

# 國立嘉義大學學生報告書

## National Chiayi University Special Request Form

### 學生填寫欄 For Student

姓名 <b>Name</b> <small>(學生本人親筆簽名)</small> <b>Signature of Student</b>		系所、年級 <b>Department/Institute &amp; Year</b>	
學號 <b>Student ID Number</b>		申請日期 <small>(YY/MM/DD)</small> <b>Application date</b>	
聯絡電話 <b>Phone Number</b>	手機 <b>Mobile</b>	(H)	研究生實驗室 <b>Laboratory/Office</b>
主旨：(請簡要陳述請求事項) <b>Subject (Please briefly describe your special request.)</b>			
詳細說明：(本欄若不敷使用，請繼續書寫於本報告書之背面，或另紙繕寫) <b>Details (Please write overleaf or attach another piece of paper if necessary.)</b>			

### 會簽意見欄 **Countersign & Comments** (若報告內容涉及個別課程，則任課教師及開課系所主任均需會簽) *If the request is about a course, course instructors and course-offering department chairs need to sign.*

任課教師/指導教授 <b>Course Instructor/Advisor</b>	開課系所主任(所長) <b>Dept. Chair / Director</b> <small>(course-offering Dept.)</small>	就讀系所主任(所長) <b>Dept. Chair / Director</b> <small>(Your Dept.)</small>
學務處 <b>Office of Student Affairs</b>	國際事務處 <b>Office of International Affairs</b>	總務處出納組 <b>Office of General Affairs (Cashier)</b>

### 教務處審核欄 **For Office of Academic Affairs** (二層決行 一層決行)

承辦人 <b>Senior Clerk</b>	組長 <b>Director</b>	教務長 <b>Dean of Academic Affairs</b>	校長 <b>President</b>