

國立嘉義大學學生社團活動申請表

Application Form for Student Extracurricular Activity

一、基本資料(General Information)

社團名稱 Name of Organization		申請時間 Date of application	____ / ____ / ____ (yy/mm/dd)
活動名稱 Name of Activity			
活動時間 Date/time (Including venue setup, preparation, departure; venue restoration, activity conclusion, return)	from ____ / ____ / ____ to ____ / ____ / ____ (yy/mm/dd)		
活動地點 Venue			
活動負責人/ 聯絡電話 Filled in by (class/tel.)	總召： 副召：		
活動性質 Purpose of Activity	<input type="checkbox"/> 研習座談(Study and discussion) <input type="checkbox"/> 表演觀摩(Performance observation) <input type="checkbox"/> 特色展現活動(Special exhibition) <input type="checkbox"/> 競賽活動(Competition) <input type="checkbox"/> 社區服務(Community service) <input type="checkbox"/> 教育優先區(Educational priority area) <input type="checkbox"/> 帶動中小學(Development of primary and secondary schools) <input type="checkbox"/> 其它(other _____)		

二、預計參加人數(次)Expected number of participants

工作人員 Number of staff member	活動參與者 Number of participants
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三、經費收支預算

支出核銷單位：課外活動指導組 Expense verification unit：Student Extracurricular Activity	申請金額 Application amount	核定結果 Verification results
教育部計畫 Ministry of Education Project	NTD	
學校配合款 Residual fund of Student Assistance Section	NTD	
課外活動指導組 Subsidy fund of Student Assistance Section (Student Extracurricular Activity)	NTD	
其他單位 Other subsidies ()	NTD	
合計 Total funds	NTD	
支出核銷單位：學生會 Expense verification unit：Student union subsidy	NTD	

經費收入 Fund income		預估金額 Estimated expenses		備註 Remarks
報名費 Application fee		NTD		
其他(贊助) Other ()		NTD		
社團自籌 Prepared by the organization		NTD		
會辦單位 Assisting Unit		※ <input type="checkbox"/> 附場地申請書 Venue application <input type="checkbox"/> 自行借用場地 Venue rented by student		
社章 Societies seal	指導老師簽名 Advisor (signature)	課外組承辦人 Extracurricular Activities Section	課外組組長 Supervisor of Extracurricular Activities Section	學生事務長 Dean of Student Affairs
		<input type="checkbox"/> The insurance coverage information		

注意事項：

- 一、社團辦理活動最遲請於活動日前 2 週連同活動企畫書及保險投保證明資料提出申請。
Please submit the detailed activity plan and the insurance coverage information to the Extracurricular Activities Section at least 14 days before the activity.
- 二、請於活動日結束後 2 週內繳交活動成果、滿意度問卷並於一個月內檢據核銷。
Please submit the Activity results form and the Satisfaction Questionnaire to the Extracurricular Activities Section less than two weeks after the activity and the reimbursement fund within a month.
- 三、遇發佈颱風、大豪雨、土石流等重大天災警報及遇強烈地震後，禁止出隊或辦理活動。
Prohibit any activity in the event of natural disaster warnings such as typhoons, heavy rains, and landslides, and intense earthquakes.

110 年 1 月 1 日起適用