

研究生學位考試所需文件及相關規定

Required Documents and Related Regulations for Graduate Degree Examinations

申請學位考試 Application for Degree Examination:

口試前一個月前送申請 Submit your application at least one month before the oral defense

學位考試截止日 Deadline for Completion of Degree Examination:

上學期：一月三十一日 First Semester: January 31

下學期：七月三十一日 Second Semester: July 31

申請口試流程及須檢附資料：

Oral Defense Application Process and Required Documents:

請至校務行政系統提出申請(詳細請參閱口試申請教學)→成績與抵免相關作業
→碩博士學位考試申請，完成後列印出「國立嘉義大學學位考試申請書」

Please submit your application through the School Administration System (Further details can be found in the Instructions for Applying for the Oral Defense.)

→Assignments related to academic performance and credit exemptions

→Master's/Doctoral Degree Examination Application,once completed, print out the "National Chiayi University Degree Examination Application Form"

申請口試時需繳交文件：

Documents required for the oral examination application:

(1) 學位考試申請書一份 Degree Examination Application Form。

請依格式詳細填妥，務必與三位口試委員確定好之時間，填寫於學位考試申請書中；口試地點，原則安排於 B217 教室。

Please fill it out in detail according to the required format. Be sure to confirm the schedule with the three oral committee members and indicate it on the application form. The oral examination will, in principle, be held in Room B217.

(2) 論文指導教授推薦書一份(從校務行政系統產生列印)。

One copy of the Thesis Advisor's Recommendation Letter (to be generated and printed from the Academic Affairs Administrative System).

(3) 歷年成績單 1 份(教務處會提供給學程辦公室)

One copy of the transcript (to be provided by the Office of Academic Affairs to the program office).

(4) 論文初稿及論文摘要各一份。

One copy each of the thesis draft and the thesis abstract.

(5) 通過學術倫理教育課程修課證明 Center for Taiwan Academic Research Ethics Education Certificate of Completion

(6) 論文初稿通過文章剽竊檢測工具 Turnitin 之論文原創性比對報告結果。

The file showing that the thesis draft has passed the Turnitin originality check with a similarity index not exceeding 35%.

※研究生應確實依考試委員之意見修正論文。論文最後定稿之繳交期限，依學校規定為準。

逾期未繳交論文且未達最高修業年限者則次學期仍應註冊，並於該學期繳交論文最後期限之前繳交，屬該學期畢業。

至修業年限屆滿時仍未繳交論文者，該學位考試以不及格論，並依規定退學。

Graduate students must revise their theses in accordance with the comments provided by the examination committee. The final submission deadline for the thesis shall be based on the university's regulations.

Students who fail to submit their theses by the deadline and have not reached the maximum period of study must re-enroll the following semester and submit the final version of their thesis before the new deadline. In this case, their graduation will be recorded for that semester.

If students still fail to submit their thesis by the end of the maximum study period, their degree examination will be considered a failure, and they will be dismissed in accordance with the regulations.