

National Chiayi University Global Master Program of Teaching Profession

2024 Fall New Student Handbook

Welcome to NCYU

Telp : (05)2068104 Email : gmptp@mail.ncyu.edu.tw Website : http://www.ncyu.edu.tw/gmptp/ Address : No.85, Wunlong Village, Minsyong Township, Chiayi Country 621,Taiwan(R.O.C)

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# **Global Master Program of Teaching Profession Faculty**

<b>Position Titles</b>	Name	Level of education
(職稱)	(姓名)	(最高學歷)
Director	Ming-Chung Chen	Ph.D. in Special Education, National Taiwan
主任	陳明聰	Normal University.
СЕО	Kai-Ju Huang	Ph.D. in Special Education, National Taiwan
執行長	黃楷茹	Normal University
Clerk	Yi-Chung Pei Bache	lor in Music Department, National ChiaYi University
專案辦事員	裴一中	
Faculty ( <b>師</b> 資 )		
Name	Level of education	Teaching Course
(姓名)	(最高學歷)	(授課學程)
		Research on International and
		Research on International and Comparative Education
Vuch Chun Huong	Dh.D. National Chung Chang Uni	Comparative Education 國際與比較教育研究
Yueh-Chun Huang	Ph.D., National Chung Cheng Uni	Comparative Education 國際與比較教育研究
<b>Yueh-Chun Huang</b> 黃月純	Ph.D., National Chung Cheng Uni Taiwan	Comparative Education 國際與比較教育研究
		Comparative Education 國際與比較教育研究 Research on Taiwan Education and Cultura 台灣教育與文化研究
		Comparative Education 國際與比較教育研究 iversity, Research on Taiwan Education and Cultura
黄月純		Comparative Education 國際與比較教育研究 Research on Taiwan Education and Cultura 台灣教育與文化研究 Educational Literature and Research Writing
黃月純 Yu-Liang Chang		Comparative Education 國際與比較教育研究 Research on Taiwan Education and Cultura 台灣教育與文化研究 Educational Literature and Research Writin 教育文獻討論與研究撰寫 Research on Instruction Theories and
黄月純	Taiwan	Comparative Education 國際與比較教育研究 Research on Taiwan Education and Cultura 台灣教育與文化研究 Educational Literature and Research Writin 教育文獻討論與研究撰寫 Research on Instruction Theories and
黃月純 Yu-Liang Chang	Taiwan	iversity, iversity, iversity, iversity, iversity, iversity, iversity, Research on Taiwan Education and Cultural 台灣教育與文化研究 Educational Literature and Research Writing 教育文獻討論與研究撰寫 Research on Instruction Theories and SA Strategies 教學理論與策略研究 Advanced Educational

		Research on Educational Philosophy
		教育哲學研究
<b>Ruyu Hung</b> 洪如玉	Ph. D in Philosophy, National Taiwan Normal University, Taiwan	Research on Subject-Based Pedagogy (II) 學科教學專業研究(II)
	Ph. D in Philosophy, University of Bath, UK	Educational Literature and Research Writing
		教育文獻討論與研究撰寫
Meng-Lung Lai	Ph.D., University of Illinois, USA	Research on Learning Psychology
賴孟龍	Fil.D., Oniversity of Inniois, USA	學習心理學研究
		Research on Multimedia and Cognition
Han-Chin Liu		多媒體與認知研究
劉漢欽	Ph.D., Iowa State University, USA	Research on Instructional Technology
		教學科技研究
Name	Level of education	Teaching Course
(姓名)	(最高學歷)	(授課學程)
(姓名)	(最高學歷)	Research on Taiwan Education and Cultural
(姓名) Hsuan-Fu Ho		
	(最高學歷) Ph.D., Columbia University, USA	Research on Taiwan Education and Cultural
Hsuan-Fu Ho		Research on Taiwan Education and Cultural 台灣教育與文化研究
Hsuan-Fu Ho		Research on Taiwan Education and Cultural 台灣教育與文化研究 Educational Research Method
Hsuan-Fu Ho 何宣甫 Yu-Hsia Lin	Ph.D., Columbia University, USA	Research on Taiwan Education and Cultural 台灣教育與文化研究 Educational Research Method 教育研究方法
<b>Hsuan-Fu Ho</b> 何宣甫	Ph.D., Columbia University, USA Ph.D.National Taiwan Normal University	Research on Taiwan Education and Cultural 台灣教育與文化研究 Educational Research Method 教育研究方法 Research on Subject-Based Pedagogy
Hsuan-Fu Ho 何宣甫 Yu-Hsia Lin	Ph.D., Columbia University, USA Ph.D.National Taiwan Normal University Department of Human Development and	Research on Taiwan Education and Cultural 台灣教育與文化研究 Educational Research Method 教育研究方法 Research on Subject-Based Pedagogy
Hsuan-Fu Ho 何宣甫 Yu-Hsia Lin 林玉霞	Ph.D., Columbia University, USA Ph.D.National Taiwan Normal University Department of Human Development and Family Studies	Research on Taiwan Education and Cultural 台灣教育與文化研究 Educational Research Method 教育研究方法 Research on Subject-Based Pedagogy 學科教學專業研究
Hsuan-Fu Ho 何宣甫 Yu-Hsia Lin 林玉霞 Fang-Chi Chang 張芳琪	Ph.D., Columbia University, USA Ph.D.National Taiwan Normal University Department of Human Development and Family Studies Ph.D. in Language, National Taiwan Normal University	Research on Taiwan Education and Cultural 台灣教育與文化研究 Educational Research Method 教育研究方法 Research on Subject-Based Pedagogy 學科教學專業研究 Research on Subject-Based Pedagogy (II)
Hsuan-Fu Ho 何宣甫 Yu-Hsia Lin 林玉霞 Fang-Chi Chang	Ph.D., Columbia University, USA Ph.D.National Taiwan Normal University Department of Human Development and Family Studies Ph.D. in Language, National Taiwan Normal	Research on Taiwan Education and Cultural 台灣教育與文化研究 Educational Research Method 教育研究方法 Research on Subject-Based Pedagogy 學科教學專業研究 Research on Subject-Based Pedagogy (II) 學科教學專業研究(II)

Cheng-Cheng Yang	Ph.D., University of California, Los Angeles,	Educational Research Method
楊正誠	USA	教育研究方法
		Research on Classroom Management
Juei-Hsin Wang	Ph.D. in National Chung Cheng University	班級經營研究
王瑞壎	Graduate Istitute of Education.	Research on Subject-Based Pedagogy (II)
		學科教學專業研究(II)
Shan-Hua Chen	Ph.D. in Education, National Taiwan Normal	Qualitative Research Method
陳珊華	University	質性研究法

### National Chiayi University

### **Global Master Program of Teaching Profession Introduction**

國立嘉義大學師範學院教學專業國際碩士學位學程簡介

(本所簡介中之學校規定,如有新規定,以其最新版者為依據)

一、Educational Goals 教育目標

This program aims at admitting international students who are interested in education related fields. All courses in this program are taught in English. This program aims at preparing future international teaching experts and leaders. Students will possess the following five core abilities from this program: (1) in-depth Instruction theory foundation, (2) application of instructional technology, (3) research ability on teaching and instruction issues, (4) multicultural perspective and caring attitude, (5) instructional leadership and communication ability.

本學程以招收外國大學教育相關領域之畢業生為對象,採全英語授課。本學程之教育目 標旨在培養具備專業、創新、多元、關懷、領導五大基本素養之國際教學專業領導人才,期望 每位學生具備五項核心能力: (1) 深厚的教學理論基礎, (2) 運用教學科技的能力, (3) 教學議題的研究能力, (4) 多元文化觀點與關懷學生的情操, (5) 教學專業領導與溝通能 力。

二、Curriculum planning 課程規劃

Students must complete a minimum of 30 credit hours in 2-4 academic years; which comprise 9 required credits (education-research methods 3 credits, thesis 6 credits), 21 elective credits. The courses include educational research methodology and general pedagogy (SBP) subjects.

三、Career development 生涯發展

Career development of graduates includes being school teachers, government managers, university faculty, education business manager, and entering doctoral programs.

本學程畢業取得教育學碩士學位,學生返回其母國,生涯發展如下: (1) 擔任中小學教師, (2) 政府教育部門專業人員, (3) 大學教育相關領域教師, (4) 文教相關企業專業人員, (5) 繼續升入博士班深造。

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#### **©** GMPTP Courses

### **The First School Year**

<b>Required/Selective</b>	Credit	Course
Required	3	Educational Research Method
Selective	3	Advanced Educational Statistics
Selective	3	Research on Teaching Theories and Strategies
Selective	3	Research on Learning Psychology
Selective	3	Research on Instructional Technology
Selective	3	Research on International and Comparative Education
Selective	3	Qualitative Research Method
Selective	3	Research on Language Instruction
Selective	3	Research on Math Instruction
Selective	3	Research on Multimedia Cognition
Selective	3	Research on Teaching of Social Studies
Selective	3	Research on Science Education
Selective	3	Research on Educational Testing and Assessment
Selective	3	Research on Cognitive Psychology
Selective	3	Research on Curriculum Design

### The Second School Year

Required/Selective Credit	Course
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Selective	3	Research on Multicultural Education
Selective	3	Research on Critical Thinking Instruction
Selective	3	Research on Classroom Management
Selective	3	Special Topic on Quantitative Research
Selective	3	Research on Subject-Based Pedagogy (I)
Selective	3	Research on Subject-Based Pedagogy (II)
Selective	3	Research on Leadership on Curriculum and Instruction
Selective	3	Research on Art Education
Selective	3	Research on Music Education
Selective	3	Research on Special Education
Selective	3	Research on Sociology of Education
Selective	3	Research on Philosophy of Education
Selective	3	Research on Management of Education Institution
Selective	3	Research on Contemporary Issues in Instruction
Selective	3	Research on Taiwan Education and Culture
Selective	3	Research on Web-Based Instruction Strategies
Selective	3	Educational Literature and Research Writing
Required	6	Thesis

# National Chiayi University

# **Global Master Program of Teaching Profession Course**

# Selection

(Applicable for freshman after 111 school year)

### 國立嘉義大學 師範學院教學專業國際碩士學位學程 必選修科目冊

(113 學年度入學新生適用) 112.10.20 學程課程委員會議通過 113.01.11 院課程委員會議通過 113.04.23 校課程規劃委員會通過 113.05.07 教務會議核備

一、教育目標:

本學程以招收外國大學教育相關領域之畢業生為對象,採全英語授課。本學程之教育目標旨在培 養具備專業、創新、多元、關懷、領導五大基本素養之國際教學專業領導人才。

- 二、核心能力:
  - 1. 深厚的教學理論基礎
  - 2. 運用教學科技的能力
  - 3. 教學議題的研究能力
  - 4. 多元文化觀點與關懷學生的情操
  - 5. 教學專業領導與溝通能力
- 三、核心能力指標:
  - 1.1.具備學習理論的理解與批判能力
  - 1.2. 具備教學理論的理解與批判能力
  - 2.1. 具備教學科技基本知能
  - 2.2. 具備教學網路環境規劃能力
  - 3.1. 具備教學研究基本知能
  - 3.2.具備論文寫作知能
  - 4.1. 具備多元文化知能
  - 4.2. 具備關懷學生的情操
  - 5.1. 具備教學領導能力
  - 5.2.具備團隊合作與溝通能力
- 四、課程架構與畢業學分:
- ◎課程架構:

本學程修業年限 2-4 年。課程包括研究方法學群、一般教學專業學群與學科教學專業學群等三方面。並經由論 文寫作,深化學生研究能力。碩士論文分為論文計畫審查與口試二階段。

◎畢業學分:

學生畢業時應修滿至少 30 學分,包括專業必修 3 學分、專業選修 21 學分、論文 6 學分,始得畢業。 ※其他說明:

1. 每位學生每學年至少參加校內外教學相關之演講、專題討論或學術研討會10小時。

2. 畢業之前應在學術研討會口頭發表1次。

3. 學生在提出論文口試之前,必須於二個月前先通過論文計畫審查。

※補充:

碩、博士班研究生(含碩士在職專班)應至本校所規定之網路教學平台自行修習「學術倫理教育」課程,並通過 線上課程測驗達及格標準,經出示修課證明始得申請學位口試。未通過者不得申請學位口試。 為增進英語實用能力,鼓勵學生修習一門全英語授課(EMI)課程,以提升國際競爭力。

	第一學	と年					
必選修類別:專業必修							
中英文科目名稱	學期	授課時數		專業職能	共通 職能	備註	核心能力 對應項次
教育研究方法 Educational Research Method	1	3.0	3			RM	1, 3
專業	美必修	小計	3				-
	第一學	早年					
必選修類別:專業選修							
中英文科目名稱	學期	授課 時數	學分 數	專業職能	共通 職能	備註	核心能力 對應項次
高等教育統計 Advanced Educational Statistics	1	3.0	3			GP	1,3
教學理論與策略研究 Research on Teaching Theories and Strategies	1	3.0	3			GP	1,2,3,5
語文教育研究 Research on Language Instruction	1	3.0	3			SBP	1,3,5
數學教育研究 Research on Math Instruction	1	3.0	3			SBP	1,3,5
學習心理學研究 Research on Learning Psychology	1	3.0	3			GP	1,3
多媒體認知研究 Research on Multimedia Cognition	2	3.0	3			GP	1,2,3
社會科教學研究 Research on Teaching of Social Studies	2	3.0	3			SBP	1,3,4
科學教育研究 Research on Science Education	2	3.0	3			SBP	1,2,3,5
國際與比較教育研究 Research on International and Comparative Education	2	3.0	3			GP	1,3,4
教育測驗與評量研究 Research on Educational Testing and Assessment	2	3.0	3			GP	1,3
教學科技研究 Research on Instructional Technology	2	3.0	3			GP	2,3
認知心理學研究 Research on Cognitive Psychology	2	3.0	3			GP	1,3,5
課程設計研究 Research on Curriculum Design	2	3.0	3			GP	1,3,5
質性研究法 Qualitative Research Method	2	3.0	3			RM	1,3
專業	業選修	小計	42				<u>.</u>
	學年	小計	45		1		

第二學。	年						
必選修類別:專業選修							
中英文科目名稱	學期	授課時數	學分 數	專業 職能		備註	核
多元文化教育研究 Research on Multicultural Education	1	3.0	3			GP	1,3,4,5
批判思考教學研究 Research on Critical Thinking Instruction	1	3.0	3			GP	1,3,4,5
音樂教育研究 Research on Music Education	1	3.0	3			SBP	1,3,5
班級經營研究 Research on Classroom Management	1	3.0	3			GP	1,2,3,4,5
教育文獻討論與研究撰寫 Educational Literature and Research Writing	1	3.0	3			RM	1,3
量化研究專題 Special Topic on Quantitative Research	1	3.0	3			GP	1,3
臺灣教育與文化研究 Research on Taiwan Education and Culture	1	3.0	3			GP	4,5,
課程與教學領導研究 Research on Curriculum and Teaching Leadership Instruction	1	3.0	3			GP	1,3,4,5
藝術教育研究 Research on Art Education	1	3.0	3			SBP	1,3,5
學科教學專業研究(I) Research on Subject-Based Pedagogy (I)	1	3.0	3			SBP	1,2,3,4,5
特殊教育研究 Research on Special Education	2	3.0	3			GP	3,4,5
教育社會學研究 Research on Sociology of Education	2	3.0	3			GP	1,3,4
教育哲學研究 Research on Philosophy of Education	2	3.0	3			GP	1,4
教育機構經營研究 Research on Management of Education Institution	2	3.0	3			GP	1,3,5
當代教學議題研究 Research on Contemporary Issues in Instruction	2	3.0	3			GP	3,5
網路教學策略研究 Research on Web-Based Instruction Strategies	2	3.0	3			GP	2,3,5
學科教學專業研究(II) Research on Subject-Based Pedagogy (II)	2	3.0	3			SBP	1,2,3,4,
	業選	修小計	45				<u> </u>
第二學	¥		-	·			
必選修類別:論文							
中英文科目	學期	授課 時數	學分	專業	共通	備註	核

名稱			數	職能	職能	對應項 次
碩士論文 Thesis	1	0.0	3			3
碩士論文 Thesis	2	0.0	3			3
	論	文小計	6			
	學	年小計	51			

\*選修課程名稱,得依科技發展與特色重點產業異動。

備註說明:

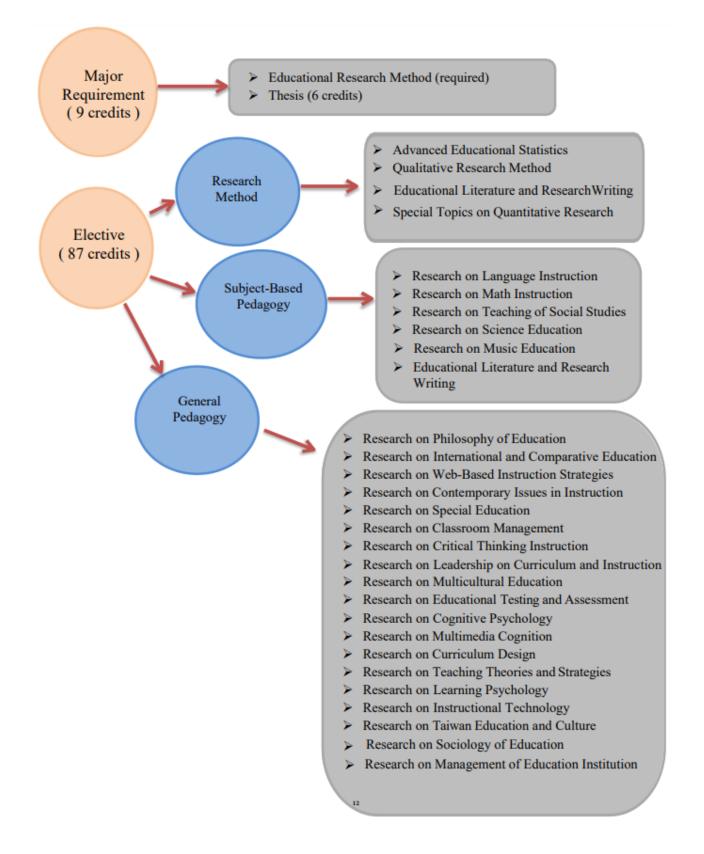
GP. 一般教學專業學群 RM. 研究方法學群

KM. 研究方法学者

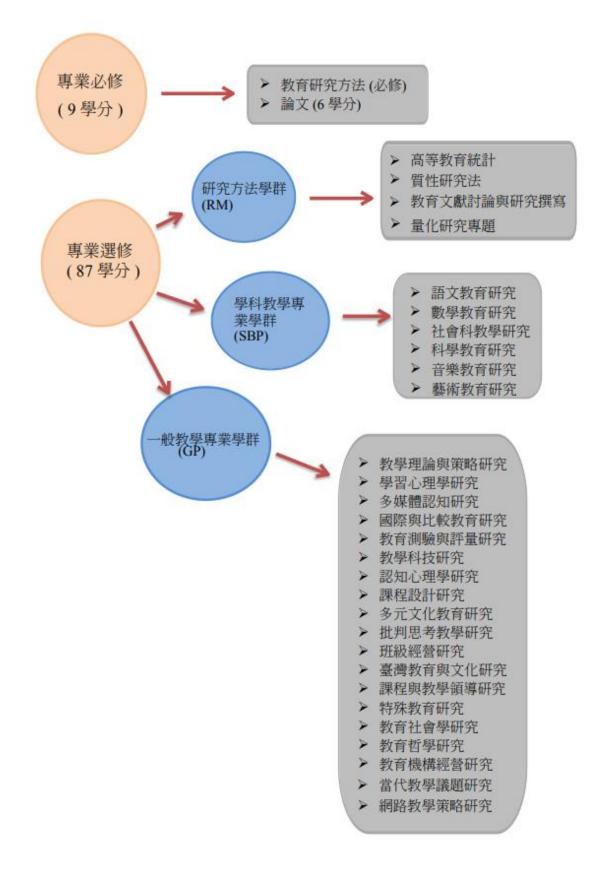
SBP. 學科教學專

# **Global Master Program of Teaching Profession**

**Course Structure Diagram** 



# 師範學院教學專業國際碩士學位課程架構圖



# **Course Selection Process**

Step 1. http://www.ncyu.edu.tw/

### Step 2. Servises

	== E	BACK TO THE HOMEPAGE WEBSITE GUIDE 中文版	NQ Search D	
USER IDENTITY	NEWS EXPRESS	ABOUT NCYU	SERVICES Services	
The second sec	Public Pu	Exessfully Trains the First Batcl Haay University collaborated with A L REVIT Know Aution Ceremony 2023: "Hi- stat station season unfolds with golden sho er trees bio aculture Research Center and Inter Department of Aquatic Biosciences, National Ch eils College of Medicine Preparator ming of April 28th, a press conference was held to	istics > sssoming in full glory and cicadas elligent Aquaculture slay! University, the unveiling cere bry Office and Chines	
bulletin				

### Step3. E-campus

BACK TO THE HOMEPAGE WEBSITE GUIDE 中文版 FAQ

ABOUT NCYU	SERVICES
	Campus Life >
Administration System	E-campus
NCYU International Student	Knowledge >
Application	Careers >
New Student Register	Statistics >
System of Tuition Billing and Proof of Payment	es blossoming in full glory and cicadas
E-Learning	Intelligent Aquaculture
NCYU Course Catalog	nal Chiayi University, the unveiling cere
Campus IC card	
Search for Research Achievements	aratory Office and Chines
orning of April 28th, a press conference wa	is held to unveil the "NCYU College of Me

Search

Q

Step 4. Administration System

ABOUT NCYU	SERVICES
	Campus Life >
Administration System	E-campus >
NCYU International Student	Knowledge >
Application	Careers >
New Student Register	Statistics >
J System of Tuition Billing and Proof of Payment	ees blossoming in full glory and cicadas
E-Learning	Intelligent Aquaculture
NCYU Course Catalog	nal Chiayi University, the unveiling cere
Campus IC card	
Search for Research Achievements orning of April 28th, a press conference wa	aratory Office and Chines as held to unveil the "NCYU College of Me

Search

Q

### Step 5.

User ID --- key in your student number Password --- key in the last four characters of your passport number

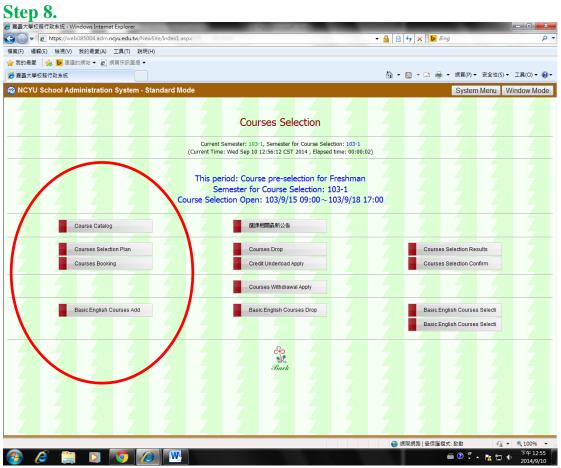
	務行政系統
Please Input Login Data	
How to reset password ` Search UserId for New Student UserId Password	<ul> <li>Please use "Web User ID" to login the system.</li> <li>If you are student, the "Web User ID" is your student number, example 1009999.</li> <li>If you are a teacher or employee, the "Web User ID" is your employee number, example A9999.</li> <li>If you forget your password of "Web User ID", <u>click here</u> to reset and get new password.</li> </ul>
Captcha XF4U C	<ul> <li>You can use the empty id and empty password to login the system (only public system function).</li> <li>[Internet Security Statement] [Privacy Statement][Your remote ip address : 140.130.43.49]</li> <li>The english page of login function and online choose course is</li> </ul>
Copyright 2008 National Chiayi University No.300 Syuefu Rd., Chiayi City 60004, Taiwan (R.O.C.) Tel: TEL: +886-5-2717000 FAX: +886-5-2717095 Recommended Browser: Internet Explorer 9.0 and above \ Firefox \ Google Chro	completed, we will support more english page in the future.

## Step 6. System Menu

嘉義大學校務行政系統 - Windows Internet Explorer	
◆	🗝 🔒 🔯 😽 🗙 📴 Bin 🔎
案(F) 編輯(E) 檢視(V) 我的最爱(A) 工具(T) 說明(H)	
👌 我的最愛 🛛 🎭 🕨 建锚的網站 🔻 🙋 網頁快訊圖庫 👻	
● 嘉義大學校務行政系統	🏠 ▼ 🖾 ▼ 🗆 ♥ 網頁(P)▼ 安全性(S)▼ 工具(O)▼ 🚷
NCYU School Administration System - Standard Mode	System Menu Wi dow Mode
System Instruction	
Welcome! 陳佳要	
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### Step 7. Course Selection

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Ask for leaving school			
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Graduation Related ope	rations		
Application for Graduation	Graduation Inquire	Graduation photo upload	
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### Step 9. Courses Booking



# **Course Selection Confirm**

### © Step1: Log-in

	務行政系統
Please Input Login Data         How to reset password ` Search UserId for New Student         UserId         Password         Captcha         Login         中文版	<ul> <li>Please use "Web User ID" to login the system.</li> <li>If you are student, the "Web User ID" is your student number, example 1009999.</li> <li>If you are a teacher or employee, the "Web User ID" is your employee number, example A9999.</li> <li>If you forget your password of "Web User ID", <u>click here</u> to reset and get new password.</li> <li>You can use the empty id and empty password to login the system (only public system function).</li> <li>[<u>Internet Security Statement</u>] [<u>Privacy Statement</u>][Your remote ip address : 140.130.43.49]</li> <li>The english page of login function and online choose course is completed, we will support more english page in the future.</li> </ul>
Copyright 2008 National Chiayi University No.300 Syuefu Rd., Chiayi City 60004, Taiwan (R.O.C.) Tel: TEL: +886-5-2717000 FAX: +886-5-2717095 Recommended Browser: Internet Explorer 9.0 and above \$ Firefox \$ Google Ch	rome. Screen Resolution: 1280x1024

© Step2: Couse Selection



### ◎ Step3: Couse Selection Confirm

NCYU School Administration System - Sta		System Menu Window Mode
	Courses Selection	
	nt Semester: 103-1, Semester for Course Selection: 1 Time: Mon Oct 6 13:36:18 CST 2014 , Elapsed time: 0	
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Manual Course Add Apply	Courses Withdrawal Apply	
Basic English Courses Add	Basic English Courses Drop	Basic English Courses Selection
	4 4 4 4	Basic English Courses Selection
2 2 2 2	So L Back	2 2 2 2

◎ Step4: 請確認以上選課結果,並同意進行確認。 (confirm)

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## ◎ Step5: You have finished the last process of course selection!

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# **Student Feedback on Teaching Survey Process**

Before doing course selection of the second semester, you have to finish "Student Feedback on Teaching Survey". The prodedures are as follows:

Step 1 :Log in your administration system (Please key in your ID & password)

<ul> <li>number, example A9999.</li> <li>If you forget your password of "Web User ID", <u>click here</u> to reset a get new password.</li> <li>You can use the empty id and empty password to login the system (only public system function).</li> <li>[Internet Security Statement] [Privacy Statement][Your remote ip</li> </ul>	<ul> <li>Please use Web User ID to login the system.</li> <li>If you are student, the "Web User ID" is your student number, example 1009999.</li> <li>If you are a teacher or employee, the "Web User ID" is your employ number, example A9999.</li> <li>If you forget your password of "Web User ID", <u>click here</u> to reset at get new password.</li> <li>You can use the empty id and empty password to login the system (only public system function).</li> <li>[Internet Security Statement] [Privacy Statement][Your remote ip address : 140.130.43.49]</li> <li>The english page of login function and online choose course is completed, we will support more english page in the future.</li> </ul>	THE REPORT IN		14 10		-	
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### "Student Feedback Form"

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← → C 🖌 🔒 https://web085004.adm.ncyu.edu.tw/NewSite/Index1.aspx	ි <b>Ξ</b>
🧟 NCYU School Administration System - Standard Mode	System Menu   Window Mode
校務行政系統:教學意見調查系統	
(進入本綱頁時間:2014/12/29 下午 02:52:22)	
如果我们的资源,你好: 學期接近尾聲,老師即將結束一整個學期(103學年度第1學期)的辛勤教學,而您也將完成本階段的學習。在此同時,學校為了 見,提供教師教學改進的參考,將於103年12月22日9:00至104年01月09日17:00舉辦期末教學意見調查,希奎同學予以配合及填答。	"解您對授課教師教學之意
本校自92學年度開始,捨棄以往熏用大量的人力、物力及紙碼的紙本評量,改採網路評量的方式,為提高填答率,以建客觀之效 實施調查,每位同學也應於課程預選前完成網路教學意見調查作業。	r,對本學期所開授之課程均
師生在學校是相互依存的,學生有待老師的教導,教師因學生的學習而存在。對於教師而言,教學的意見調查是絕對幫助且必要 觀、理性的態度填竊您的意見,尤其在問卷上留有開放性的問題,是您與老師的意見交流天地,期盼抒發您對教師誠懇的、建設性的 的一面,也不容給予鼓勵及打氣。	
	教務處 取
As the semester is dragging to the end, you are about to accomplish your learning for this phase. In order to understand your reactions to the University is conducting a survey to collect student feedback on teaching starting from 9.00 on December 22, 2014 to 17:00 on January 9, 2015, invite you to fill in the survey.	
The University has applied the online survey, instead of the hard copy, for student feedback to increase the return rate since 2003. This surv Therefore, students are required to fill in the online survey before they can select their courses for next semester.	vey is conducted in all courses.
The interests of instructors and students are mutual: students are guided by instructors; instructors are here because of the existence of stude to the instructor. Therefore, we sincerely hope that you express your opinions objectively and rationally. The section of open questions is particul opportunity to give feedback in words to the instructor. Your kind and decent comments, suggestions or even encouragement are mostly welcom Sincerely,	ilarly designed to grant you an
Office of Academic Affairs 進入填答說明Form-filling Instructions /進入數學證	原見調查表Student Feedback Form
	Q. Q. Z.
	CH 🎬 🕐 🖏 🐂 🏪 🌵 下午 02:57 2014/12/29

Step 4: Select EVERY "Courses and instructors" and finish the survey



### Notice

- \* If you "Disagree" or "Strongly disagree" any statements, you have to write down your reason on the blank.
- X You can leave any comment on teacher's teaching or suggestions. Professors will receive the results only. They won't know "who" give these comments or suggestions.

### 臺灣學術倫理教育資源中心操作手冊必修學生

### (Mandatory Students English Guide)

## Taiwan Academic Ethics Education Resource Center Operations Manual Compulsory Students

本手冊適用將本課程列為必修、口試或畢業門檻之學校學生。 This manual is applicable to students as a compulsory course, oral or graduation threshold of students school.

https://ethics.nctu.edu.tw

### [1]

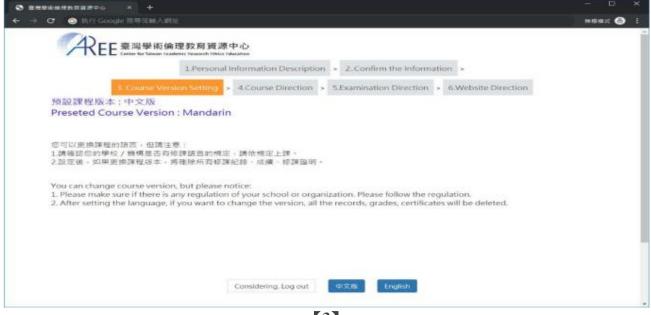
Please choose "Mandatory students" as your status, and choose your school's location and name. The account is your student ID number ; password is the last 5 digit of your student ID. If you're not sure which status to choose, please click [Inquiry] to look up.



### (2)

First time to use this website, you should choose course version. Simultaneously, please also check your personal information.

If needs to correct any information, please contact with your school/ institution administrator. (refer to [Inquiry])



(3)

If you need to change your password, please click [Account].

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### (4)

First time to take courses, please go to  $[Courses] \rightarrow [My Courses and Exam]$ .

Your courses have been pre-added by your school/ institution.

Please click unit name to read the courses.

After read all of them, please click [Exam] to take the final exam. (Schematic Diagram)

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### (5)

After start reading the course, there are section names on the left of the website, you can read the content by click the section names. After you finished, please click 【Courses】→ 【My Courses and Exam】 to readmore.

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### (6)

#### You have 5 chances per-day.

Your name will be presented in certificate, please make sure your name is right before you take the final exam. If needs to correct any information, please contact with your school/ institution administrator.

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Each question is multiple choice question and is requested to answer.

During the exam, you are not allowed to leave this page or you may need to re-take the exam.

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### [8]

After the final exam, it will show you the correct rate, analysis of wrong questions, and reference units. If you don't pass the final exam, please review the courses then re-take the final exam.

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#### courses. (Schematic Diagram)

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0101_研究倫理定	義與內涵				2019/07/29			

### [10]

After passing the final exam, if you'd like to read other courses, please transfer your status from "Mandatory student" to "Registrant". Please follow the instruction of "Registrant" after you successfully finished the process.

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# **National Chiayi University**

## **Global Master Program of Teaching Profession**

### **Master Degrees Examination Guidelines**

I. The examination is conducted in accordance with regulations of master degrees examination approved on January 19<sup>th</sup>, 2015 臺教高(二)字 No.1040008946.

II. Goal:

1. Stimulate academic research culture and pursue excellent quality

2. Foster students' academic research ability and multiple professional Development

3. Enhance students' academic standards and foster advanced academic research talents

### III. Thesis and thesis advisor application process

1. Time: One month prior to the second semester in school

2. Fill in "Thesis application form" and "Form of Graduate Students' Advisors for Thesis"

3. Thesis title and the advisor would be confirmed in the meeting held by the office, and this meeting should invite committee members to attend.

IV. Master degrees examination process: The examination in our program is implemented in two phase which the first is thesis proposal examination and the second is the degree examination (That is final oral examination. Hereinafter referred to as final oral examination.)

1. The first phase- Thesis proposal examination

(1) Before applying for the proposal, "Introduction", "Literature review", "Research design and methods (Subjects of the study, pre-test research tools, and statistical or analytical method need to determine)", and main "References" should be done.

(2)The application form, outline of thesis proposal, and the list of commission members should be turned in two weeks prior to the examination after the agreement of advisor. Once the verify is passed, the examination of thesis proposal can be carried out. If the proposal needs to revise after the examination, thesis proposal examination should be applied again.

(3) After the adoption of the proposal, the thesis can start to be written.2. The second phase- Final oral examination

(1) Final oral examination should be applied one month prior to the examination. Transcript for all semesters, abstract, thesis advisor's recommendation letter, the photocopy of external published papers, seminar record card need to be attached in the application form.

(2)The examination can be carried out after it is approved and informed formally by office. The letters of appointment should be issued to commission members as well. The result is not recognized when the examination is held voluntarily.

V. Implement method:

1. Thesis proposal examination can be applied when student finishes registering for the first semester in the second academic year. Yet, the final oral examination should be applied two months after the thesis proposal examination.

2. Final oral examination is conducted according to the school calendar. Deadline for the first semester is on January 31<sup>st</sup> and deadline for the second semester is on July 31<sup>st</sup>. The application will be dealed with in the next semester if it is submitted late. Also, if the thesis should be revised after final oral examination, the revision needs to be done within the deadline; otherwise, it is fail.

3. Every thesis proposal examination or final oral examination needs to finish in two hours.

4. Application information for final oral examination should be sent to the office one month prior to the examination.

5. The applicant is responsible for invite and receive commission members before the start of thesis proposal examination or final oral examination.

6. If the advisor is absent, the examination should be cancelled.

7. The commission for the two examinations will be formed by the advisor and two members recommended by the advisor.

8. The results of the examination need to be sent to our office by the advisor in a week.

9. Prepare the information as references for commission on your own in examinations.

10. The examination is inspected by the advisor and the other two commission members jointly. The commission member can only include one person from outside school in principle. Special circumstances can be dealt with separately.

VI. If the thesis proposal examination is fail, it needs to be applied again. If the final oral examination can't be passed in the last semester of provision length of schooling, the application is not accepted again.

VII. These regulations or any amendments can be implemented after passed in the meeting and approved by school.

## 國立嘉義大學

## 教學專業國際碩士學位學程論文審查實施要點

一、依據104年1月29日臺教高(二)字第1040008946號核定本校研究生學位考試辦法辦
 理。

二、目標:

(一)激勵學術研究風氣及追求卓越品質。

(二) 培養學生學術研究能力與多元專業發展。

(三)提昇學生論文學術水準並培養高級學術研究人材。

三、論文題目及論文指導教授申請過程:

(一)申請時間:一般碩士班在就讀第二學期結束前一個月。

(二)申請時須先填寫論文撰寫及擬聘指導教授申請書。

(三)論文題目之確定及指導教授之選聘均由本學程召開學程會議為之,本項會議召開時應延請本學程委員參加。

四、論文審查過程:本學程論文審查分論文計畫審查及學位考試(即學位論文口試,以下稱 學位論文口試)兩階段施行。

(一) 第一階段論文計畫審查

 申請論文計畫審查前,需完成論文緒論、文獻探討、研究方法及設計(需確定 研究對象、預試之研究工具及擬用統計或分析方法)、主要參考文獻等部份。

 論文計畫審查應於審查兩週前填具申請表,經指導教授同意將申請表、論文計 畫大綱及論文考試委員委員會名單送本所審核,審核通過始可進行計畫審查。經審查 若題目方向有更改,需重提論文計畫審查。

3. 論文計畫審查通過後,方可進行論文之書寫。

(二) 第二階段學位論文口試

 學位論文應於<u>口試一個月前</u>檢附本所歷年成績單、論文摘要、論文指導教授推 薦函、已對外發表之期刊論文影本、參加本所舉辦之各類型學術研討會紀錄表各一 份,送本所依規定辦理。

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2. 學位論文口試應經學校核定發給口試委員聘書並由本學程正式通知後始可進

行,否則自行舉辦之學位論文口試結果,本學程不予承認。

五、實施方式:

(一) 論文計畫審查於學生第二學年第一學期自完成註冊手續日起,得向學程辦公室 提出申請,惟論文審查時間距離論文口試時間至少須在二個月以上。

(二) 論文學位口試依學校行事曆辦理,上學期學位考試截止日期為一月三十一日, 下學期學位考試截止日為七月三十一日,逾期則併入下一學期辦理。經論文學位口試審定需 修正者,必須在修業期限內修訂完成送所辦理,否則視同不及格。

(三)每次論文計畫審查或學位論文口試以二小時為原則。

(四)學位論文口試申請有關資料須於發表前一個月送學程辦公室。

(五) 論文計畫審查或學位論文口試,由研究生負責邀請與接待。

(六)指導教授未克出席時,不得進行論文計畫或學位論文口試審查。

(七)論文計畫之審查或學位論文口試,由指導教授及指導教授推薦本學程提聘之委員組成審查小組,辦理論文計書審查或學位論文口試。

(八)論文計畫審查或學位論文口試之結果,由指導教授於會後一週內將審查結果送本學程。

(九)論文計畫審查或學位論文口試時請發表者自行準備發表資料,供與會人員參 閱。

(十)碩士學位論文口試或論文計畫審查由指導教授推薦評審委員三人共同評審,評 審委員之推薦原則上校外一人,如有特殊情況另行處理。

六、論文計畫若不通過時,則需重新提出論文計畫;論文學位口試未能依規定在修業年限之 最後一學期通過論文口試者,則不予重考。

七、本要點經學程會議通過後,依層級陳報核可後實施,修正時亦同。

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### Procedure on how to upload thesis on NCYU website and process clearance and diploma

1. Congratulations! Your hard work has paid off and its time to process your diploma. :)

2. Upon approval of your advisor, upload your thesis on the NCYU library website.

- After revising your thesis, you need to put a watermark of the school's logo in the center of your whole thesis document and save it as a PDF file. You can download the logo from this link: https://ncvuweb.ncvu.edu.tw/lib/gradation.aspx?site content sn=58177

### ■檔案下載

論文上傳常見問題Q&A

國立嘉義大學研究生建檔暨上傳學位論文或各類報告操作手冊 PDF(3,267.80 KB)

本校校徽浮水印PDF圖檔 PDF(138.92 KB) / PNG(598.52 KB)

國立嘉義大學學位論文或各類報告抽換變更申請書 ODT(25.96 KB) / PDF(362.57 KB)

國立嘉義大學學位論文或各類報告不提供延後提供公眾閱覽申請書 ODT(23.37 KB) / PDF(239.73 KB)

國家圖書館學位論文延後公開申請書 ODT(30.57 KB)

國家圖書館學位論文抽換申請書 ODT(27.03 KB) / PDF(103.60 KB)

論文清冊空白表格 ODS(4.99 KB) / RAR(4.87 KB)

論文電子檔公開修改確認表 ODT(6.75 KB) / PDF(56.60 KB)

条所收取紙本論文作業說明 PDF(674.41 KB) / ODT(748.68 KB)

國立嘉義大學學位論文或各類報告授權書 ODT(36.20 KB) / PDF(96.01 KB)

業務聯絡

□ 館際合作 ...... 藝文 Activity

密碼,請攜帶學生證或身分證(可證明您確為本人之證件)親至本館

• 論文電子檔上傳至本系統後, 無須另行上傳國家圖書館之全國博碩士 論文系統,本館將定期整批轉檔予國家圖書館建檔。

□ 最新藝文 □ 嘉義大學圖書館 Facebook粉絲專頁 ..... 服務 Service

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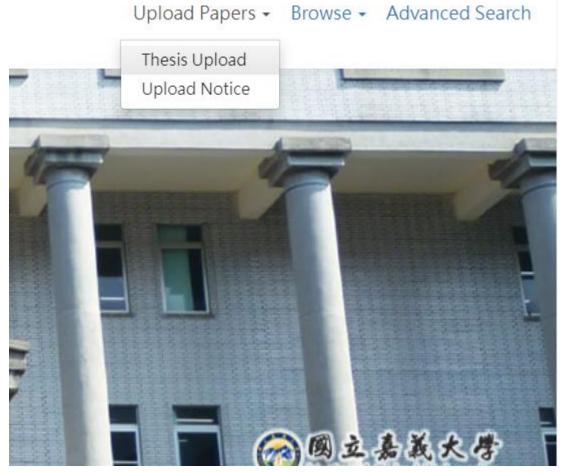
借還書櫃檯查詢或於網站上認證。

• 若已自行上傳至國家圖書館之全國博碩士論文系統者,請自行與系所

助教聯繫登入該系統進行"系所助教查核",如此才可讓讀者於該系統 中檢索得到。

### Thesis (report) submission step

- Three days before uploading their theses to the Universitys doctoral and masters thesis system, graduate students should first submit the original of the confirmation of the authorized publication of Dissertations (reports) of National Chiayi University to the library for checking.
- Log in to our university's dissertation system
- One Click "upload theses" and enter the account number and password of the school administration system. If you forget the login password, please go to the school administration system to reset it.



- The paper system upload function is divided into five steps
- Paper filingUpload full text file $\rightarrow$ Print power of attorney  $\rightarrow$  audit. The following is an individual description
- of each step.
- Step 1: Please input the basic information, bibliography, abstract, Professor, reference and

other fields in order to create the paper file. After fillingin, click confirm.

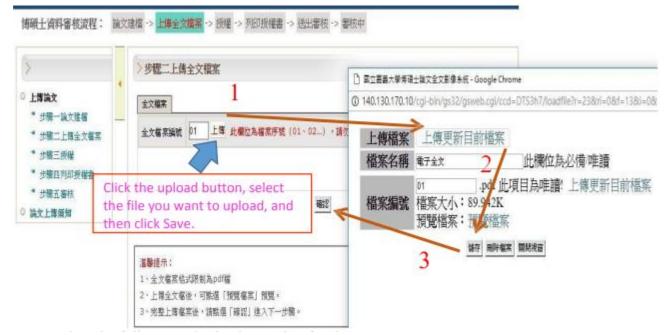
- Please note:

(1) Bold type is a required field. After all the data are filed and uploaded to the electronic file, the data will be filed and enter the pending stage.

(2) There is no paper-based data for checking when the librarians check. They can only check whether the information in each field is filled in and whether the format of the electronic file meets the requirements. Whether the information content of the file is correct and complete is left to the graduate students themselves Responsible

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• Step 2: Upload the full text electronic file of the paper (be sure to merge the full text electronic file into one file, and upload it with the student ID as the file name)



• Step 3 Select the full-text authorization option for the paper.

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• Step 4 completes the thesis authorization. The following screen will appear after the authorization letter is printed. Please print the authorization letter of the University and the National Library, and bind it on the title page of the paper, In order, they are the power of attorney of the University and the National Library (one original should be handed in to the Department when leaving the University).

博戰士資料審核流程		國 立 嘉 義 博碩士論文授權	<u>大 學</u> 畫
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系統共改集:論文室文: 布上線人数:1/15客人 位置高大学大學語書語著 運行高:直義作成学系学		<b>遼子全文授權</b> ■ 同意 本人具有著作財產權之論文全文資料(含橘要),授予 縮、其確或數位化單各種方式重製後散布發行或上載與 於個人非營利性質之線上檢索、閱覽、下載或到印。 論文全文上載網路公開之範圍及時間:	
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• Step 5 send out for audit The review time takes two working days. To know the progress of the review, please log in to the thesis system to check or pay attention to the e-mail box you filled in to see if you have received the notification letter of approval or rejection.

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- Note that you have to wait for the approval of the library before having your thesis printed out and bind. The total number of thesis copies will depend whether your advisor and committee members would want a copy. Four thesis copies are to be submitted to the library while allot two copies for the department. If you still have no idea where to get your thesis print and bind, you can have it done in :
  - 精展影印 located at 嘉義市彌陀路 365 號(體育館旁). They give discounts to NCYU students and work really fast. The layout for the front cover of the thesis for the department is already available here.
- While waiting for the confirmation from the library you can also process your clearance.
- To see the list of departments that need clearance go to the administration system page of the

school's website. Then click "Application for Graduation".

- You do not have to print this form. You can just check this link from time to time to seeif you already have completed the list.
- This tab will show you a checklist of departments and whether you are already cleared or not. Here is a list of departments and where to go/what to do if it is still left unchecked or without mark:
  - 學生事務處 學生職涯發展中心 The Students Affairs Office Career

Development Center.

- You have to complete the graduate survey (ask Ms. Vivian about this, last time, they exempted the department from answering this survey)
- 駐警隊 University Police.
  - Check with the security guards both in Xin Min campus or your respective dormitory. They will check whether or not you have paid for the parking fee of your motorcycle/scooter.
- 總務處保管組 -
  - Check if you have returned the graduation clothes (toga) already. The office is located in ground floor of building B, where you borrowed them.
- 語言中心 The Language Center.
  - If you are a beginner student in Chinese class, you must have at least attended the beginner's class during the first year and the practical modern Chinese class for the consecutive year. You have to give a photocopy of your class cards together with a form to Ms. Emily at the language center. The language center is located at the third floor, right above the library.
- 圖書館 The Library
  - Kindly return all books borrowed from the library. You must have uploaded your thesis and upon approval print & bind 4 copies and submit it to the library. (Last time, they asked to leave the copies in the department so they can collect all of the graduating students' theses at the sametime.)
- 體育館- The Gymnasium.
  - You have to return any sports equipment borrowed from the gym.
- 系所辦公室 Department Office.
  - Any thesis or office materials borrowed must be returned. Plus, 2 copies of your thesis must be submitted before you will be cleared in this department.
- 指導教授 Your advisor
- 系主任/所長 Dean
- 出納组- The Cashier
  - Settle your unpaid accounts with the cashier in Lantan Campus or call the International Student Affairs office if you have scholarship.
- 學務處生輔組 The Student Affairs Office Student Assistance Department
  - 宿舍事宜 Dormitory Matters

- 兵役事宜 Military Matters
  - You will have to fill out the International Student Alumni General Information form. The link is <u>https://oia.ncyu.edu.tw/</u>

Check with the International Student Affairs regarding the procedure on how to mail it back to them.

- The last department you have to go to is the administration department located at the first floor of building B (where you borrowed the graduation clothes). You have to return your ID and make sure that all the departments have already cleared you.
- Other documents such as English diploma, transcripts and English transcripts are upon request. There are corresponding fees and limitations to each document you request.
- Allot at least three days for the process of diploma. The release of other requested document is approximately after three days or so.

Whew! That's it! (It's a looooooooooooo g process I know!) Now you have your diploma and ready to leave the university. It is time to open another chapter in your life! Good Luck!

		-	oun	Mon.	Tue.			1.171	Sat.	Events
						rreu.	Thu.	Fri.	3	(1) Fall semester begins; Application for master's thesis defense begins for fall semester
			4	5	6	7	8	9	10	semester
	Aug.		11	12	13	14	15	16	17	<ul> <li>(13) Administrative Meeting</li> <li>(8/16-9/6) Accepting freshmen online application for tuition and miscellaneous fee waiver</li> </ul>
			18	19	20	21	22	23	24	
			25	26	27	28	29	30		(8/26-9/4) On-line course add/drop (1st stage)(course registration); Freshmen cours pre-registration (27-29) Safety education and training in experimental practice sites
			1	2	3	4	5	6	7	<ul> <li>(2-3) Freshmen Orientation (for students enrolled in day division)-(Rolling-way planning)</li> <li>(5) Announcement of course selection results</li> <li>(6) Deadline to pay tuition and fees; deadline for graduate students to comple thesis or dissertation and school-leaving</li> </ul>
	Sep.	1	8	9	10	11	12	13	14	<ul> <li>(9) Classes begin; Freshmen Orientation (for students enrolled in division of continuing education)</li> <li>(9-13) Freshman Health Checkup</li> <li>(9-14) On-line course add/drop (2nd stage)</li> <li>(10) Administrative Meeting</li> </ul>
		2	15	16	17	18	19	20	21	(17) Mid-Autumn Festival (national holiday)
		3	22	23	24	25	26	27	28	(27) Deadline for courses selection confirmation
		4	29	30						
2					1	2	3	4	5	
0		5	6	7	8	9	10	11	12	<ul><li>(8) University Affairs Meeting</li><li>(10) National Day of the Republic of China (national holiday)</li></ul>
2	Oct.	6	13	14	15	16	17	18	19	(18) Reimbursement of 2/3 tuition/miscellaneous fees for school-leaving studer ends
4		7	20	21	22	23	24	25	26	
-		8	27	28	29	30	31			(10/28-11/8) Midterm Exam (specific date determined by teacher)
-								1	2	
		9	3	4	5	6	7	8	9	
		10	10	11	12	13	14	15	16	(11-29) Period for accepting applications for course withdrawal begins (12) Administrative Meeting
N	Nov.	11	17	18	19	20	21	22	23	<ul> <li>(20) NCYU Sports rehearsal</li> <li>(21-22) NCYU Sports Day</li> <li>(23) NCYU Anniversary celebration; Deadline for uploading midterm cour</li> </ul>
		12	24	25	26	27	28	29	30	grades; (26) academic meeting (29) Reimbursement of 1/3 tuition/miscellaneous fees for school-leaving studer
╞		13	1	2	3	4	5	6	7	ends (1-31) Period for online application for tuition and miscellaneous fees waiver f Fall semester
		14	8	9	10	11	12	13	14	(9-13) Application for a minor or double major (10) University Affairs Meeting (13-18) Course pre-selection for spring semester (1st stage)
	Dec.	15	15	16	17	18	19	20	21	<ul> <li>(15) Course pre-selection for spring senester (1st stage)</li> <li>(16) University Affairs Meeting; Notification of ineligibility for final examination</li> <li>(19) Announcement of course pre-selection results (1st stage)</li> <li>(20-25) Course pre-selection for spring semester (2nd stage)</li> </ul>
		16	22	23	24	25	26	27	28	(12/23-1/10) Final Exam (specific date determined by teacher) (26) Announcement of course pre-selection results (2nd stage)
		17	29	30	31					(12/30-1/10) Flexible Supplemental Instruction Week(Please refer to the cour syllabus.)
						1	2	3	4	(1) Founding Day of the Republic of China (national holiday) (3) Application deadline for leave of absence
2		18	5	6	7	8	9	10	11	(6) Online clearance procedure for undergraduates begins
0 2	Jan.		12	13	14	15	16	17	18	<ul> <li>(13) Fall semester ends; winter break begins</li> <li>(14) Administrative Meeting</li> <li>(18) Deadline for uploading final course grades</li> </ul>
5			19	20	21	22	23	24	25	(1/24-2/2) Lunar New Year
			26	27	28	29	30	31		<ul><li>(27) Adjusted Holiday</li><li>(31) Deadline for master's thesis defense for fall semester</li></ul>

### National Chiayi University Academic Calendar 2024 – 2025 Fall Semester

Approved by the University Administration Meeting on 9 April 2024, and approved by MOE in letter No.1130040514on 22 April, 2024.

Adjusted holidays and adjusted working days are in accordance to announcements from Directorate-General of Personnel Administration, Executive Yuan. If any important item on the calendar requires change, the office responsible must apply by official paper, and after being approved, announce the change.

Year	Month	Week				Date				Events
		10000	Sun.	Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	(1) Spring semester begins; Application for master's thesis defense begins for spring
										semester (3-12) On-line course add/drop (1st stage)(course registration)
			2	3	4	5	6	7	8	(8) make-up work day
	Feb.		9	10	11	12	13	14	15	<ul> <li>(11) Administrative Meeting</li> <li>(13) Announcement of course registration results</li> <li>(14) deadline to pay tuition and fees; deadline for graduate students to complete thesis or dissertation and school-leaving</li> </ul>
		1	16		18	19	20	21	22	(17) Classes begin (17-22) On-line course add/drop (2nd stage)
		2	23	24	25	26	27	28		(17-22) On-The course add/drop (2nd stage) (28) Peace Memorial Day (national holiday)
-									1	
		3	2	3	4	5	6	7	8	<ul><li>(5-11) Application for department transfer</li><li>(7) Deadline for courses selection confirmation</li></ul>
		4	9	10	11	12	13	14	15	(1) University Affairs Meeting
	Mar.	5	16	17	18	19	20	21	22	
		6	23	24	25	26	27	28	29	(28) Reimbursement of 2/3 tuition/miscellaneous fees for school-leaving students ends
		7	30	31						
					1	2	3	4	5	<ul> <li>(1-2) Field trip</li> <li>(3) Adjusted Holiday</li> <li>(4) Children's Day (national holiday)  <ul> <li>Tomb Sweeping Day (national holiday)</li> </ul> </li> </ul>
	•	8	6	7	8	9	10	11	12	<ul><li>(7-18) Midterm Exam (specific date determined by teacher)</li><li>(8) Administrative Meeting</li></ul>
	Apr.	9	13	14	15	16	17	18	19	(b) Administrative Meeting
		10	20	21	22	23	24	25	26	<ul><li>(20) Gender Equality Education Day</li><li>(4/21-5/2) Period for accepting applications for course withdrawal begins</li></ul>
2		11	27	28	29	30				
0							1	2	3	(3) Deadline for uploading midterm course grades
2 5		12	4	5	6	7	8	9	10	<ul> <li>(6) academic meeting</li> <li>(7) NCYU Career Day</li> <li>(9) Reimbursement of 1/3 tuition/miscellaneous fees for school-leaving students ends</li> </ul>
		13	11	12	13	14	15	16	17	(13) Administrative Meeting
	May	14	18	19	20	21	22	23	24	<ul> <li>(19-23) Application for a minor or double major</li> <li>(5/19-7/31) Period for online application for tuition and miscellaneous fees waiver for Spring semester</li> <li>(23-28) Course pre-selection for fall semester (1st stage)</li> <li>(24) Graduation ceremony</li> </ul>
		15	25	26	27	28	29	30	31	<ul> <li>(26) University Affairs Meeting; Notification of ineligibility for final examination</li> <li>(29) Announcement of course pre-selection results (1st stage)</li> <li>(5/30-6/4) Course pre-selection for fall semester (2nd stage)</li> <li>(30) Adjusted Holiday</li> <li>(31) Dragon Boat Festival (national holiday)</li> </ul>
-		16	1	2	3	4	5	6	7	(2-20) Final Exam (specific date determined by teacher) (5) Announcement of course pre-selection results (2nd stage)
		17	8	9	10	11	12	13	14	<ul> <li>(9-20) Flexible Supplemental Instruction Week (Please refer to the course syllabus.)</li> <li>(10) University Affairs Meeting</li> <li>(13) Application deadline for leave of absence</li> </ul>
	Jun.	18	15	16	17	18	19	20	21	(16) Online clearance procedure for undergraduates begins
			22	23	24	25	26	27	28	<ul><li>(23) Spring semester ends; summer break begins</li><li>(28) Deadline for uploading final course grades</li></ul>
			29	30						(
					1	2	3	4	5	
			6	7	8	9	10	11	12	(7) Summer class begins (8) Administrative Meeting
	Jul.		13	14	15	16	17	18	19	
			20	21	22	23	24	25	26	
		27	28	29	30	31			(31) Deadline for master's thesis defense for spring semester	

## National Chiayi University Academic Calendar 2024 – 2025 Spring Semester

Approved by the University Administration Meeting on 9 April, 2024 • and approved by MOE in letter No.1130040514on 22 April, 2024. Adjusted holidays and adjusted working days are in accordance to announcements from Directorate-General of Personnel Administration, Executive Yuan. If any important item on the calendar requires change, the office responsible must apply by official paper, and after being approved, announce the change.

# **Important Numbers**

## • On-Campus

Office	Contact number & Service
Office of International Affairs 國際事務處	(05)2717296、7298 Please check the website: http://www.ncyu.edu.tw/oia_eng/gradation.aspx?site_cont ent_sn=43369
Division of Student Assistance Office of Student Affairs 生活輔導組	(05)2717052 Please check the website: <u>http://www.ncyu.edu.tw/life_eng/content.aspx?site_content_t_sn=14229</u>
Division of Sanitation And Health Services Office of Students Affairs 衛生保健組	(05)2717069 Please check the website: <u>http://www.ncyu.edu.tw/heal_eng/content.aspx?site_content.aspx?site_content_nt_sn=16590</u>
Division of Registration 註冊與課務組	(05)2717020 Please check the website: <u>http://www.ncyu.edu.tw/register_eng/content.aspx?site_content_sn=24442</u>
Guidance Adviser 教官室 (24 hours)	(05) 2717373

## **Off-Campus**

Fire & Emergency /火警、緊急事故	119
Police & Traffic Accident /警察報案、交通事故	110
Local Call Directory /市區電話查詢	104
Long Distance Call Directory /長途電話查詢	105
International Information Directory /國際電話查詢或掛發	100
Inquiry for International Telecommunication Service (free) / 查詢國際電信業務電話(免費)	080-080-100
Kaohsiung International Airport / 高雄國際機場 International Information Counter /國際班機服務台 Domestic Information Counter / 國內班機服務台 Website: http://www.kia.gov.tw/english/e_index.asp	07- 8057631 07- 8057630
Taoyuan International Airport/ 桃園國際機場 Terminal 1 Service Counter/第一航廈服務電話 Terminal 1 Service Counter/第二航廈服務電話 Website: http://www.taoyuan-airport.com/english/Index/	03-3983728 03-3982143 03-3983274
Chiayi Railway StationInformation Counter / 嘉義市火車站服務中心 Website: http://service.tra.gov.tw/chiayi/#	05 - 2228904
Information for Foreigners / 外國人在台生活諮詢服務網 Website: http://iff.immigration.gov.tw/mp.asp?mp=T002	0800-024-111
Taxi/ 計程車	05 - 2257715

# Map of National Chiayi University





# **Map of Minsyong**

