The increasing importance of English academic writing (EAW) in China requires concerted efforts ... study that examined the perceived usefulness of College English (CE) textbooks for Chinese college students'
Jiao Li, Xuehai Cui in *The Asia-Pacific Education Researcher* (2021)

» Download PDF (397 KB) » View Article

Discipline	see all
Medicine & Public Health	23,139
Psychology	3,316
Education	3,008
Biomedicine	2,972
Computer Science	2,292

Subdiscipline	see all
Public Health	7,321
Medicine/Public Health,	

The screenshot shows the article page on SpringerLink. The article title is 'Evaluating College English Textbooks for Chinese Students' English Academic Writing: Voices of Students and Teachers'. The authors are Jiao Li & Xuehai Cui. The journal is 'The Asia-Pacific Education Researcher' 30, 47-58(2021). A red circle with the number '2' is placed over the 'Cite this article' link, which is also enclosed in a red box.

SpringerLink

Regular Article | Published: 21 May 2020

Evaluating College English Textbooks for Chinese Students' English Academic Writing: Voices of Students and Teachers'

Jiao Li & Xuehai Cui

The Asia-Pacific Education Researcher 30, 47-58(2021) **Cite this article**

463 Accesses | 3 Altmetric | Metrics

The screenshot shows the 'Cite this article' section. The citation information is provided, including the authors, title, journal, and DOI. A red circle with the number '3' is placed over the 'Download citation' link, which is also enclosed in a red box.

Cite this article

Li, J., Cui, X. Evaluating College English Textbooks for Chinese Students' English Academic Writing: Voices of Students and Teachers'. *Asia-Pacific Edu Res* 30, 47-58 (2021).
<https://doi.org/10.1007/s40299-020-00513-1>

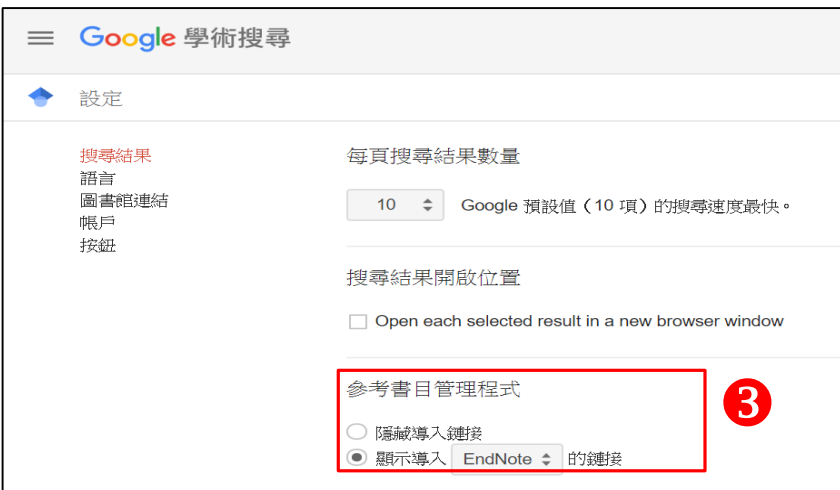
Download citation ↓

Published 21 May 2020 Issue Date February 2021



資料匯出-Google Scholar

- 1 點選左上角選單
- 2 點選 "設定符號"
- 3 參考書目管理程式點選 "顯示導入EndNote的鏈接"並儲存
- 4 回到學術搜尋，查詢結果會出現"導入EndNote"
- 5 點選 "導入EndNote"後，檔案會自動下載，先開啟Endnote，雙擊檔案即自動匯入雙擊



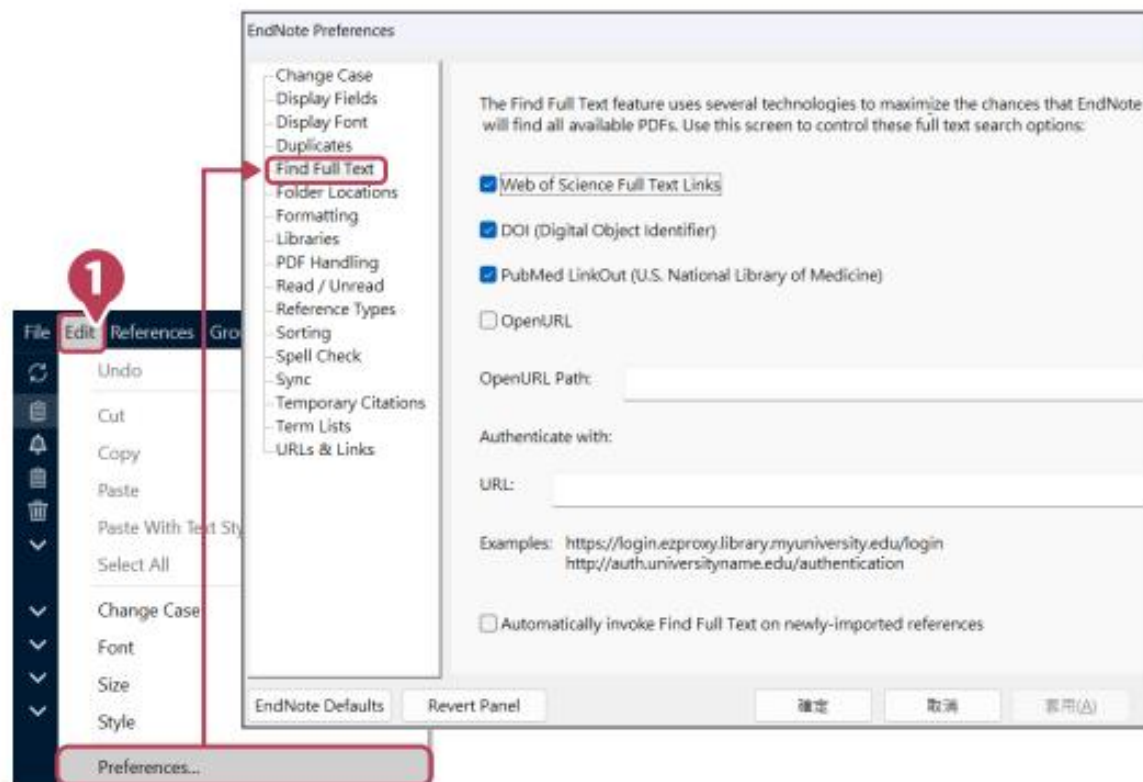
書目管理



● 查找 PDF 全文檔案（適用於西文文獻）

Find Full Text 功能運用多種技術，輔助我們取得現有參考文獻的 PDF 全文。

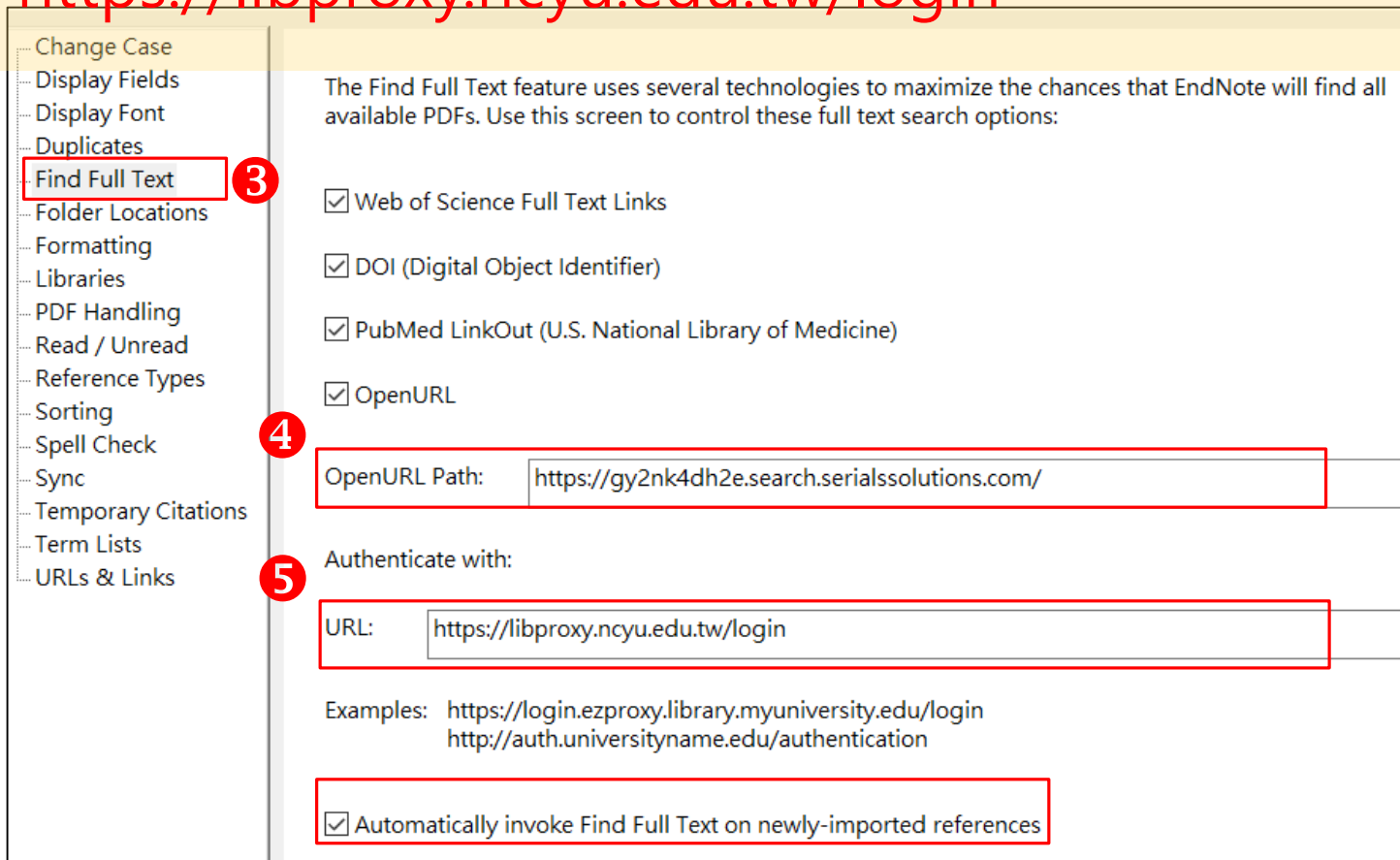
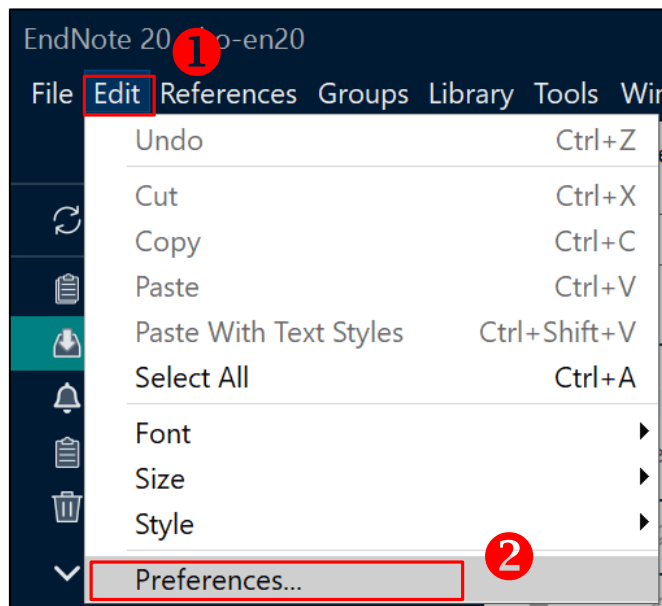
1. 首次設定檢查：上方工具列 [Edit] → [Preferences ...] 開啟偏好設定視窗，點選左欄 [Find Full Text] 項目，確認查找範圍並點擊 [套用] 儲存。
 2. 回到 EndNote Library，將欲查找全文的參考文獻選取反白，並點按右鍵選擇 [Find Full Text] 或點擊右上方快捷鍵  查找 PDF 全文。
- ◆ 請勿在短時間內以此功能大量下載全文，可能遭資料庫判斷為異常下載而鎖定單位使用權限。





書目管理-尋找全文

- 1 點選 " Edit "
- 2 點選 " Preferences "
- 3 點選 " Find Full Text "
- 4 Open URL Path輸入：<https://gy2nk4dh2e.search.serialssolutions.com/>
- 5 Authenticate輸入：<https://libproxy.ncyu.edu.tw/login>





書目管理-尋找全文

只有西文
中文要手動加入PDF檔

The screenshot shows a reference management application with a list of 13 references. A context menu is open over the list, highlighting the 'Find Full Text' option. The interface includes a search bar, an 'Advanced search' button, and a '+ Attach file' button. The reference list has columns for Author, Year, and Title. The 'Find Full Text' option in the context menu is circled in red and labeled with a red '7'.

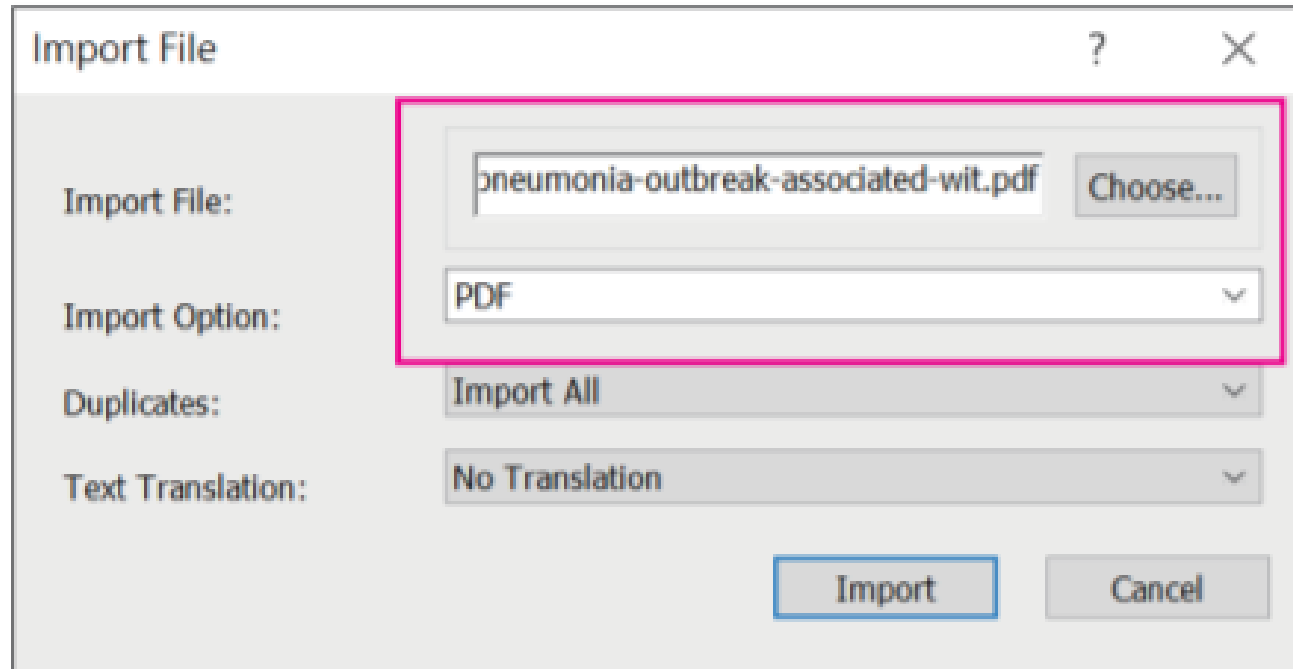
	Author	Year	Title
●	Sara C...	2021	The Impact of COVID-19 on the Use of Academ...
●	McDon...	2021	Web Content Strategy in Practice within Academ...
●	Homen...	2021	Persistent URLs and Citations Offered for Digita...
●	Galbre...	2021	A Framework for Measuring Relevancy in Discov...
●	Bianchi...	2021	Beyond VIAF: Wikidata as a Complementary To...
●	魏凌煦...	2021	美国高校图书馆电子书优先政策及启示
●	彭于萍...	2021	硕士生搜尋與取得電子期刊論文過程之研究
●	孔令芳...	2021	本土化外文电子书集成平台建设研究——以易

- 回到書目顯示區，先點選要尋找全文的書目資料
- 按右鍵，點選 "Find Full Text "



書目管理-自PDF匯入(需網路正常連線)

- 1 點選 " File → Import → File "
- 2 出現Import File視窗，利用Choose鍵選擇欲匯入之PDF檔路徑，Import Option則是利用下拉選單選擇PDF，點選Import後，則會匯入該篇PDF檔和書目資料。

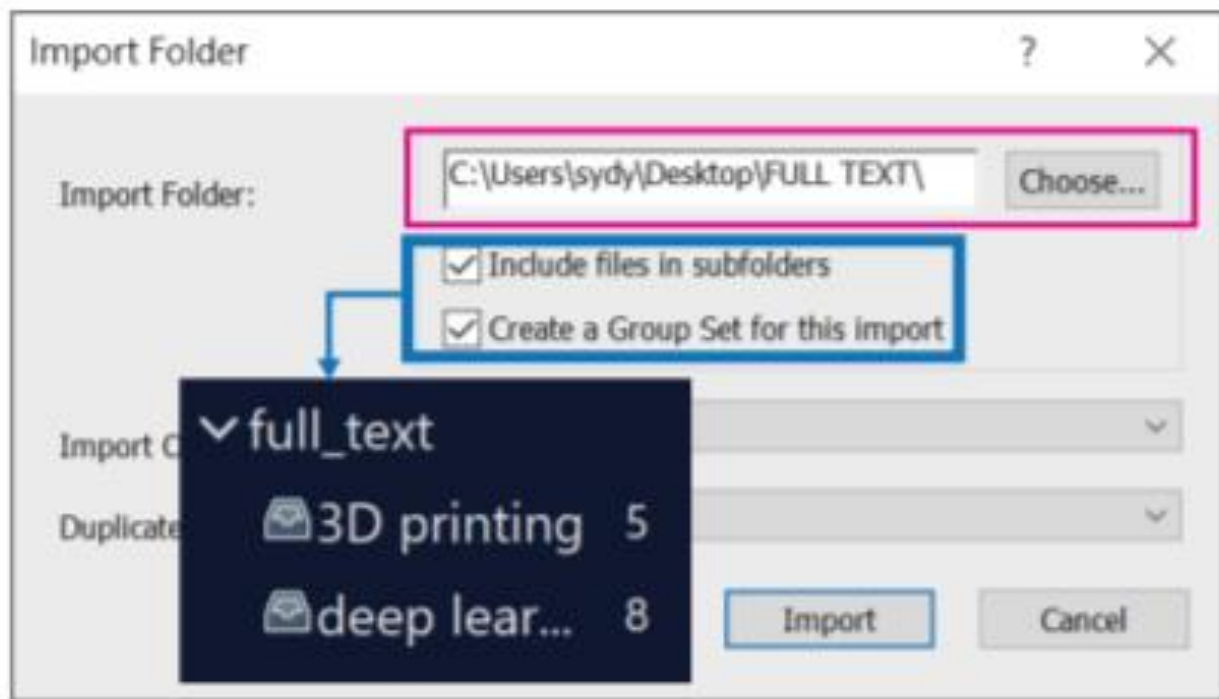


不支援中文PDF
和掃描檔格式



書目管理-自PDF匯入(需網路正常連線)

- ❶ 若有多筆PDF存放於同一個資料夾內時，點選 " File → Import → Folder "
- ❷ 出現Import Folder的視窗，用Choose鍵選擇資料夾的路徑。
- ❸ 若資料夾下還設有子資料夾並要依照子資料夾建立階層，可以勾選 Include files in subfolders及 Create a Group Set for this import 。



不支援中文PDF
和掃描檔格式



書目管理-自行鍵入

• 自行新增參考書目與夾帶檔案

1 選擇New Reference快捷鍵，會出現New Reference的視窗。



2 先選擇資料的文獻類型Reference Type，再依序輸入作者、年代、標題等相關書目資料。（若需鍵入第二位作者，請按鍵盤上的Enter鍵換至第二行），另可利用Attach file，夾帶PDF等相關檔案。

3 完成後，先點選Save儲存後關閉視窗，即可在Library中看到新增的書目。

New Reference (My EndNote Library.enl)

File Edit References Groups Library Tools Window Help

Edit PDF

Reference Type Web Page

Author Jack Goodman,
Kayleen Devlin

Year 2021

Title Covid-19: Recent claims about cremations and vaccines fact-checked

Series Editor

Series Title

Place Published

Publisher BBC NEWS

Access Year 2021

Access Date 08/03

Save

New Reference (My EndNote Library.enl)

File Edit References Groups Library Tools Window Help

Edit PDF

Abstract

Notes

Research Notes

URL <https://www.bbc.com/news/57941113>

File Attachments Jones2021_algal reef.pdf COVID-19.pptx

COVID-19.txt + Attach file

Author Address

Figure

Save

*鍵入作者姓名需注意

• 一個作者一行，兩個作者兩行

• 英文寫法為Wang, Da Min / Da Min Wang



書目管理-建立群組

The screenshot shows a library management interface. On the left is a dark sidebar with a teal header for 'MY GROUPS'. The sidebar lists various reference categories with counts: Sync Configuration, All References (13), Imported References (2), Recently Added (13), Unfiled (13), and Trash (0). Under 'MY GROUPS', there is a sub-section 'My Groups' and 'FIND FULL TEXT' with 'Found PDF' (6) and 'Not found' (7). The main content area shows 'My Groups' with a search box and '0 References'. A context menu is open over the 'My Groups' section, listing options: Create Group, Create Smart Group..., Create From Groups..., Create Group Set, Rename Group Set, Delete Group Set, and Open in New Tab.

- ① " MY GROUPS "上按右鍵
會出現建立群組相應選項
- ② Group Set : 母資料夾
Group : 子資料夾
Smart Groups : 智慧群組
- ③ 智慧群組 : 可先設定檢索條件，
並給定群組名稱，日後凡是符合
條件者，會自動分入此群



書目管理-標籤功能

The screenshot displays a library management application interface. On the left is a sidebar with various navigation options. The 'MY TAGS' section is highlighted with a red box, and a red circle is drawn around a '+' icon next to it. A red arrow points from this '+' icon to a 'Create Tag' dialog box that is open in the foreground. The dialog box contains a text input field with 'New Tag' entered, a list of color options (Red, Orange, Yellow, Green, Blue, Purple, Gray) each with a corresponding colored arrow icon, and a 'Create Tag' button at the bottom right. The background interface shows the 'My Tags' section with a '+', a search bar, and a list of tags with their respective counts.

❶ “ MY TAGS ” 按「 + 」，會出現建立Tag相應選項

❷ Tag功能，使用者可為書目添加自訂的標籤，透過不同顏色區辨書目資料



書目管理-標籤功能

Sync Configuration

All References 5

Imported References 5

Recently Added 5

Unfiled 5

Trash

MY GROUPS

My Groups

MY TAGS +

- 尚未引用 1
- 待驗證 2
- 優先閱讀 2

FIND FULL TEXT

Not found 5

GROUPS SHARED BY O...

All References +

Advanced search

All References
5 References

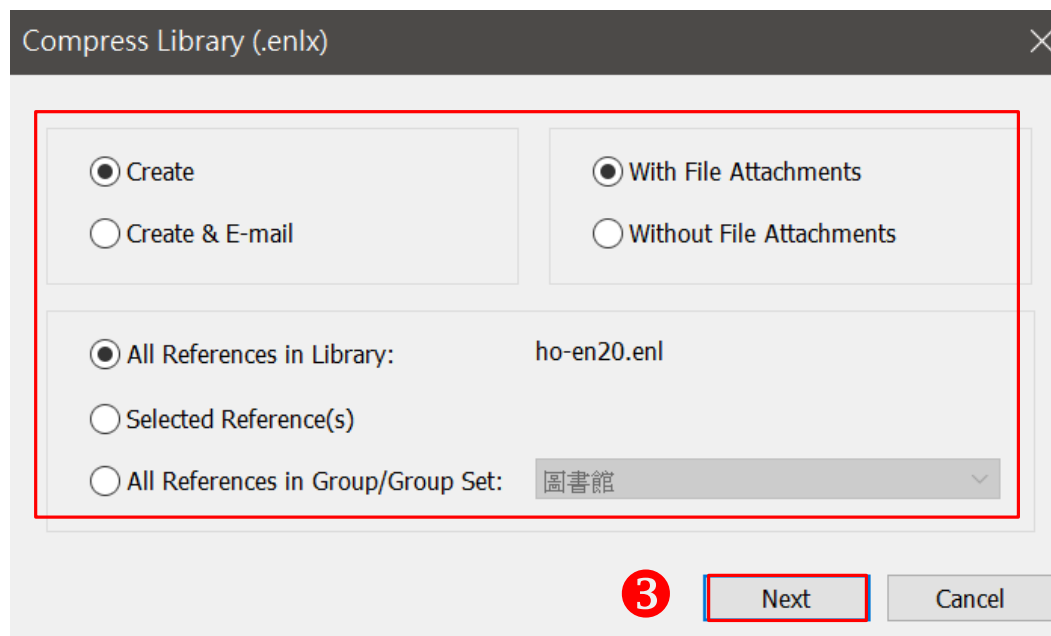
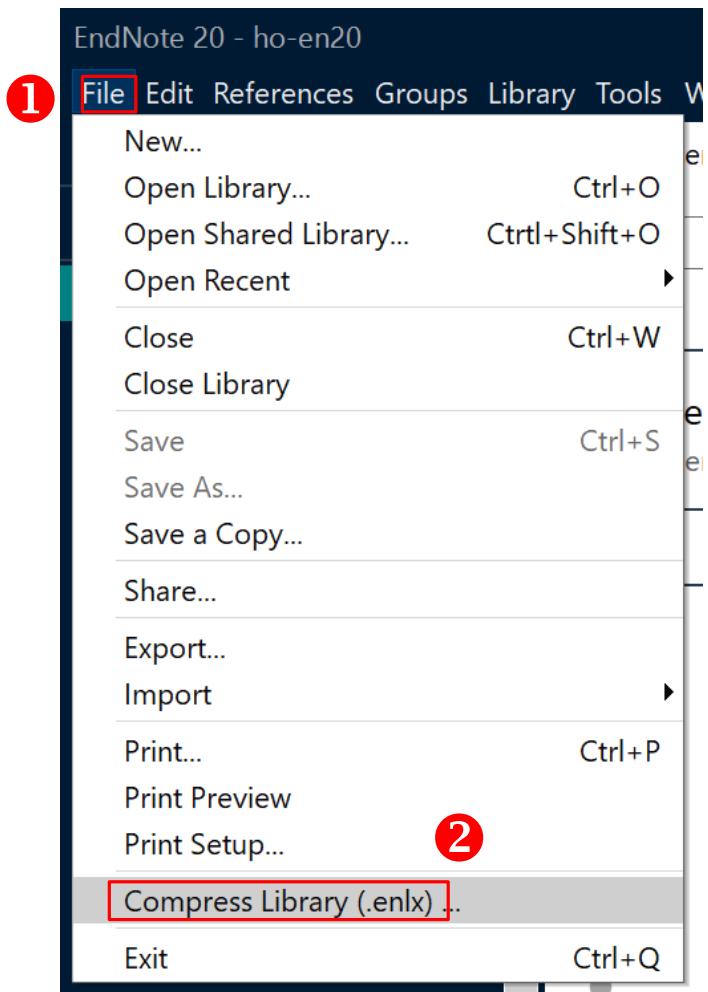
“ + 👤 ↗ 🔍

Year	Title	Rating
2015	博物館動態展示品與使用者經驗	▶
2018	擴增實境互動內容對使用者經驗研究 - 以Bli...	▶
2016	高齡者互動保健遊戲之使用者經驗設計與評估	▶
2018	社交通訊類App icon設計之使用者經驗研究	▶
2023	行動導覽應用程式之使用者經驗研究	▶



書目管理-檔案壓縮備份

很重要！



- 1 點選 " File"
- 2 點選 " Compressed Library (.enlx)"
- 3 選擇相應設定後，點選 " Next"



書目管理-檔案壓縮備份

很重要！

4 存檔(S)

5 生農系備份.enlx

Library備份壓縮檔 = Library備份壓縮檔.Data + Library備份壓縮檔.enl

④ 輸入檔案名稱並存檔

⑤ 雙擊所備份的壓縮檔(enlx)，就會自動解壓縮

寫作

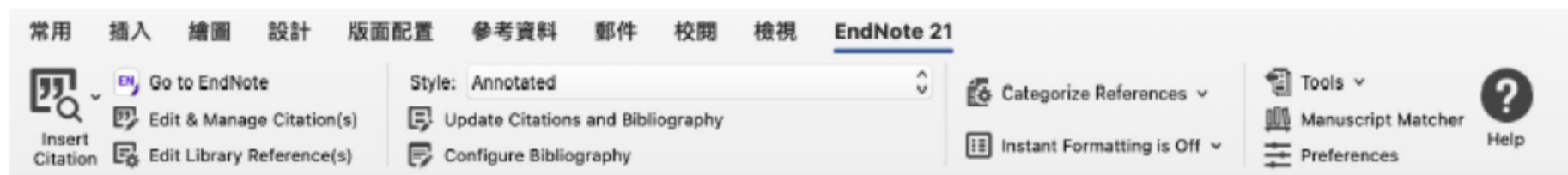


Cite While You Write 工具列

Windows 版 Word



Mac 版 Word



1. 安裝完成後，請開啟WORD，檢查有無正確安裝EndNote21工具列。



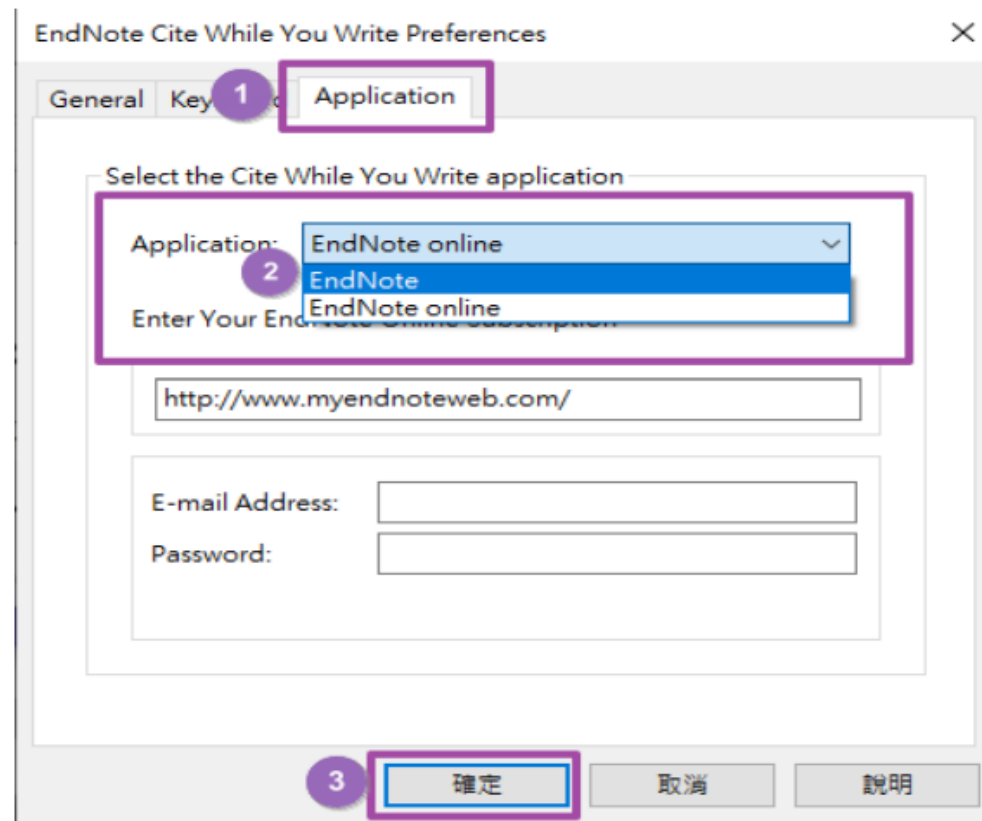
2. 若顯示Go to EndNote Online，請參照下方步驟設定EndNote工具列。



3. 點擊Preference



4. 選擇Application頁籤->下方Select the Cite While You Write Application->將Application下拉選單點開->選擇EndNote->按下確定即可

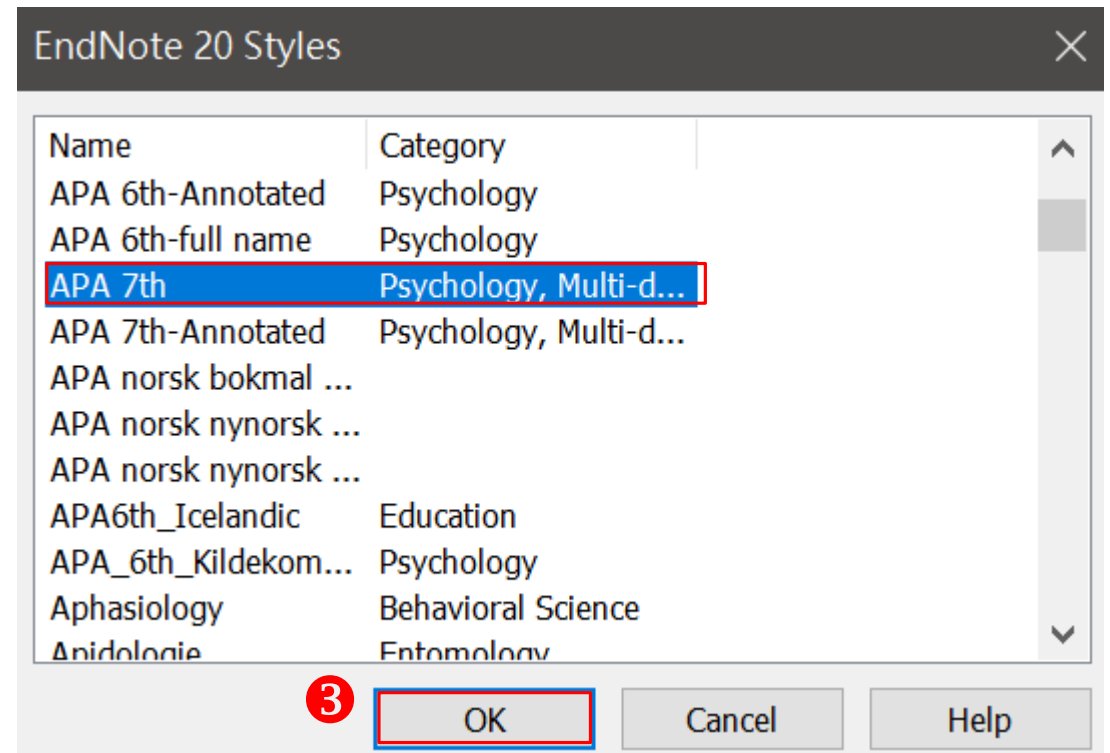
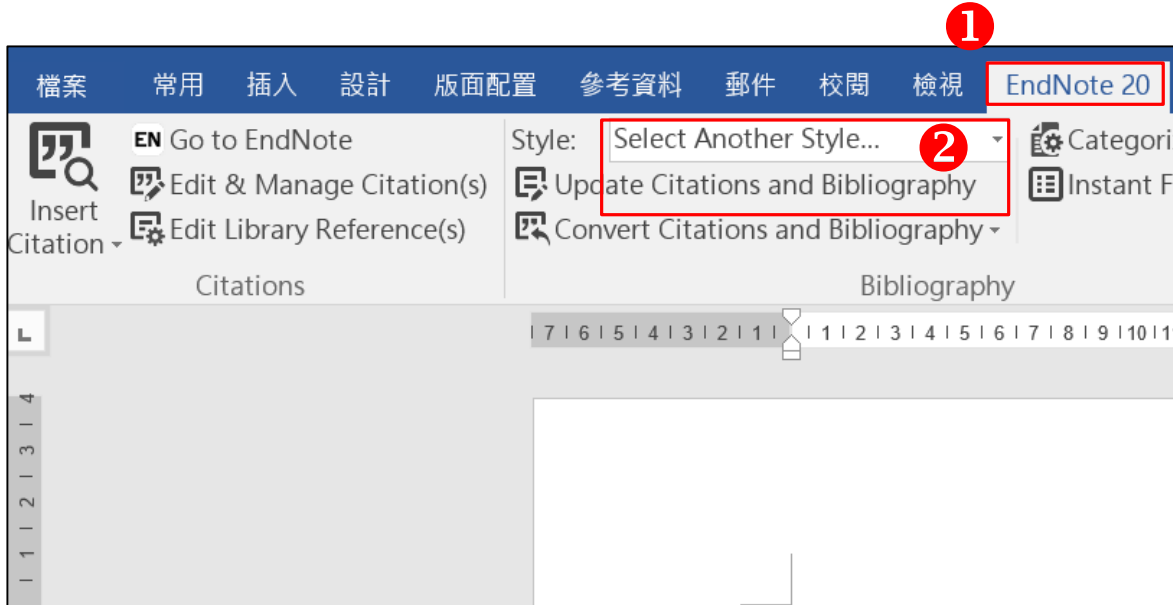




寫作-選擇書目格式

- 1 打開WORD，功能列上點選 "EndNote 21"
- 2 Style 下拉選單點選 "Select Another Style..."
- 3 找到相應格式後，點選 " OK"

中文書目格式
可能需要修正





寫作-插入引文

開啟Word檔案，游標停在欲插入引文之處後

- 1 開啟EndNote，點選欲插入的書目
- 2 點選 “ ”
- 3 回到Word檔案，可看到已插入引文

The screenshot shows the EndNote 20 interface. On the left, the 'All References' list is visible with a table of references. The first reference is highlighted with a red box and a red circle '1'. A red circle '2' points to the citation insertion icon (two quotation marks) in the toolbar. A tooltip above the icon reads: 'Insert a citation for each selected reference. You can insert up to 250 consecutive citations. (Alt+2)'. A red arrow points from the citation icon to the right-hand pane, which shows the selected reference details for 'Sara Connell, R., Wallis, L. C., & Comeaux, D. (2021). The Impact of COVID-19 on the Use of Academic Library Resources [Article]. Information Technology & Libraries, 40(2), 1-20. https://doi.org/10.6017/ital.v40i2.12629'.

	Author	Year	Title
1	Sara C...	2021	The Impact of COVID-19 on the Use of Academic Libra...
	McDon...	2021	Web Content Strategy in Practice within Academic Libr...
	Homen...	2021	Persistent URLs and Citations Offered for Digital Objec...
	Galbre...	2021	A Framework for Measuring Relevancy in Discovery En...

The screenshot shows a Microsoft Word document with the following text: 'In order to better detect the overall trends and research hot spots of data mining in Chinese academic libraries, 329 related studies were extracted from CNKI (China National Knowledge Infrastructure) and analyzed by using bibliometrics and keyword network analyses(Sara Connell et al., 2021).'. A red box highlights the citation '(Sara Connell et al., 2021).', with a red circle '3' next to it. Below this, another paragraph of text is visible: 'Bibliometrics was used to analyze the distribution of the overall trends, authors, institutions, research levels, and keywords in the related field. Cluster analysis was applied to the keyword co-occurrence network to show hot issues in the application research of data mining in Chinese academic libraries. Results indicate that findings in this area generally show an upward trend, but few high-yielding authors are found, the volume of journals is low, research institutions are scattered, and the rate of funding support is not high.' At the bottom, a red box contains the reference list in Chinese: '參考文獻 Sara Connell, R., Wallis, L. C., & Comeaux, D. (2021). The Impact of COVID-19 on the Use of Academic Library Resources [Article]. Information Technology & Libraries, 40(2), 1-20. https://doi.org/10.6017/ital.v40i2.12629'.



寫作-移除引文

因有參數功能，建議在此更新或移除引文

- 1 點選 " Edit & Manage Citation(s) "
- 2 選定欲修正的書目，點選 "Edit Reference→Remove Citation "

The screenshot shows the EndNote X9 interface. On the left, the 'Edit & Manage Citation(s)' menu is highlighted with a red box and a circled '1'. On the right, the 'Edit Reference' dropdown menu is open, with 'Remove Citation' highlighted in blue and a red box, and a circled '2' next to it. A red arrow points from the 'Remove Citation' option to the yellow text box below.

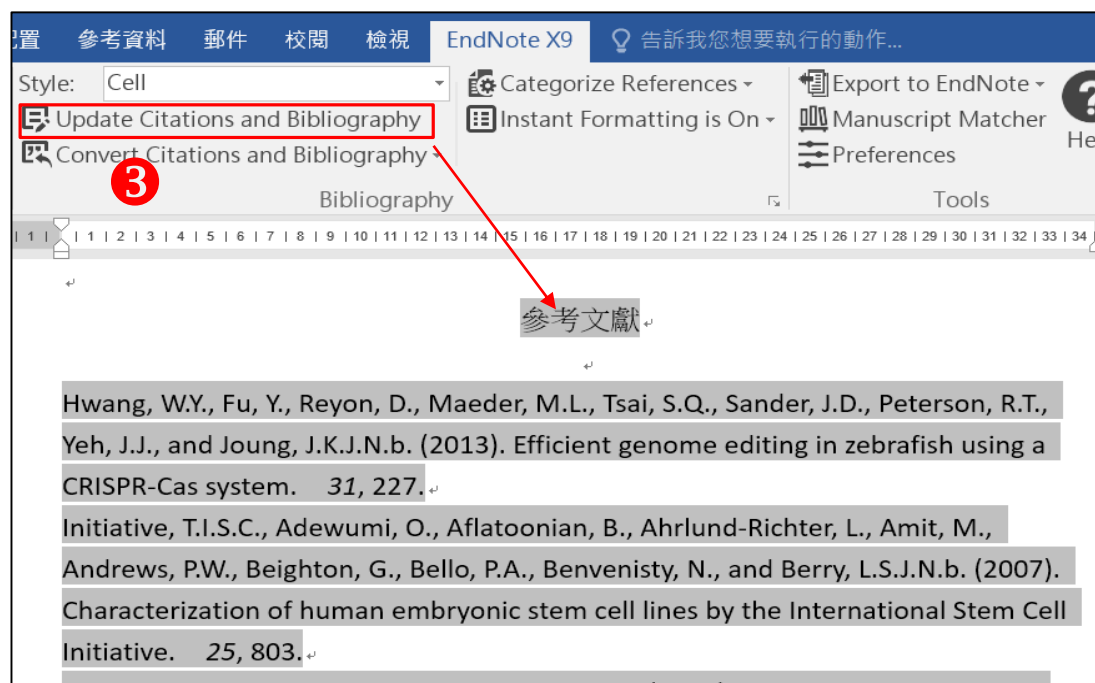
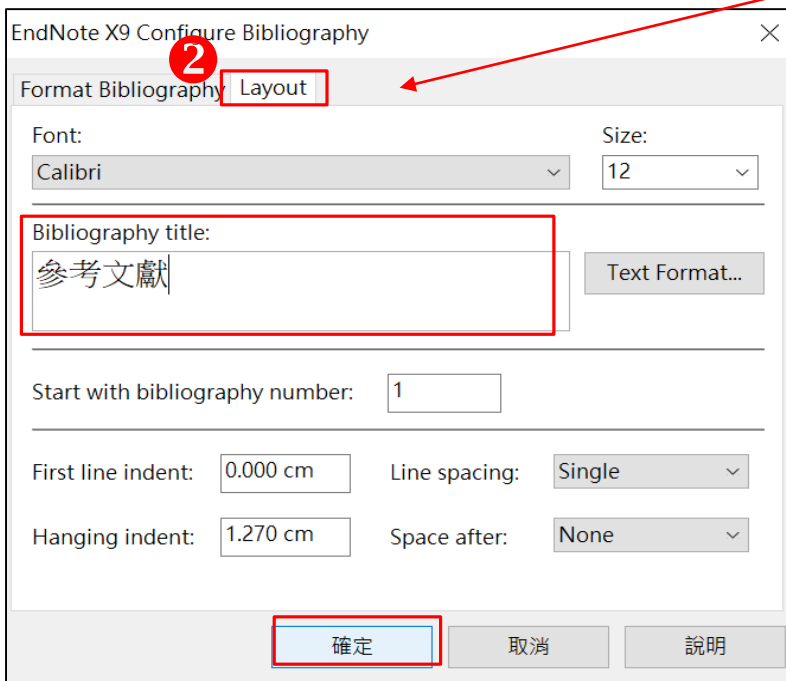
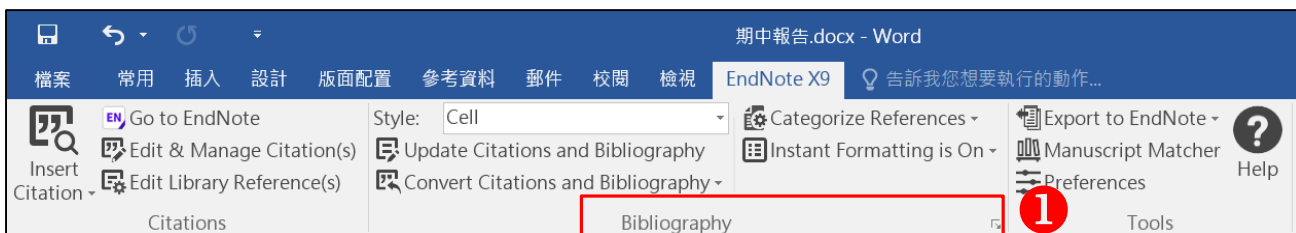
Citation	Count	Library
(Hilton et al., 2015)		
Hilton, 2015 #30	1	生農系
(Karussis and Vaknin-Dembinsk. 2010)		
Initiative, 2007 #31	1	生農系
Ukawa, 2012 #26	1	生農系

- Edit Library Reference：可回到EndNote Library中編輯該筆參考文獻
- Remove Citation：移除該筆參考文獻
- Insert Citation：在該筆參考文獻後加入新的引文
- Update from My Library：若有更新Library中的書目資訊，記得點選此項



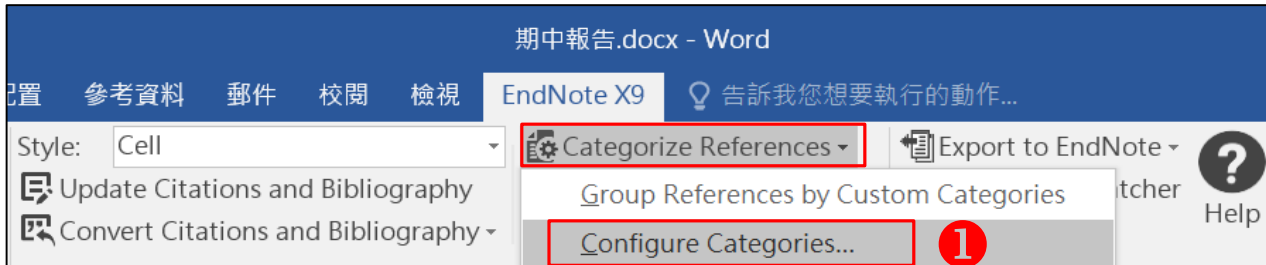
寫作-編輯參考文獻

- 1 點擊Bibliography旁右下的箭頭符號
- 2 點選 " Layout "可調整參考文獻中的標題、字體、字級、行距等
- 3 編輯完成後，點選 " Update Citations and Bibliography "可同步更新調整過的引文和參考文獻

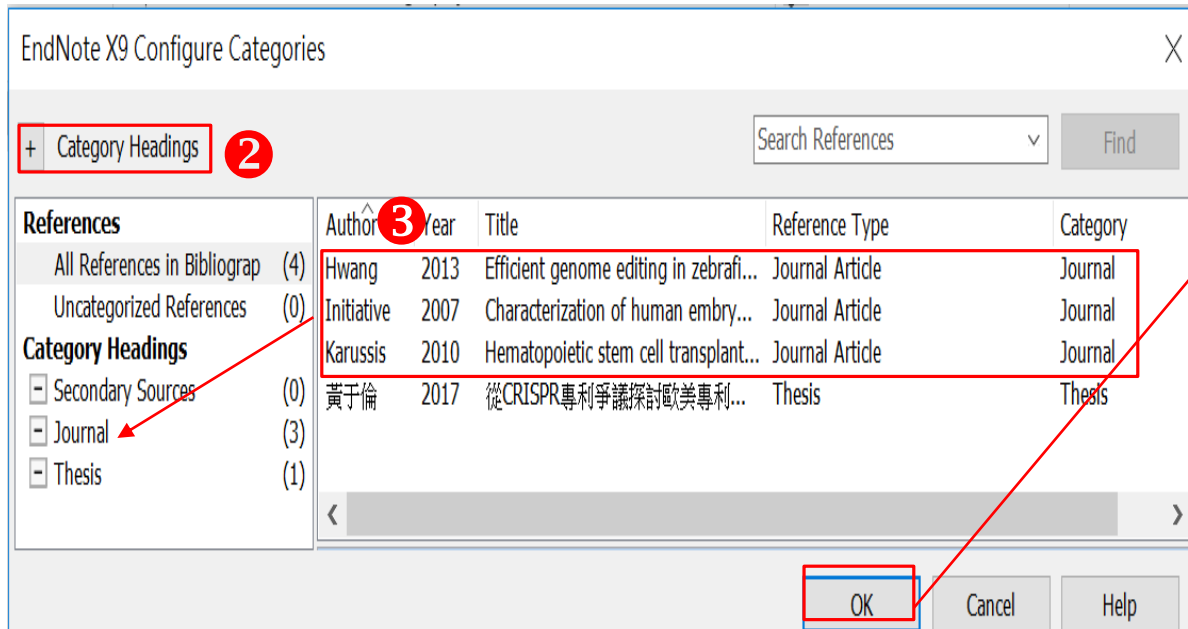




寫作-參考文獻分類



- 1 點擊 "Categorize References → Configure Categories"
- 2 點選 "Category Headings" , 可新增標目名稱如Journal, Thesis
- 3 將資料類型為Journal Article的書目, 拖曳至Journal的分類標目中
- 4 完成清單分類後, 點選 "OK", 在文末的參考書目清單中就可看到分類



Journal 4

Hwang, W.Y., Fu, Y., Reyon, D., Maeder, M.L., Tsai, S.Q., Sander, J.D., Peterson, R.T., Yeh, J.J., and Joung, J.K.J.N.b. (2013). Efficient genome editing in zebrafish using a CRISPR-Cas system. *31*, 227.

Initiative, T.I.S.C., Adewumi, O., Aflatoonian, B., Ahrlund-Richter, L., Amit, M., Andrews, P.W., Beighton, G., Bello, P.A., Benvenisty, N., and Berry, L.S.J.N.b. (2007). Characterization of human embryonic stem cell lines by the International Stem Cell Initiative. *25*, 803.

Karussis, D., and Vaknin-Dembinsky, A.J.E.r.o.c.i. (2010). Hematopoietic stem cell transplantation in multiple sclerosis: a review of the clinical experience and a report of an international meeting. *6*, 347-352.

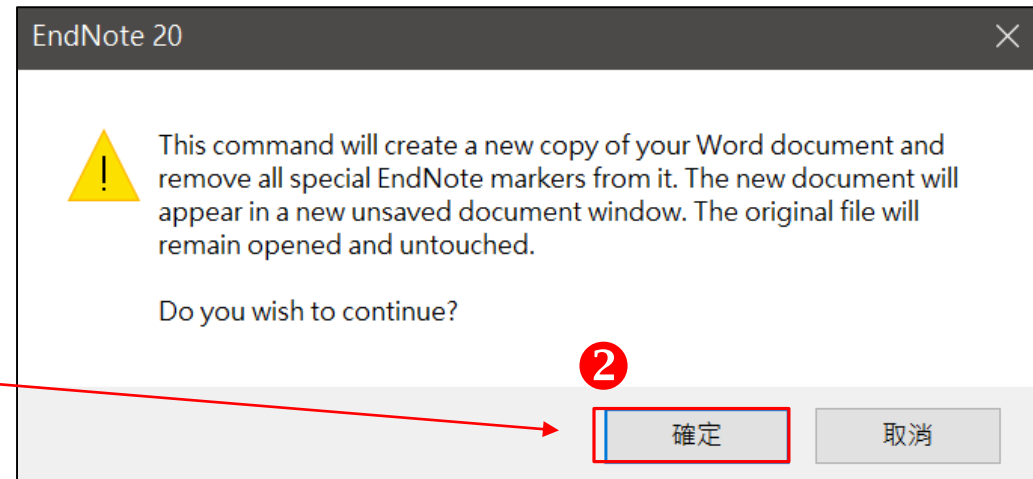
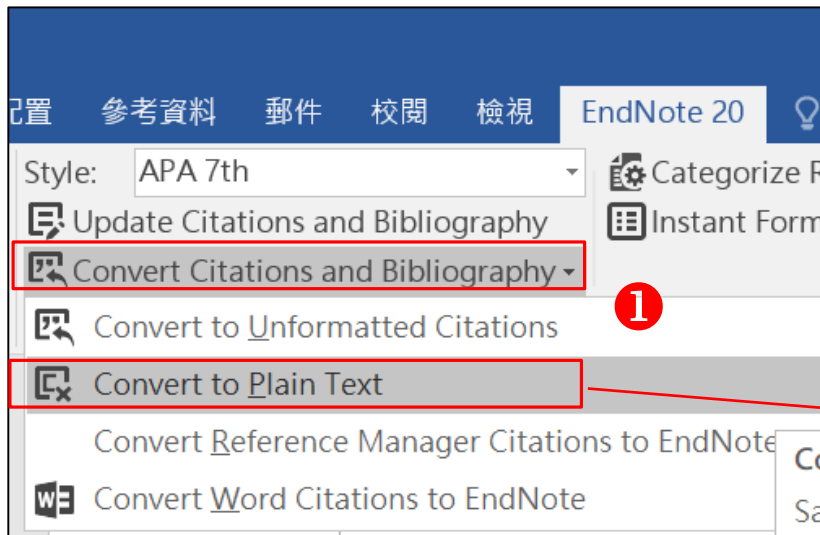
Thesis

黃于倫 (2017). 從 CRISPR 專利爭議探討歐美專利進步性之研究. In 科技管理與智慧財產研究所 (台北市: 國立政治大學), pp. 102.



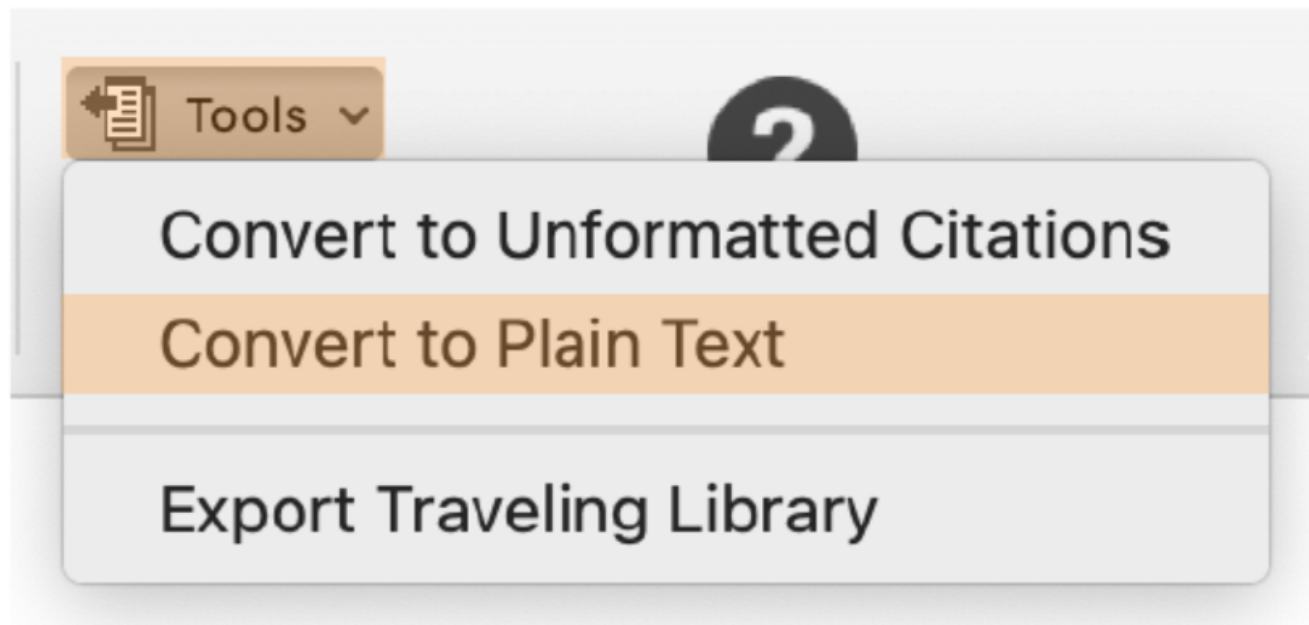
寫作-移除參數

EndNote參數一旦移除就無法回復，
移除參數前務必先儲存目前檔案



- 1 點選 "Convert Citations and Bibliography→Covert to Plain Text"
- 2 點選 "確定"，即移除參數

Word for Mac 移除參數



在 Mac 版的 Word，
需從 EndNote 的標籤
面版點選 **Tools** 下的
Convert to Plain Text
以移除參數



其他參考資料

臺大圖書館-EndNote Filter常用電子資源匯入方式

<http://tul.blog.ntu.edu.tw/archives/21272>

臺大圖書館-APA第7版與第6版的差異

<http://tul.blog.ntu.edu.tw/archives/25285>

臺大圖書館-用EndNote寫論文時如何呈現中文參考文獻格式？

<http://tul.blog.ntu.edu.tw/archives/3533>



其他參考資料

EndNote常見問題

http://www.sris.com.tw/ser_faq.asp

EndNote21 影音教材

<https://www.sris.com.tw/ts/audiovisualMaterials/en21win.html>

EndNote APA 6th 中英文合併樣式檔 (style) 範例

<http://tul.blog.ntu.edu.tw/archives/15636>

碩睿資訊-客戶服務

<http://www.sris.com.tw/service.asp>



其他參考資料

- Word 2016 如何看到Endnote的CWYW工具列呢？

<http://tul.blog.ntu.edu.tw/archives/16189>

- EndNote: CWYW tools are disabled and missing in Word (Windows)

https://support.clarivate.com/Endnote/s/article/EndNote-Windows-CWYW-tools-are-disabled-and-missing-in-Word?language=en_US



其他參考資料

- EndNote X7/X8/X9/20 Windows: Install Word CWYW

https://support.clarivate.com/Endnote/s/article/EndNote-X7X8-Windows-Install-Word-CWYW?language=en_US

- EndNote X8/X9/20 macOS and EndNote online macOS: CWYW tools in Microsoft Word 2016/2019/365 Troubleshooting guide

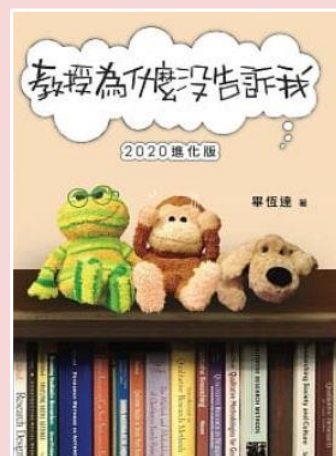
https://support.clarivate.com/Endnote/s/article/EndNote-X8-Mac-and-EndNote-online-Mac-CWYW-tools-in-Microsoft-Word-2016-Troubleshooting-guide?language=en_US



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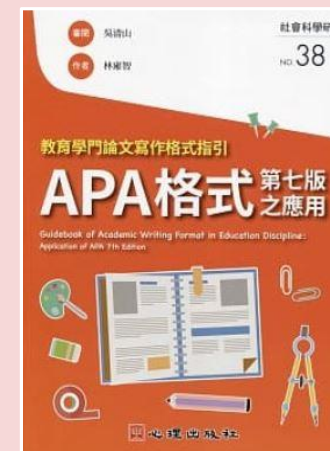
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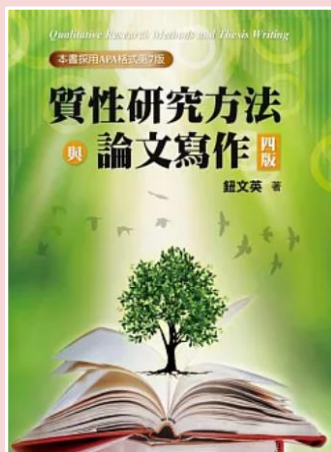
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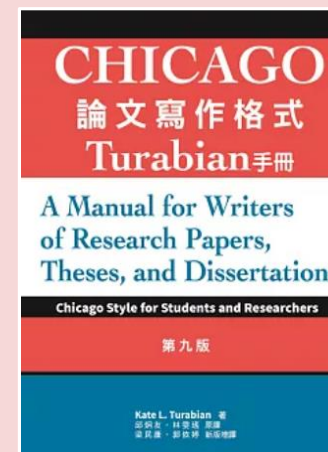
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